REQUEST FOR PROPOSALS

Traffic Signal Maintenance

IN THE CITY OF LA PUENTE, CALIFORNIA

CITY OF LA PUENTE

Abraham Tellez
15900 East Main Street
La Puente, CA 91744
626.855.1513

RFP DATES

Request for Proposal Posting:	October 7, 2026
Written Question Deadline:	October 16, 2026 – 3:00 PM (PST)
Mandatory Pre-Proposal Meeting	Not Applicable
Submittal Deadline:	October 26, 2026 – 11:00 AM (PST)
Interviews (if required):	TBD
Tentative Final Selection/Negotiation:	TBD
Tentative City Council Award:	December 8, 2026

City of La Puente

REQUEST FOR PROPOSAL

BID TITLE:	Traffic Signal Maintenance
REQUESTING DEPARTMENT:	Development Services Department
RELEASE DATE:	October 7, 2026
DUE DATE:	**October 26, 2026@ 11:00 a.m.PST**

Notice is hereby given that the Office of the City Clerk of the City of La Puente will receive proposals. Each proposal must be submitted in a sealed envelope and clearly marked: **"Traffic Signal Maintenance"**

Failure to identify the proposal on the envelope may result in disqualification of the proposal.

The full RFP may be downloaded at https://lapuente.org/bids-and-rfps/ .

Sealed proposals must be submitted to the office of the City Clerk at 15900 East Main Street, La Puente, CA 91744. **Proposals will be received until 11:00 a.m. PST, October 26, 2026**

Proposals will not be opened at that time, but will be submitted to the Development Services Department for verification and compliance with specifications and subsequent recommendation to City Council for award of a contract or rejection of the responses, as deemed appropriate. The City reserves the right to make no award.

Proposals received after the deadline will be considered late. Such proposals may be returned unopened. Faxed or emailed proposals are not acceptable.

Please direct any inquiries regarding this RFP to Norma Ramirez at nramirez@lapuente.org, by no later than 3:00 PM PST, October 16, 2026.

Dated: This 7th Day of October, 2026

Abraham Tellez
Development Services Director

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INTRODUCTION AND INSTRUCTIONS TO PROPOSERS

1.1 INTRODUCTION

The City of La Puente (City) invites qualified firms to submit written proposals for providing Traffic Signal Maintenance. See project background under Scope of Services below. Should an award be made, the selected Proposer (or CONTRACTOR as referred to in this RFP) will enter into an agreement with the City of La Puente to provide these services.

1.2 PROPOSED TIME SCHEDULE

Request for Proposal Posting:	October 7, 2026
Written Question Deadline:	October 16, 2026 – 3:00 p.m. (PST)
Submittal Deadline:	October 26, 2026 – 11:00 a.m. (PST)
Interviews (if required):	TBD
Tentative Final Selection/Negotiation:	TBD
Tentative City Council Award:	December 8, 2026

1.3 INSTRUCTIONS TO PROPOSERS AND PROCEDURES FOR SUBMITTAL

Three (3) printed copies and one (1) electronic version of the proposal on CD or flash drive of the proposal must be submitted in a sealed envelope or box bearing the name of the Proposer, submitted only to the following address:

Traffic Signal Maintenance
City of La Puente
Attn: Martha Torres, City Clerk
15900 East Main Street
La Puente CA 91744

Cost proposals, both printed and electronically on CD or flash drive, may be in the same envelope.

Proposers are solely responsible for ensuring their submitted proposal is received by the City in accordance with the solicitation requirements, before the Submittal Deadline, and at the place specified. Postmarks will not be accepted in lieu of actual delivery. No oral, telegraphic, electronic mail, facsimile or telephonic proposals or modifications will be considered unless specified. The City shall not be responsible for any delays in mail or by common carriers or by transmission errors or delays or mistaken delivery. Delivery of proposals shall be made at the office specified in this Request for Proposal. Deliveries made before the Submittal Deadline, but to the wrong City office, will be considered non-responsive unless re-delivery is made to the office specified before the Submittal Deadline. All proposals shall become the property of the City. Late proposals will not be accepted and will be returned to the Proposer unopened.

1.4 GENERAL CONDITIONS

ADDENDUMS. Should it be necessary for the City to issue addendums to this RFP during the proposal period, the City will endeavor to notify the known holders of this RFP. The addendums will be posted on the City web site for any interested parties to review. Proposal should include a notation that the Proposer is aware of all of the addendums which have been issued and has incorporated their provisions in their proposal.

ADDITIONAL INFORMATION. The City reserves the right, to request additional information or clarifications from Proposers where it may serve the City's best interest.

ADDITIONAL SERVICES. The Scope of Work describes the minimum work to be accomplished. Upon final selection of the firm, the Scope of Work may be modified and refined during negotiations with the City.

AUTHORIZED SIGNATURES. Every proposal must be signed by the person or persons legally authorized to bind the Proposer to a contract for the execution of the work. Upon request of the City, any agent submitting a proposal on behalf of a Proposer shall provide a current power of attorney certifying the agent's authority to bind the Proposer. If an individual makes the proposal, his or her name, signature, and post office address must be shown. If a firm or partnership makes the proposal, the name and post office address of the firm or partnership and the signature of at least one of the general partners must be shown. If a corporation makes the proposal, the proposal shall show the name of the state under the laws of which the corporation is chartered, the name and post office address of the corporation and the title of the person signing on behalf of the corporation. Upon request of the City, the corporation shall provide a certified copy of the bylaws or resolution of the board of directors showing the authority of the officer signing the proposal to execute contracts on behalf of the corporation.

AWARD OF PROPOSAL. City reserves the right to negotiate final terms with the selected Proposer, if any. Award may be made to the Proposer offering the most advantageous proposal after consideration of all Evaluation Criteria.

COMPLIANCE WITH LAWS. All proposals shall comply with current federal, state, and other laws relative thereto.

CANCELLATION OF SOLICITATION. The City may cancel this solicitation at any time.

CONFLICT OF INTEREST. By signing the Certification of Proposal (Appendix 4), the Proposer declares and warrants that no elected or appointed official, officer or employee of the City has been or shall be compensated, directly or indirectly, in connection with this proposal or any work connected with this proposal. Should any agreement be approved in connection with this Request for Proposals, Proposer declares and warrants that no elected or appointed official, officer or employee of the City, during the term of his/her service with the City shall have any direct interest in that agreement, or obtain any present, anticipated or future material benefit arising therefrom.

COSTS. The City is not liable for any costs incurred by Proposers before entering into a formal contract. Costs of developing the proposals, or any other such expenses incurred by the Proposer in responding to this RFP, are entirely the responsibility of the

Proposer, and shall not be reimbursed in any manner by the City. No reimbursable cost may be incurred in anticipation of award.

DISQUALIFICATION OF PROPOSER. If there is reason to believe that collusion exists among the Proposers, the City may refuse to consider proposals from participants in such collusion. No person, firm, or corporation under the same or different name, shall make, file, or be interested in more than one proposal for the same work unless alternate proposals are called for. Reasonable grounds for believing that any Proposer is interested in more than one Proposal for the same work will cause the rejection of all Proposals for the work in which a Proposer is interested. If there is reason to believe that collusion exists among the Proposers, the City may refuse to consider Proposals from participants in such collusion. Proposers shall submit as part of their Proposal documents the completed Non-Collusion Affidavit (Appendix 2).

DOCUMENTS, EXAMINATION OF. It is the responsibility of the Proposer to carefully and thoroughly examine and be familiar with these RFP documents, general conditions, all forms, specifications, drawings, plans, and addenda (if any). Proposer shall satisfy himself as to the character, quantity, and quality of work to be performed and materials, labor, supervision, necessary to perform the work as specified by these documents. The failure or neglect of the Proposer to examine documents shall in no way relieve him from any obligations with respect to the solicitation or and subsequent contract that may be awarded. The submission of a proposal shall constitute an acknowledgment upon which the City may rely that the Proposer has thoroughly examined and is familiar with the RFP documents. The failure or neglect of a Proposer to receive or examine any of the documents shall in no way relieve him from any obligations with respect to the proposal. No claim will be allowed for additional compensation that is based upon a lack of knowledge of any solicitation document.

INTERPRETATION OF RFP DOCUMENTS. City reserves the right to make corrections or clarifications of the information provided in this RFP. If any person is in doubt as to the true meaning of any part of the specifications or other RFP documents, or finds discrepancies or omissions in the specifications, he may submit to the City a written request for an interpretation or correction.

Oral statement(s), interpretations or clarifications concerning meaning or intent of the contents of this RFP by any person are unauthorized and invalid. Modifications to the RFP, including, but not limited to the scope of work, can be made only by written addendum issued by the City.

The contact person for all questions regarding this RFP is Norma Ramirez. She can be reached at 626.855.1522 or via e-mail at nramirez@lapuente.org. Proposers may not contact any other staff members with questions.

The requesting party is responsible for prompt delivery of any requests. When the City considers interpretations necessary, interpretations will be in the form of an addendum to the RFP documents, and when issued, will be sent as promptly as is practical to all parties recorded by the City as having received RFP documents. All such addenda shall become a part of the RFP document. It is the responsibility of each Proposer to ensure the City has their correct business name, mailing address and e-mail address on file. Any prospective Proposer who obtained a set of RFP documents is responsible for

advising the City that they have a set of RFP documents and wish to receive subsequent Addenda.

IRREGULARITIES. City reserves the right to waive non-material irregularities if such would be in the best interest of the City as determined by the City Manager.

NON-DISCRIMINATION. Proposer represents and warrants that it does not and will not discriminate against any employee or applicant for employment because of race, religion, gender, color, national origin, sexual orientation, ancestry, marital status, physical condition, pregnancy or pregnancy related conditions, political affiliation or opinion, age or medical condition.

NON-EXCLUSIVE. Should the City make an award, the successful Proposer will enter into a NON-EXCLUSIVE agreement and the City reserves the right to enter into agreements with other firms.

OFFERS OF MORE THAN ONE PRICE. Proposers are NOT allowed to submit more than one proposal.

OWNERSHIP. All data, documents and other products used or developed during the RFP process become the property of the City upon submission.

NO OBLIGATION. The release of this RFP does not obligate or compel the City to enter into a contract or agreement.

PROPOSAL, REJECTION OF. The City reserves the right to reject any or all proposals or any part of a proposal. The City reserves the right to reject the proposal of any Proposer who previously failed to perform adequately for the City or any other governmental agency. The City expressly reserves the right to reject the Proposal of any Proposer who is in default on the payment of taxes, licenses or other monies due the City.

PROPRIETARY INFORMATION. All bid proposals and documents submitted in response to this RFP shall become the property of the City and a matter of public record pursuant to Government Code sections 6250 et seq. Proposals should not be marked as confidential or proprietary, and City may refuse to consider a proposal so marked. All Information contained within the proposals will become a matter of public record. It is the responsibility of each bidder to clearly identify any and all information contained within their bid proposal that it considers to be confidential and/or proprietary. To the extent that the City agrees with that designation, such information will be held in confidence whenever possible. All other information will be considered public. In the event that a demand for disclosure of information designated as "confidential and/or proprietary" by a bidder is made, the City will notify the bidder in writing of such demand and shall furnish a copy of the City's written response to the requestor. Bidder may then pursue, at its sole cost and expense, any and all appropriate legal action necessary to maintain the confidentiality of such information.

NO PUBLIC BID PROPOSAL OPENING/PUBLIC RECORDS ACT. Bid proposals shall be opened and their contents secured by City staff to prevent disclosure during the evaluative process and the process of negotiating with competing Proposers. Adequate precautions shall be taken to treat each Proposer fairly and to insure that information gleaned from competing proposals is not disclosed to other Proposers. Prices and other

information concerning the proposals shall not be disclosed until a recommendation for award is made to the awarding authority.

PUBLIC RECORD. All proposals submitted in response to this RFP will become the property of the City upon submittal and a matter of public record pursuant to applicable law.

REPRESENTATIONS. Proposer understands and acknowledges that the representations made in their submitted proposal are material and important, and will be relied on by the City in evaluation of the proposal. Proposer misrepresentation shall be treated as fraudulent concealment from the City of the facts relating to the proposal.

RFP PART OF AGREEMENT. Should an agreement be awarded, this Request for Proposal and Scope of Services and all conditions may become part of the agreement between the City of La Puente and the successful Proposer.

SEVERABILITY. If any provisions or portion of any provision, of this Request for Proposals are held invalid, illegal or unenforceable, they shall be severed from the Request for Proposals and the remaining provisions shall be valid and enforceable.

SUBCONTRACTOR INFORMATION. If the proposal includes the use of SUBCONTRACTORs, Proposer must identify specific SUBCONTRACTORs and the specific requirements of this RFP for which each proposed SUBCONTRACTOR would perform services. If a subcontract for work services to be performed exceeds $25,000 the subcontract must contain all required provisions of the prime contract.

SUBCONTRACTOR REFERENCES. For all SUBCONTRACTORs that will be used for providing services as part of the RFP, Proposers must provide a minimum of two references from similar projects performed for any local government clients within the last three years. Information provided shall include:

1. Client name
2. Project description
3. Dates (starting and ending)
4. Technical expertise
5. Staff assigned to reference engagement that will be designated for work per this RFP
6. Client project manager's name and telephone number

VALIDITY. Proposal must be valid for a period of 90 days from the due date.

WITHDRAWAL OF PROPOSAL. Proposers' authorized representative may withdraw Proposals only by written request received by City Engineer before the Proposal Submittal Deadline.

2 PROPOSAL RESPONSE REQUIREMENTS

Three (3) printed copies and one (1) electronic version of the proposal on CD or flash drive, of the proposal must be submitted in a sealed envelope or box bearing the name of the Proposer, submitted only to the following address:

Traffic Signal Maintenance
City of La Puente
Attn: Martha Torres, City Clerk

15900 East Main Street
La Puente CA 91744

If discrepancies are found between the copies, or between the original and copy or copies, the “ORIGINAL” will provide the basis for resolving such discrepancies. If one document is not clearly marked “ORIGINAL", the City reserves the right to use any of the proposals as the Original. If no document can be identified as original bearing original signatures, Proposer's proposal may be rejected at the discretion of the City.

It is imperative that all Proposers responding to the RFP comply exactly and completely with the instructions set forth herein. Proposals must be concise, but with sufficient detail to allow accurate evaluation and comparative analysis. Proposals should be straightforward and provide "layman" explanations of technical terms that are used. Emphasis should be concentrated on conforming to the RFP instructions, responding to the RFP requirements, and on providing a complete and clear description of the offer. Do NOT include marketing brochures or other promotional material not connected with this RFP. **Responses must be limited to 30 pages. Forms contained in Section VII (page 41) must be submitted with the proposal as well.**

All proposals shall be submitted on standard 8.5” by 11” paper in hard-covered binders. All pages should be numbered and identified sequentially by section. Response items must be indexed in the following order with individual tabs:

2.1 COVER LETTER

Proposal must be accompanied by a cover letter, signed by an individual authorized to bind the proposing entity. An unsigned proposal is grounds for rejection. The cover letter should include an introduction of the firm and summary statement of qualifications.

Company Data

Please submit the following information:

- Official name and address.
- Name, address, and telephone number of the Proposer’s primary point of contact.
- Indicate what type of entity (corporation, company, joint venture, etc.). Please enclose a copy of the Joint Venture Agreement if entity is a joint venture.
- State of Incorporation if incorporated
- Federal Employer I.D. Number.
- The address, telephone numbers and fax numbers of each of your firm’s locations.
- A detailed statement indicating whether Proposer is totally or partially owned by another business organization or individual.
- Number of years Proposer has been in business under the present business name.
- Number of years of experience the Proposer has had in providing required, equivalent, or related services.
- All comparable contracts entered into during the last five (5) years, completed or not. Please indicate:

Year started and completed

Type of Contract

Contracting Agency

Project Description

Project Manager

Developer/owner of project

- Any failures or refusals to complete a contract and explanation.
- Individuals/Firms who own an interest of 10% or greater in the proposing firm.
- Financial interests in other lines of business.

2.2 ORGANIZATIONAL CHART

Proposer shall include an organizational chart that reflects titles of key staff and management contacts of each individual assigned to provide services under this Proposal. Included in the organizational chart, please list all sub-contracted work to individuals/firms.

It is the City's preference to have key personnel identified in the Organizational Chart to remain during the term of the agreement. The Proposer shall note concurrence on the restrictions to changes in key personnel. A transition plan shall be presented in this section in the event there are proposed changes in key personnel, including sub-CONTRACTORs, during the term of the agreement that are outside of the consulting firm's control or if the City requests such change.

After contract execution the CONTRACTOR should not substitute key personnel (project manager and others listed by name in the cost proposal) or sub-CONTRACTORs without prior written approval from the local agency. The CONTRACTOR must request and justify the need for the substitution and obtain approval from the local agency prior to use of a different sub-CONTRACTOR on the contract. The proposed substituted person must be as qualified as the original, and at the same or lower cost.

2.3 RESUMES AND QUALIFICATIONS OF PERSONNEL

The Proposer shall furnish a personnel staffing plan with sufficient information for judging the quality and competence of the personnel dedicated to the account. In its assessment of the proposal, City will place considerable emphasis on the commitment by the Proposer to provide qualified personnel for the services being considered. The Proposer shall furnish resumes in outline form for the key personnel committed to this account. Proposer shall also include the number and type of additional support personnel who will be providing services. The substitution or addition of individuals shall be allowed only with prior written approval of the City.

Suggested Resume Format:

- Name
- Position
- Education

- Show degrees earned and certifications, school and year of completion. Exclude company courses or information that is not relevant to the person's functional job duties.
- Summary of Experience
- In chronological order, most recent date first, summarize experience as it relates to the scope of work required for this RFP.
- Professional Memberships/Registrations

If sub-CONTRACTORs are to be used as part of this proposal, a resume of the sub-CONTRACTOR and relevant experience is to be included in the same format.

2.4 REFERENCES

Proposer must provide three (3) references for which Proposer has provided similar services performed in California of the nature and scope as set forth in the RFP within the last five (5) years. Include name of business, name of contact person, telephone number of contact person, and description and date of services provided. References for public agency projects are preferred.

2.5 OVERVIEW AND APPROACH

Understanding: Proposer must include in this section their understanding of the project, the requirements of the Request for Proposal and their understanding of the Scope of Services noted herein.

2.5.1 Approach

Proposer must include in this section its approach to providing the items of work noted in the Scope of Work and this RFP. The approach to the work plan shall be of such detail to demonstrate the Proposer's ability to accomplish the project objectives. In this section, the Proposer is to include:

- Innovative and successful approaches
- Quality control measures
- Strategy, phasing and process of performing the work
- Proposer is encouraged to propose enhancements or procedural or technical innovations to the Scope of Work that do not materially deviate from the objectives or required content of the project

2.5.2 Project Controls

Describe the firm's ability to control costs and provide accurate and timely invoices through internal control measures; to monitor and stay within budget; to monitor schedule and review times and describe the techniques used to complete projects within the proposed time frames.

Quality Control/Quality Assurance (QA/QC)

Describe the firm's QA/QC processes that will be adhered to during the term of the agreement. Describe the CONTRACTOR's method of ensuring that the personnel's quality of work is high.

Proposer must reference all duties as listed in the SCOPE OF WORK. Proposer must note any services NOT provided by their firm.

Proposer shall also list any resources, City assistance or other items expected to be provided by City (computer, office, etc.).

Proposer may additionally itemize those services which are further required in the servicing of the account but are not noted in the aforementioned paragraphs as requirements. Proposer will title this section as ADDITIONAL SERVICES.

The CONTRACTOR shall list in the proposal all anticipated permits necessary for the successful delivery of the project.

2.6 COMPENSATION/PAYMENT SCHEDULE

Proposer is required to submit hourly rates for all types of personnel required to perform the services described in this RFP. Proposer must state if the proposed hourly rate is guaranteed for the term of an agreement (if awarded) or if it is subject to adjustments. If subject to adjustments, they shall be as indicated in Section 5.2.

In addition, Proposer shall complete the fee schedule form attached as Appendix 7

Cost proposals, both printed and electronically on CD or flash drive, shall be submitted in a separate sealed envelope with the proposal.

2.7 PROPOSAL FORMS

NON-COLLUSION AFFIDAVIT. Proposer is required to sign and submit the Non-Collusion Affidavit (Appendix 2).

INSURANCE. Proposer is required to sign and submit the CONTRACTOR's Acknowledgement of Compliance with Insurance Requirements for Agreement for Professional/CONTRACTOR Services (Appendix 3).

CERTIFICATION OF PROPOSAL. Proposer is required to sign and submit the Certification of Proposal (Appendix 4).

BID FORM – Appendix 7

3 PROPOSAL EVALUATION AND SELECTION

The City staff will evaluate all proposals received to determine the firm that best meets the needs of the City. The City shall not be obligated to accept the lowest priced proposal, but the City may make award(s) in the best interests of the City after all factors are considered, including, but not limited to, the demonstrated competence, experience and qualifications of the Proposer.

Selection of qualified Proposers may be based on the sample evaluation criteria shown in Appendix 5. Interviews may be held with the most qualified respondents. The recommended proposal will be submitted to the City Council for contract approval.

Discussions may, at the City's option, be conducted with the most qualified Proposers. Discussions may be for the purpose of clarification to assure full understanding of, and responsiveness to, the solicitation requirements. Proposers shall be accorded fair and equal treatment with respect to any opportunity for discussion and written revision of

proposals. In conducting discussions, the City will not disclose information derived from proposals submitted by competing Proposers.

4 SCOPE OF SERVICES

4.1 CITY INFORMATION

The City of La Puente is approximately 3.48 square miles and is home to approximately 40,690 people. It is primarily a residential community with multiple types of businesses. The City's rural community is preserved by a well-defined general plan. The City of La Puente is a general law city incorporated on August 1, 1956. It is governed by the city council/city manager form of government. A five-member city council is elected by the residents, and a mayor is elected annually by the council to serve a twelve-month term. The city manager is appointed by the council to oversee the daily activities of the city. Under the direction of the City Manager, the Administrative Services Department is responsible for overseeing the day-to-day administrative and financial activities of the City. Specifically, the finance, human resources, risk management, and information technology, functions all fall under the Administrative Services Department. Also under the direction of the City Manager, the Development Services Department encompasses building and planning as well as public works and engineering; the Recreation Department oversees parks and recreation programs.

4.2 PROJECT OVERVIEW

The contractor shall provide Traffic Signal Maintenance for the various locations throughout the City of La Puente and all other work as identified in the contract documents.

The CONTRACTOR must be able to provide the necessary services outlined in this RFP. The CONTRACTOR shall utilize its' in-house staff and/or SUBCONTRACTORS to complete the assignments to meet the City standards. For specialized work for which the prime CONTRACTOR will require a SUBCONTRACTOR, the prime CONTRACTOR will serve as an administrative liaison between the City and the SUBCONTRACTOR. The prime CONTRACTOR mark-up for SUBCONTRACTORS shall not exceed 10%.

4.3 PREVAILING WAGES

CONTRACTORs are advised to consider whether services to be performed include classifications subject to state or federal prevailing wage requirements. California State prevailing wage information is available through the California Department of Industrial Relations website at http://www.dir.ca.gov.dlsr/statistics_research.html.

Labor categories subject to prevailing wage requirements, when employed for any work on this project, are wholly the responsibility of the firm or individual named in any Agreement approved by the City. City will not assume any responsibility for CONTRACTOR's failure to pay prevailing wages in accordance with State law.

4.4 SCOPE OF SERVICES

The CONTRACTOR shall perform and/or provide the following services in accordance with this Scope of Services when requested by the CITY or as set forth in the CITY's approved Project Schedule. The General Specifications apply and CONTRACTOR shall adhere to such terms when performing the specific services set forth in the Project

Schedule. The specific services and “Technical Specifications” are described in Section 6 "Maintenance Details." CONTRACTOR shall adhere to the terms of the Technical Specifications when providing services.

CONTRACTOR shall during the term of the Agreement, hold valid State California Contractor’s License .

4.5 COMPENSATION

CONTRACTOR will be compensated based on the contract fee schedule and items of work ordered by the City and satisfactorily completed by the CONTRACTOR. Work not covered by the fee schedule will be paid on an hourly basis according to the hourly fee schedule.

Provide a statement of exclusions not covered in the fee proposal. Any items of worked needed to fully complete the project will be assumed to be included in the fee unless specifically excluded.

Other direct costs, intended to be charged to the City, need to be stated. No mark-ups will be allowed for other direct costs.

Invoices shall be submitted at the conclusion of each month for work performed in that month.

4.6 INSURANCE REQUIREMENTS

See Sample Agreement (Appendix 6 – Exhibit C)

4.7 INDEMNIFICATION.

See Sample Agreement (Appendix 6)

5 CONTRACTUAL RESPONSIBILITIES

5.1 LOCATION AND DESCRIPTION OF WORK

In general, the work to be done under these Contract Documents consists of providing Traffic Signal Maintenance for the various locations throughout the City of La Puente and all other work as identified in the contract documents.

All of the traffic signal equipment in the City consists of Caltrans 332 cabinets, Type 170E Controllers and LACO software.

All work shall be performed in accordance with these contract documents or as directed by the Development Services Director or his or her designee. No work shall be performed without prior approval by the Development Services Director.

5.2 COMPENSATION

5.2.1 Contract approval through December 31, 2027 - Compensation during this contract term shall be in accordance with the contract unit prices shown in the Bid Form.

5.2.2 January 1, 2028 – December 31, 2028 - Compensation during this contract term shall be as follows: The unit prices from the prior contract term shall be increased in proportion to the increase in Consumer Price Index (CPI) for the Los Angeles are over the preceding 12 months, but said increase in unit prices shall not be greater than 3%.

5.2.3 January 1, 2029 – December 31, 2029 - Compensation during this contract term shall be as follows: The unit prices from the prior contract term shall be increased in proportion to the increase in Consumer Price Index (CPI) for the Los Angeles area over the preceding 12 months, but said increase in compensation shall not be greater than 3%.

5.3 WITHHOLDING OF PAYMENT

For work deemed by the Development Services Director as not meeting the requirements of the specifications, the City shall withhold monthly payments or percentages thereof for work not completed, or until work is completed as per contract specifications. The City shall withhold monthly payments or percentages thereof for work that is not completed on schedule.

To provide funds to cover the cost of any City facilities damaged by the Contractor, the City shall withhold monthly payments until the damages are repaired. Expenses to cover damages shall be solely the Contractor's, and repairs shall meet with Development Services Director approval.

5.4 GUARANTEE

Excepting only items of routine maintenance, ordinary wear and unusual abuse or neglect, Contractor shall guarantee all work executed by Contractor and Subcontractors, and all supplies, materials and devices of whatsoever nature incorporated in, or attached to the work, or otherwise delivered to City as a part of the work pursuant to the Contract, to be free of all defects of workmanship and materials for a period of one year after acceptance of work as a part of the Contract by the City. Note: All valid Manufacture's Warrantees for various traffic signal equipment shall be honored. Contractor shall repair or replace any or all such work or material, together with all or any other work or material which may be displaced or damaged in so doing, that may prove defective in workmanship or material within said one year guarantee period without expense or charge of any nature whatsoever to the City.

In the event that the Contractor shall fail to comply with the conditions of the foregoing guarantee within ten (10) working days after being notified of the defect in writing, City shall have the right, but shall not be obligated to repair, or obtain the repair of, the defect and Contractor shall pay to City on demand all costs and expense of such repair.

Notwithstanding anything herein to the contrary, in the event that any defect in workmanship or material covered by the foregoing guarantee results in a

condition which constitutes and immediate hazard to the health or safety, or any property interest, or any person, City shall have the right to immediately repair, or cause to be repaired, such defect, and Contractor shall pay to City on demand all costs and expense of such repair. The foregoing statement relating to hazards to health, safety or property shall be deemed to include either temporary or permanent repairs, which may be required as determined in the sole discretion and judgment of City.

Full compensation for conforming to the requirements of this section shall be considered as included in the Contract prices paid for the various Contract items of work and no additional compensation will be allowed therefore.

6 MAINTENANCE DETAILS

6.1 GENERAL

6.1.1 All construction work performed under this agreement shall conform to the Standard Plans for Public Works Construction.

6.1.2 All maintenance performed shall comply with the highest professional standards.

6.2 COMMUNICATIONS

6.2.1 Telephone Communications -- Business Hours Contractor shall provide City with a local or toll-free telephone number which may be contacted from 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding holidays for routine business and service calls.

6.2.2 Telephone Communications -- Non- Business Hours Contractor shall also provide City with a local or toll-free telephone number which may be contacted during non-business hours, weekends and legal holidays to handle emergency calls.

The business hours and non-business hours contact numbers shall be answered by a live person capable of contacting Maintenance personnel and relaying instructions from the City.

6.2.3 E-mail Communications

The City will issue Work Orders for all non-routine maintenance work and new work electronically (via E-mail). At a minimum the contractor shall be able to receive, print and reply to e-mails from their place of business. However, mobile e-mail communication is desirable.

6.2.4 QUANTITIES

The quantities shown in the **Schedule of Values** contained in the Appendices represent the current number of traffic signal locations to be maintained under this contract and are provided as a basis for the

comparison of bids. The City of La Puente does not expressly or by implication agree that the actual amount of work or materials will correspond therewith and the City reserves the right to increase or decrease the amount of any class or portion of the work or to omit portions of the work as directed by the Development Services Director.

6.2.5 MOBILIZATION

Mobilization shall consist of preparatory work and operations, including, but not limited to, those necessary for the movement of personnel, equipment, supplies and incidentals, to the City; for the establishment of all facilities necessary for work on various sites; and for all other work and operations which must be performed or costs incurred prior to beginning work on the various sites. The cost of mobilization shall be considered included in other items of work and no additional compensation shall be made therefore.

6.2.6 MINIMUM REQUIREMENTS

6.2.6.1 CONTRACTOR'S LICENSE

To perform work under this contract the Contractor shall hold a valid **Class C-10** Contractor's License issued by the State of California. Said license shall valid at the time the contractor executes the proposal and shall be maintained in good standing throughout the term of the contract.

6.2.6.2 CITY BUSINESS LICENSE

The Contractor shall obtain a La Puente business license and shall maintain said license throughout the term of the contract.

6.2.6.3 CONTRACTOR EXPERIENCE

Proposer shall have qualifying experience as follows:

- Provided similar "on-call" or "as-needed" maintenance services to public agencies (state, county or city) within the previous four (4) years;
- Each qualifying "on-call" maintenance service contract shall have been for a minimum value of $10,000 annually;
- Each qualifying "on-call" maintenance service contract shall have been for a minimum contract term of 1 year.

6.2.6.4 EQUIPMENT

Proposer shall have sufficient number and types of equipment to perform all tasks associated with work under this contract. Proposer shall list all equipment available for use on this contract. The equipment list shall describe the equipment, indicate the number of pieces available and their condition and location.

6.2.6.5 RESPONSE TIME

The primary personnel and equipment assigned by the contractor to work under this contract shall reside or be staged within 25 miles of La Puente to facilitate timely response and minimize travel associated costs under this contract.

A qualified technician shall be on call and shall respond to the site of a call for service as follows:

a. Within one hour (1) of initial report during **Business Hours**,

8:00 a.m. to 5:00 p.m., Monday through Friday, excluding holidays;

b. Within two (2) hours during **Non-Business Hours,**

c. Within on (1) hour for all Emergency Work for traffic signals, electrical exposure or knockdowns.

d. All work orders issued by the City shall be diligently prosecuted to completion within ten (10) working days of the date of issuance or within the time frame indicated in the approved Work Order.

6.2.6.6 WORK BY CONTRACTOR

It is expected that the Contractor shall accomplish 100% of the work identified in the Contract. If sub-contracting is needed the City shall be notified and have the right of approval.

6.2.7 Regulations and Conduct of Work

The Contractor shall plan and conduct the work to comply with local, State, and Federal government agencies applicable rules, regulations, codes, and ordinances to adequately safeguard persons and property from injury. The Contractor shall direct the performance of the work in compliance with reasonable safety regulations and work practices, and with applicable federal, state, and local laws, rules, and regulations including but not limited to "Occupational Safety and Health Standards" promulgated by the U.S. Secretary of Labor, and Safety Orders of the California Division of Industrial Safety.

Workmanship: All materials and workmanship shall be of a quality that is equal or superior to the highest industry standards. Work shall be subject to inspection prior to payment being authorized. Work shall be conducted in such a manner as to least interfere with operation and public usage of the adjacent streets and sidewalks.

Safety: All services, supplies and equipment must comply with the California Safety Division of Industrial Safety Orders and O.S.H.A. The Contractor shall plan and conduct the work in a manner that will safeguard all persons from injury and shall take all precautions required by applicable regulations of the State Department of Industrial Relations. The Contractor's

employees shall wear O.S.H.A and MUTCD approved safety vests at **all** times during contract work.

Hazards and Vandalism: Contractor shall immediately advise the City of any hazards or acts of vandalism observed.

6.2.8 QUALIFIED PERSONNEL

All work shall be performed by qualified and trained personnel. Qualifications shall be as specified elsewhere in these Technical Specifications. All workers shall be neat and orderly in appearance and shall possess an ID card.

6.2.9 SUPERVISION OF PERSONNEL

The Contractor shall provide a competent supervisor during all times that work is being performed with the authority to represent and act for the Contractor in any matter pertaining to this contract. The Contractor shall furnish the names of all such supervisors to the Development Services Director or designee prior to the commencement of this contract and advise the Development Services Director or designee of any changes.

6.2.10 DISMISSAL OF UNSATISFACTORY EMPLOYEES

The Contractor shall only furnish workers who are competent and skilled for work under this contract. If, in the opinion of the City, an employee of the Contractor is incompetent or disorderly, refuses to perform in accordance with the contract specifications, threatens or uses abusive language while on City property, does not meet safety requirements or is otherwise unsatisfactory, that employee may be subject to removal from all work under this contract.

All personnel employed by the contractor shall comply with the City's Harassment Policy. Non-Compliance with this policy shall be grounds for dismissal under the provisions of this Section. A copy of this policy will be provided to the Contractor prior to commencing work.

Failure by the Contractor to remove an unsatisfactory employee from contract sites will result in withholding of payment. Failure by the contractor to permanently replace an unsatisfactory employee will result in formal written warning (30-day notice) to the Contractor specifying that the employee must be replaced. Failure by the Contractor to replace an unsatisfactory employee within the 30-day time period will result in termination of this contract.

In the event of termination, the City shall be liable only for payment of those services performed and accepted by the City prior to the date of termination; and the Contractor and his surety shall be liable and assessed for any and all costs for the re-procurement of the contract services.

6.2.11 FAILURE TO PERFORM

If the Contractor, or his representative, fails to perform in accordance with the terms and conditions of this contract, the Development Services Director will specify the reasons and locations as applicable on the "Maintenance Inspection Report". Failure by the Contractor to correct any deficiencies within **five (5) Working Days** of notification will result in withholding of payment. Failure by the Contractor to correct any deficiencies within **ten (10) Working Days** will result in formal written warning (30-day notice) to the contractor specifying that such deficiencies must be corrected. **Failure by the contractor to correct such deficiencies within the 30-day specified time period may result in termination of this contract.**

In the event of termination, the City shall be liable only for payment of those services performed and accepted by the City prior to the date of termination.

6.2.12 ENCROACHMENT PERMIT

The contractor shall obtain an Encroachment Permit from the City prior to beginning any work under this contract. The contractor shall renew the encroachment permit at the beginning of each calendar year the contract is in effect. The permit fee shall be waived by the City.

6.3 DETAIL OF WORK

6.3.1 TRAFFIC SIGNAL MAINTENANCE

The work to be performed generally consists of regular and emergency maintenance of traffic signals equipment and systems including: signal poles, signal heads, inductive loops, pedestrian signal devices, traffic safety lighting, interconnect facilities, emergency pre-emption equipment, controllers, flashing beacons at crosswalks, radar speed signs and operations systems at various locations throughout the City and all other works as shown in the contract documents.

6.3.1.1 QUALIFIED PERSONNEL

All traffic signal maintenance shall be performed by qualified and trained Traffic Signal Technicians and supervised by qualified supervisors. Traffic Signal Technicians shall have a minimum of three (3) years of experience maintaining NEMA Standard traffic signals. Supervisors shall have a minimum of five (5) years of experience maintaining NEMA standard traffic signals and two (2) years of experience supervising and scheduling traffic signal maintenance operations. IMSA Level II or III certification is required for field technicians. Experience shall include use of typical tools and working experience on Type 170E Controllers and LACO software, other NEMA equipment, and video detection equipment currently in use by the City.

Contractor shall employ a minimum of two (2) qualified Traffic Signal Technicians assigned to work within the City and capable of meeting the response time requirements specified in these

Technical Specifications. One of the Traffic Signal Technicians shall be assigned as the primary technician and is subject to City approval. This technician shall not be changed without prior notification to the City.

6.3.1.2 TRAFFIC SIGNAL MAINTENANCE SITES

For locations of traffic signal maintenance sites see the **Traffic Signal Location List** in the appendices.

6.3.1.3 TRAFFIC SIGNAL MAINTENANCE RESPONSIBILITIES

For a summary of specific maintenance responsibilities by site, see the **Task Lists I and II** in the appendices.

6.3.1.4 QUALITY ASSURANCE/QUALITY CONTROL

To assure that all maintenance work is being performed with a high standard of care, the Development Services Director or designee will perform regular inspections of all maintenance sites. After each inspection, the Development Services Director or designee may issue a "Maintenance Inspection Report" (MIR) to the Contractor if any deficiencies are found. The MIR, which may be delivered via email or telephone, will clearly indicate any deficiencies in the Contractor's maintenance work. The Development Services Director or designee will inform the Contractor by telephone of urgent deficiencies for immediate attention and/or correction.

6.3.1.5 SITE CHANGES

The City reserves the right to add, delete or change sites under this contract and may do so upon giving written notification to the Contractor. If these changes cause an increase or a reduction in the maintenance costs of this contract, said costs shall be readjusted and incorporated into this contract.

6.3.1.6 MAINTENANCE SCHEDULE

Establishment of Schedule

Prior to performing any work under this Agreement, Contractor shall submit a Maintenance Schedule to the Development Services Director. The schedule shall identify the sites to be maintained each month, and Scheduled Traffic Signal Maintenance to be performed. The schedule shall provide for maintaining all sites.

Missed Sites

The City may randomly inspect sites on the month of or the month following the Scheduled Traffic Signal Maintenance. If any site is not maintained or is poorly maintained the Development Services Director or designee will notify the Contractor of such deficiency. If contractor fails to correct the deficiency and advise the Development Services Director or

designee of the correction, the City may withhold partial or full payment for that site when the monthly invoice is received.

Meeting the Schedule

In the event the Contractor is prevented from completing the maintenance as provided in the schedule because of service equipment breakdown or reasons other than inclement weather, the Contractor shall be required to provide replacement service equipment and resume the schedule within 24 hours. Contractor shall notify the City's Development Services Director or designee of the revised schedule on or before the day that the schedule is interrupted.

6.3.1.7 MONTHLY REPORT

Contractor shall provide to the Development Services Director an electronic copy (pdf) of the inspection check list for each traffic signal location along with the monthly invoice.

6.3.1.8 MEETINGS

The Contractor's superintendent shall meet with the City's Development Services Director or designee when requested during contract to discuss the quality of work, areas that may require special attention to maintain and to be advised of complaints received by the City about maintenance. These meetings may be done via telephone, in person or email correspondence, at the discretion of the Development Services Director.

6.3.1.9 MAINTENANCE RESPONSE

Contractor Responsibility

The Contractor shall furnish all personnel, vehicles, labor, equipment, and materials required to perform traffic signal maintenance. "Traffic Signals" shall include, but are not limited to, all electrical traffic control devices, flashers, beacons, traffic safety lighting, radar speed signs, fire station signals, pedestrian crossing signals, traffic signals, battery backup systems, cameras, and Ethernet communications, signal interconnect, signal wiring, signal components, emergency fire pre-empt and all forms of detection as presently existing and as may be changed in the future.

On-Hand Inventory

It is recommended Contractor maintain an inventory of all signal equipment used by the City. Hardware components in Contractor inventory may include, but are not limited to, signal and pedestrian heads, pedestrian buttons (frame, hardware and signs), signal controller components, L.E.D. traffic signal lamp modules, battery backup system, conflict monitors, audible pedestrian signals.

Actual quantities for specific materials in the On-hand Inventory shall be documented for City review prior to the start of work. No compensation shall be paid for materials in On-hand Inventory prior to installation. City will not provide storage for “on-hand” inventory

All replacement parts shall be in-kind and no substitutions shall be made without approval by the City. Substitute replacement parts not incorporating the same features and operational characteristics as the part being replaced (LCD Safety monitors must be replaced with LCD monitors) will not be approved.

Utility Costs

Electrical power for all the signals, flashers, and beacons located within the boundaries of La Puente shall be paid by the City and shall not be included in the Bid Proposal.

Work Orders

Requests for unscheduled signal maintenance not generally included in Scheduled Traffic Signal Maintenance are made via a Work Order (WO). WO’s are originated by City staff during normal City business hours in response to observed or reported maintenance deficiencies. While initial contact with the Contractor may be directly by phone, this will always be followed up with a written WO. Delivery of WO’s may be via fax, US mail, e-mail, telephone or courier and will be made directly to Contractor’s designated contact.

Requests for service after working hours, on weekends, and on holidays will be forwarded from the City’s Emergency On-Call representative to the Contractor by phone. A WO will be generated on the next regular business day.

6.3.1.10 MAINTENANCE TASKS

Scheduled Traffic Signal Maintenance Scheduled Traffic Signal Maintenance activities shall be as described in Task Lists I (Monthly) and II (Semi-Annual) contained in the Appendix.

Maintenance shall be performed by the Contractor on a proactive basis to ensure that all traffic signal systems and equipment operate safely and continuously in good working order. The tasks outlined below represent the City’s minimum requirements for Scheduled Traffic Signal Maintenance. The Contractor shall perform these minimum tasks and any additional tasks necessary to comply with the intent of this section. Maintenance shall be performed on all maintenance sites listed in the Traffic Signal Location List contained in the Appendices.

Contractor shall perform tasks including, but not limited to, the following:

1. **Monthly Site Inspections.** The Contractor shall inspect each designated maintenance site on a Monthly basis (see Task List I form in Appendix). During a Site Inspection, the Contractor's inspection shall include, but is not limited to the following:

   a. General Operations and Coordination;

   b. Proper frame and hardware alignment (inspect for damaged, missing, loose connections, frame and mounting hardware is properly attached and tightened);

   c. Proper signal/pedestrian head alignment;

   d. Proper operation and function of all signal lamps;

   e. Proper operation and function of all pedestrian signal components (i.e. push buttons, signal heads and audible tones);

   f. Overhead safety lighting (report to City for Work Order generation);

   g. Graffiti visible on any signal components, signs and cabinets

   (Report to City for correction by Graffiti Removal Contractor);

   h. Damage to traffic signal components; Check service controller/cabinet for proper wiring and electrical connections. Inspect, test conflict monitor devices, load switches, relays, and controllers in traffic control cabinets; battery backup system (batteries must meet proper amperage and provide continuous operation of the signal system at full operation and flashing mode as specified by city);

   i. Check all latches on all cabinets and secure locks as required.

   City will designate type of security and locations required to secure all Cabinets;

   j. Perform visual check of controller for damage or corrosion at connections.

   k. Replace filters as necessary

   l. Crosswalk locations and radar speed signs shall be inspected monthly for proper operation and maintenance.

   l. See Task List I.

2. **Routine Semi-Annual Maintenance.** The Contractor shall

perform routine maintenance at all maintenance sites on a semi-annual basis (see Task List II form in Appendix). Routine maintenance shall include, but is not limited to, the following:

a. Test Conflict Monitor/Malfunction Management Unit (CERTIFICATION REQUIRED ANNUALY);

b. Test system controller operation, electrical, signal timing calls, pedestrian/bicycle calls, Opticom pre-emption units where installed;

c. Check and Test inductive loop detection and adjust as specified;

d. Inspect all poles, signal heads, mounting hardware, back plates;

e. Install and replaces field wires. Check all terminals to ensure proper connections and tightness.

f. Clean all signal faces.

k. Vacuum Controller cabinet and replace filters as necessary

Unscheduled Traffic Signal Maintenance (Non-Emergency)

Unscheduled Traffic Signal Maintenance includes tasks not specifically included in Scheduled Traffic Signal Maintenance that are not considered emergency in nature and are performed as requested by the City to ensure that all traffic signal systems and equipment operate safely and continuously in good working order. The Contractor shall perform Unscheduled Traffic Signal Maintenance tasks on all maintenance sites listed in the Traffic Signal Location List or as directed by the Development Services Director.

Common Unscheduled Traffic Signal Maintenance tasks include, but are not limited to the following:

1. Modification of various signal components;

2. Detector Loop Replacement due to pavement failure, utility work or other impact. Maintenance records indicate that the City replaces approximately 30 detector loops each year. In addition to the basic steps, Detector Loop Replacement shall include the following:

   a. Layout and installation of loop and home run;

   b. Replacement of conduit if necessary;

   c. Testing on loop for conductivity and integrity;

d. Reconnection to amplifier and testing for proper sensitivity.

3. Other traffic signal problems not considered an emergency;
4. Intelligent Transportation System (I.T.S Architecture: CCTV Components located in signal controller cabinets and cameras mounted on signal poles which require cleaning, alignment, replacement and adjustment);
5. Signal Timing Revisions/Adjustments;
6. Review of construction documents for new traffic signal installations;
7. Assist in inspection of signal construction work performed by others contractors;
8. Other tasks as requested within the expertise of the contractor.

Emergency Traffic Signal Maintenance

Emergency Traffic Signal Maintenance includes unforeseen maintenance related tasks that must be performed on short notice due to potential impacts on public safety and convenience. Emergency Traffic Signal Maintenance may be initiated by the City or the Contractor, if an emergency condition is observed in the field. The Contractor shall perform Emergency Traffic Signal Maintenance on all maintenance sites listed in the Traffic Signal Location List or as directed by the Development Services Director.

Common Emergency Traffic Signal Maintenance tasks include, but are not limited to the following:

1. Emergency Generator runs required by knockdowns or utility power outages. In addition to the basic steps, Emergency Generator Runs shall include:
    a. Determination of localized power failure;
    b. Reporting of loss of power to the responsible electrical entity;
    c. Temporary service disconnect of affected traffic signal equipment;
    d. Restoring intersection operation on Contractor supplied generator power until resumption of electrical service;
    e. Electrical services reconnect to affected traffic signal equipment.
2. Type 170E - Signal Controller Replacement due to failure of unit. In addition to the basic steps, Type 170E Signal Controller Replacement shall include:

a. Emergency operation of the intersection during controller replacement;

b. Installation of replacement traffic signal controller;

c. Input of timing corresponding to appropriate timing sheet;

d. Connection and testing of all repaired field color, detection, preemption, and interconnect wiring as necessary;

3. Signal Cabinet & Controller Replacement due to vehicle accident, fallen tree or other unforeseen event. In addition to the basic steps, Signal Cabinet & Controller Replacement shall include:

   a. Emergency operation of the intersection during collision aftermath;

   b. Removal and disposal of damaged signal equipment and collision debris;

   c. Repair of damaged intersection field wiring and cabinet mounting hardware as necessary;

   d. Installation of replacement traffic signal control cabinet and control equipment;

   e. Input of timing corresponding to appropriate timing sheet;

   f. Connection and testing of all repaired field color, detection, preemption, and interconnect wiring as necessary;

   g. Field certification of conflict monitor.

4. Service Pedestal Replacement due to vehicle accident, fallen tree or other unforeseen event. In addition to the basic steps, Service Pedestal Replacement shall include the following:

   a. Emergency operation of the intersection during collision aftermath;

   b. Removal and disposal of damaged signal equipment and collision debris;

   c. Repair of damaged electrical wiring and pedestal mounting hardware as necessary;

   d. Installation of replacement service pedestal;

   e. Connection and testing of all repaired electrical wiring;

   f. Coordination with utility company for restoration of power as needed.

5. Signal Lamp Replacement. Contractor shall replace failed LED Module (any color). In addition to the basic steps, Signal Lamp Replacement shall include:
    a. Removal and replacement of LED module;
    b. Verification of warranty balance on failed LED module;
6. Signal Head Replacement. Contractor shall replace signal head (3-section, 4-section, pedestrian, etc.) damaged due to vehicle accident, fallen tree or debris or other event. In addition to the basic steps, Signal Head Replacement shall include:
    a. Determination of nature and extent of damage
    b. Removal and disposal of damaged signal equipment and collision debris;
    c. Installation of new signal head and mounting hardware as necessary;
    d. Connection and testing of new equipment;
7. Conduit Repair. Repair/replacement of cut or damaged conduit.

    In addition to the basic steps, Conduit Repair shall include:
    a. Excavation and replacement of damaged section of conduit;
    b. Splicing or re-pulling conductor as appropriate;
    c. Connection and testing of system for proper operation.
8. Pedestrian Signal or Button (any problem);
9. Signal Knocked Down or Damaged (e.g. Vehicle Accident);
10. Operational Problem (i.e., on 4-Way flash, simultaneous/conflicting colors, no detection or incorrect timing);
11. Traffic Signal Head Misaligned or Damaged;
12. Other safety related maintenance tasks requiring immediate response as directed by the Traffic and Signal Operations Supervisor.

Expected Response: The Contractor shall provide emergency response 24 hours per day, seven days per week, including holidays.

6.3.2 MEASUREMENT AND PAYMENT

6.3.2.1 PAYMENT FOR REGULAR/SCHEDULED MAINTENANCE

Compensation for Scheduled Traffic Signal Maintenance tasks shall be in accordance with the unit prices shown on the Schedule of Values included with the Contractor's Proposal. The Contractor's price bid for Scheduled Traffic Signal Maintenance shall be considered inclusive of all materials, equipment, labor and traffic controls necessary to perform the work in accordance with these Technical Specifications.

Addition (or deletion) of a maintenance site shall result in a proportional increase (or decrease) of the base monthly rate bid for Scheduled Traffic Signal Maintenance.

6.3.2.2 PAYMENT FOR UNSCHEDULED MAINTENANCE

Compensation for Unscheduled Street Light and Unscheduled Traffic Signal Maintenance shall be in accordance with the independent cost quotes submitted to and approved by the City for work requested. The Contractor's cost quoted for Unscheduled Maintenance shall include the full cost for furnishing all materials, labor, tools, equipment, temporary traffic controls and incidentals and for doing all work involved in completing Unscheduled Maintenance in accordance with the these Technical Specifications, an approved Work Order and as directed by the Development Services Director.

Note: The Contractor shall be allowed actual cost plus a 15% mark up for materials not provided for in Scheduled of Values.

Payment for various Unscheduled Items shall be as specified on the Schedule of Values.

6.3.2.3 PAYMENT FOR EMERGENCY MAINTENANCE

Compensation for Emergency Work shall be on a Time and Materials basis in accordance with the cost quote submitted to and approved by the City. The Contractor's cost quoted for Unscheduled Extra Work shall include the full cost for furnishing all materials, labor, tools, equipment, temporary traffic controls and incidentals and for doing all work involved in completing Unscheduled Extra Work in accordance with these Technical Specifications and as directed by the Development Services Director.

Note: The Contractor shall be allowed actual cost plus a 15% mark up for materials not provided for in Scheduled Traffic Signal Maintenance.

6.3.2.4 INVOICING

The City will endeavor to pay the Contractor within thirty (30) calendar days of receipt of correct invoice.

Billing shall be submitted in a format acceptable to the Development Services Director to the following address:

City of La Puente
Development Services Director
15900 East Main Street
La Puente, CA 91744

CITY OF LA PUENTE **Development Services Department**

TASK LIST I

Monthly Check List

Intersection:_____ Date: _____ Start Time: _____

End Time: _____

	SERVICE AREA	STATUS	REMARKS
A	**CONTROLER CABINET**		
	Appearance – paint, rust, dents		
	Door Fit, Gasket		
	Condition of all locks		
	Fan/Thermostat Operation		
	Cabinet Light/Switch		
	Remove posters/advertisement stickers		
B	**CONTROLLER**		
	Controller Front Panel Condition		
	Verify Timing & Coordination are correct		
C	**SIGNAL STANDARDS**		
	Missing or damaged parts		
	Condition of hardware		
	Hand hole covers in place		
	Remove poster/advertisement stickers		
	Overhead street name sign condition		
	Condition/operation of highway safety lights		
D	**DETECTOR/FLASHER/LOAD SWITCHES**		
	All detectors functioning properly		
	204 Flashers working properly		
	Load switches working properly		
E	**SIGNAL HEADS**		
	Indications functioning		
	Light output		
	PV head visibility/aiming		
	Condition of backing plates/visors		
F	**PEDESTRIAN HEADS**		
	Aimed correctly		

	Light output Hand/Man - Flickering		
G	**PEDESTRIAN PUCH BUTTONS**		
	Placing calls		
	Condition		
H	**PULL BOXES AND COVERS**		
	Verify presences and condition		
I	**SIGNS/STRIPING SUPPORTING TRAFFIC SIGNALS**		
	Condition of existing signs		
	Look for straps without signs (indicating missing signs)		
	COMMENTS:		
TECHNICIAN: _____ SIGNATURE: _____			

MONTHLY PREVENTIVE MAINTENANCE PROCEDURES

All routine maintenance and inspections should include but not be limited to the following:

TWO MONTH PREVENTIVE MAINTENANCE ROUTINE

A	**Appearance**	Visually inspect controller cabinet and electrical service for any apparent damage.
	Door fit/Gasket	Check door function and gasket condition.
	Condition of Locks	Check lock operation on cabinet door, electrical service and police panel.
	Fan/Thermostat Ops	Check fan operation, check thermostat setting.
	Cabinet Light/Switch	Check function of cabinet light - front and back (if applicable) door switch operation.
	Air Filter Condition	Check air filter. Change if dirty.
B	**Controller Condition**	LEDs all functional? Display functional? Etc.
	Timing	Check to insure that the timing in the controller matches records.
C	**BBS Operating Properly**	Check that system works when main power is removed.
	Battery Condition	Note visual condition. Check voltage, test battery condition.
D	**Detectors Functioning**	Check detector operations - Replace bad units.
	Flashers	Check flasher output at T2.
	Load Switch Operations	Observe load switch operations.
E	**Indications Functioning**	Check all LED modules to assess condition and functionality - Replace defective units.
	Light Output	Appearance and brightness of LED modules is good.
	PV Head Condition	Appearance and brightness of PV heads is good.
F	**Peds Aimed Correctly**	All indications clearly visible from pedestrian starting point.
	Light Output - Hand/man	Bright and easily visible - identify dim units for future replacement.
G	**PPB Placing Calls**	Check functionality of all ped push buttons - Replace bad buttons.
	Condition	Check for sticking, vandalism, etc.

TASK LIST II

SEMI-ANNUAL TRAFFIC SIGNAL AND STREET LIGHTING PREVENTIVE MAINTENANCE CHECKLIST

Date:_____ Start Time:_____

Intersection:_____ End Time:_____

J	ROAD LOOP CONDITION	STATUS	REMARKS	
	Pavement - appearance / condition			
	Loops - appearance / condition			
	Detectors - appearance / condition			
K	**CABINET AND CONTROLLER**		Controller Type	Serial #
	Controller Information			
	Necessary documentation present			
	GFI receptacle functions properly			
	Voltage levels (Source, DC, etc.)			
	Clean cabinets			
L	**CONFLICT MONITOR/MMU**		Model # of Unit	Serial #
	Field Test Conflict Monitor/MMU			
M	**MISCELLANEOUS**			
	Condition of ground rod, clamp and wire			
	Pull box condition - lid condition			
	Condition of hand hole / access covers			
	Test EV preemption operation			
N	**AFTER DARK INSPECTION**			
	Signal head visibility / aiming			
	Pedestrian head visibility / aiming			
	Safety lighting / condition			
	(Indicate number and location of street lights):			

Comments:

Technician _____ Signature:_____

Print Full Name Legibly)

(TWO SIDED FORM - SEE REVERSE FOR PROCEDURES)

ANNUAL / SEMI-ANNUAL PREVENTIVE MAINTENANCE PROCEDURES

All annual or semi-annual routine maintenance and inspections should include but not be limited to the following:

SEMI-ANNUAL PREVENTIVE MAINTENANCE ROUTINE

J	**Pavement - appearance / condition**	Visually inspect pavement around loops for exposed wires, etc.
	Loops - appearance / condition	Inspect loop if visible for general condition - Inform City of needed crack sealing around loops.
	Detectors - appearance / condition	Check detector amplifiers and change if necessary
	Fan / Thermostat Operation	Verify that fan is functioning - set proper fan temperature 95 deg..
K	**Controller information**	Verify and enter controller type and serial #
	Necessary documentation present	Verify that all appropriate documentation is present in cabinet
	GFI receptacle functions properly	Check operation of ground fault receptacle
	Voltage levels (Source, DC, etc.)	Check and record AC voltage, DC voltage, and AC ripple.
	Clean cabinets	Clean and vacuum controller cabinet and components - Place BBS in Bypass while using vacuum cleaner, DON'T Forget to put BBS back to normal.
L	**Conflict Monitor/MMU**	Verify proper operation, enter Model # & Serial #
M	**Condition of grounding system**	Check ground rod clamp and wire.
	Pull box condition - box lid condition	Locate, clear and clean all pull boxes, back to the advanced loop pull box
	Condition of hand hole covers	Check hand hole covers - secure and install as needed.
	Test EV preemption operation	Check EV operation.
N	**Signal head visibility / aiming**	Is head readily visible - properly aimed. Trim trees, bushes within 4 ft of signal displays for needed visibility. Report any overhanging trees that block view of signal displays.
	Pedestrian head visibility / aiming	Is Ped head readily visible - properly aimed.
	Safety lighting / condition	Is all safety lighting functioning properly?
	Vicinity street lighting Connect to Service	Are all the street lights in the vicinity functioning properly?

(TWO SIDED FORM - SEE OBVERSE TO ENTER DATA AND COMMENTS)

SERVICE LOCATION TABLE

	CITY MAINTAINED INTERSECTIONS		
1	Amar Rd & De Valle Ave (#1339)	Traffic Signal	
2	Amar Rd & Hacienda Ave (#1025)	Traffic Signal	
3	Amar Rd & Elliot Ave	Traffic Signal	
4	Amar Rd & Ardilla Ave (#2203)	Traffic Signal	
5	Glendora Ave & Hill St (#3746)	Traffic Signal	
6	Glendora Ave & Hacienda Blvd (#1517)	Traffic Signal	
7	Temple Ave & Del Valle Ave (#2462)	Traffic Signal	
8	Temple Ave & Stimson Ave (#2461)	Traffic Signal	
9	Temple Ave & Glendora Ave (#1300)	Traffic Signal	
10	Temple Ave & Hacienda Blvd (#0999)	Traffic Signal	
11	Temple Ave & Orange Ave (#1432)	Traffic Signal	
12	Temple Ave & Sunkist Ave	Traffic Signal	
13	Temple Ave & Willow Ave (#1431)	Traffic Signal	
14	Temple Ave & Ardilla Ave (# 2255)	Traffic Signal	
15	Valley Blvd & Wickford Ave (#2728)	Traffic Signal	
16	Valley Blvd & Ferrero Ln (#2733)	Traffic Signal	
17	Valley Blvd & Old Valley Blvd (#3227)	Traffic Signal	
18	Glendora Ave & Las Vecinas Dr. (RRFB)	Crosswalk	
19	Glendora Ave & Sierra Vista Ct (Flashing Yellow Beacon)	Crosswalk	
20	Hacienda Blvd & Prichard St (HAWK)	Crosswalk	
21	Unruh Ave & Giordano St (RRFB)	Crosswalk	
22	Main St & 5th St (RRFB)	Crosswalk	
23	Old Valley Blvd & 1st St (RRFB)	Crosswalk	
24	Central Ave & Albert St (RRFB)	Crosswalk	
25	Temple Ave & Duff Ave (future HAWK)	Crosswalk	
26	Del Valle Ave at Cambay St (600 Block N/B)	Radar Speed Sign	
27	Del Valle Ave at Loukelton St (800 Block S/B)	Radar Speed Sign	
28	N. California Ave (200 Block N/B - Industry)	Radar Speed Sign	
29	N. California Ave at Temple Ave (500 Block S/B)	Radar Speed Sign	

30	Nelson Ave at Glenshaw Dr (14700 Block E/B – Industry side)	Radar Speed Sign	
31	Nelson Ave at Cadbrook Dr (15000 Block W/B)	Radar Speed Sign	
32	Nelson Ave at Hacienda Blvd (15600 Block E/B – Industry side)	Radar Speed Sign	
33	Nelson Ave at Glendora Ave (15700 Block W/B)	Radar Speed Sign	
34	Hacienda Blvd (North of Nelson Ave – N/B)	Radar Speed Sign	
35	Hacienda Blvd (South of Temple Ave – S/B)	Radar Speed Sign	

7 EXPERIENCE and QUALIFICATIONS STATEMENT

These forms must be submitted in addition to the information required in Section 2.

FORMS I- VII MUST BE SUBMITTED WITH THE PROPOSAL

I. EXPERIENCE

Contractor's License Class _____and License Number_____

The proposer has been engaged in the contracting business, under the present business name for _____ years. Experience in work of a nature similar to that covered in the proposal extends over a period of _____ years.

Have you the proposer ever had a contract terminated for failure to satisfactorily complete the work? YES / NO (circle one)

If YES, please describe the work contracted for, the contract amount, the contracting agency and the circumstances relating to your failure to complete the work:

_____

_____

_____

_____

_____

The following contracts related to the proposed Street Light and Traffic Signal Maintenance Services are currently active or have been satisfactorily completed in the last four years. If Proposer's work was limited to a specific portion of a project (i.e. sub-contracted work), supply the value of work actually completed by the Proposer. (be sure to complete all fields):

Year	Type of Work	Contract Amount	Owner

II. EQUIPMENT

The following is a list of plant and equipment owned by the Proposer, which is definitely available for use on the proposed work as required:

Quantity	Name, Type & Capacity	Condition	Location

If you did not list any backup equipment above, please explain how you would provide service in the event of mechanical failure:

_____

_____

_____

_____

_____

_____

III. PERSONNEL

List and quantify the personnel (by job title) that would be directly involved in this contract. Include supervisory personnel, office personnel, and drivers. Submit with your proposal, a **Personnel Qualification Statement** (see Appendices) for each Technician and Supervisor to be directly involved the contract.

_____

_____

_____

_____

_____

_____

_____

_____

_____

Explain how you would continue to provide service in the event of illness or vacations:

_____

_____

_____

_____

_____

_____

_____

_____

_____

IV. OPERATIONS

Is a 24-hour emergency number available? _____

Please describe how you typically schedule response maintenance and preventive maintenance work and how you notify your clients if the schedule is changed or delayed:

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

V. REFERENCES

Provide at least three (3) references with contact information. At least 2 references should be associated with work experience listed in Section I, above. References must include the name of the reference, agency/company they work for, telephone number and general description of work performed for that agency/company.

Name	Agency/Company	Telephone No.
Name	Agency/Company	Telephone No.
Work		Performed
Name	Agency/Company	Telephone No.
Work		Performed
Name	Agency/Company	Telephone No.
Work		Performed
Name	Agency/Company	Telephone No.
Work		Performed

VI. ADDITIONAL COMPANY BACKGROUND

Provide any additional insight into your company, such as innovative solutions used in your work, recycling or other unique programs that may set your company apart.

_____

_____

_____

_____

_____

_____

_____

_____

_____

Attach additional sheets as needed to respond completely to any of the sections above.

NOTE: Failure to submit a complete Experience and Qualifications Statement may be grounds for disqualification of proposer as non-responsive.

Signed _____

Contractor's Name (Printed) _____

Title _____

VII. Personnel Qualification Statement

Technician/Supervisor Last Name _____ First Name _____

Complete this form for each technician and supervisor expected to work in the City of La Puente

This technician will be assigned to respond to scheduled and un-scheduled work in the City of La Puente yes/no

This technician will be dispatched from _____(*site address)*

IBEW –IMSA Certifications and Licenses:

	Certification/License	Issue Date
List all applicable certifications and licenses recognized by the above organizations with issue date.	_____	_____
	_____	_____
	_____	_____
Examples: Apprentice, Journeyman, Master, Roadway Lighting I or II, Traffic Signal Field Technician level I, II or III, Traffic Signal Bench Technician level I, II, or III, Work Zone Safety	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____

Traffic Signal Facilities Level of Expertise/Experience:

Check each box that applies

			Troubleshooting			
	Trained	**Experience Installing**	**Field**	**Shop**	**Set-up Configure**	**Programmed Changes**
Service Pedestals						
_____ Controller						
_____ Controller						
_____ Modem						
IVC Cameras IP						
Battery Backup Systems						
Opticom Systems						

TRAFFIC SIGNAL MAINTENANCE SERVICES

Use this side for listing additional certifications and/or providing additional information about this technician's qualifications

Technician/Supervisor Last Name _____ First Name _____
(Circle One)

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

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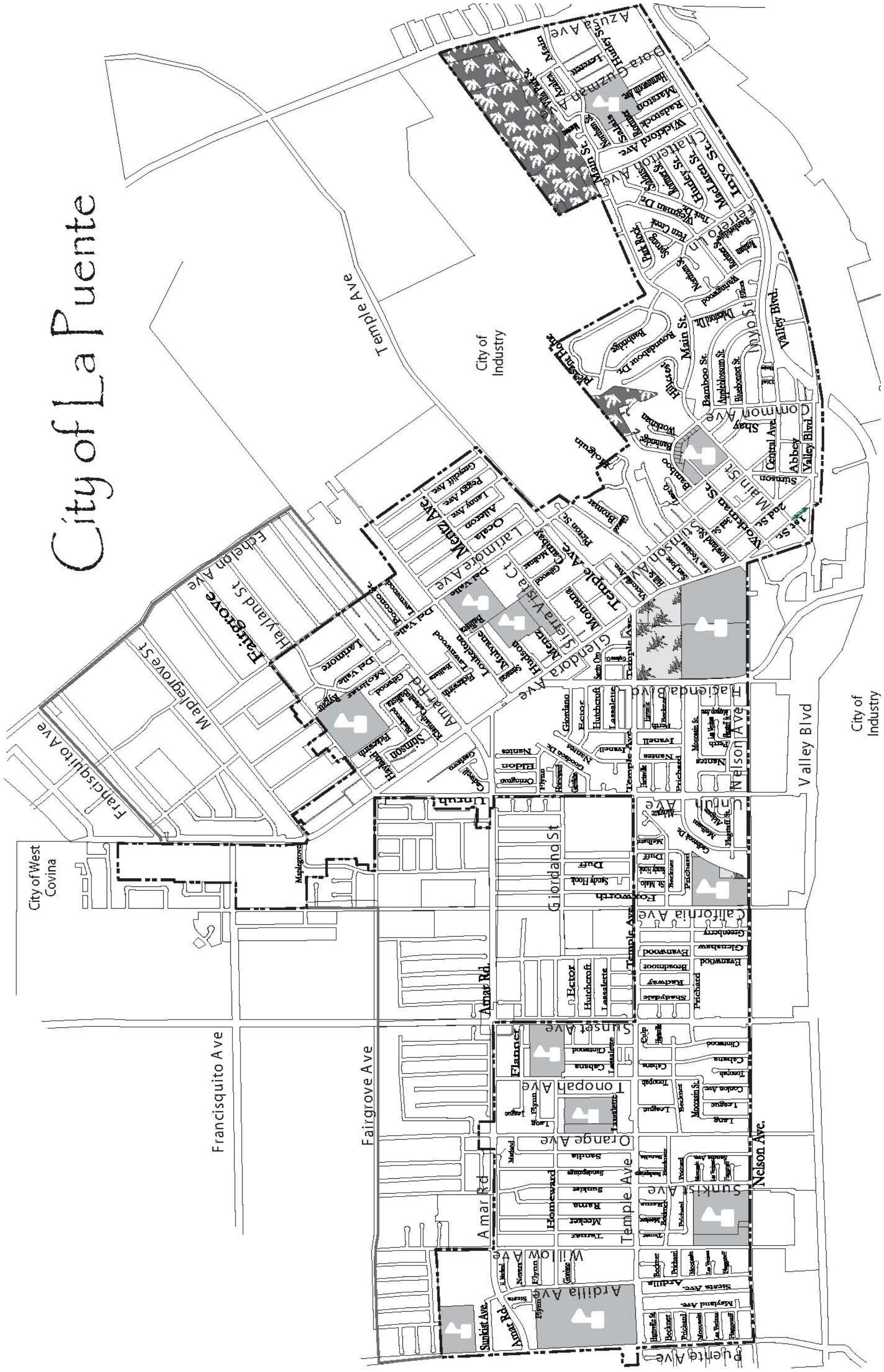
_____

_____

_____

APPENDIX 1 - Location Map



APPENDIX 2 – Non-Collusion Affidavit

The undersigned declares states and certifies that:

1. This Proposal is not made in the interest of, or on behalf of any undisclosed person, partnership, company, association, organization or corporation.
2. This Proposal is genuine and not collusive or sham.
3. I have not directly or indirectly induced or solicited any other Proposer to put in a false or sham proposal and I have not directly or indirectly colluded, conspired, connived, or agreed with any other Proposer or anyone else to put in sham proposal or to refrain from submitting to this RFP.
4. I have not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the proposal price or to fix any overhead, profit or cost element of the proposal price or to secure any advantage against the City of La Puente or of anyone interested in the proposed contract.
5. All statements contained in the Proposal and related documents are true.
6. I have not directly or indirectly submitted the proposal price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay any fee to any person, corporation, partnership, company, association, organization, RFP depository, or to any member or agent thereof to effectuate a collusive or sham proposal.
7. I have not entered into any arrangement or agreement with any City of La Puente public officer in connection with this proposal.
8. I understand collusive bidding is a violation of State and Federal law and can result in fines, prison sentences, and civil damage awards.

_____

Signature of Authorized Representative

_____ _____

Name of Authorized Representative Title of Authorized Representative

APPENDIX 3 – CONTRACTOR's Acknowledgement of Compliance with Insurance Requirements for Agreement for Professional/CONTRACTOR Services

CONTRACTOR agrees, acknowledges and is fully aware of the insurance requirements as specified in the Request for Proposal and accepts all conditions and requirements as contained therein.

CONTRACTOR:

Name: _____

(Print or Type)

By: _ CONTRACTOR's Signature

Date: _____

This executed form must be submitted with the proposal.

APPENDIX 4 – Certification of Proposal

The undersigned hereby submits its proposal and agrees to be bound by the terms and conditions of this Request for Proposal**.**

1) Proposer declares and warrants that no elected or appointed official, officer or employee of the City has been or shall be compensated, directly or indirectly, in connection with this proposal or any work connected with this proposal. Should any agreement be approved in connection with this Request for Proposal, Proposer declares and warrants that no elected or appointed official, officer or employee of the City, during the term of his/her service with the City shall have any direct interest in that agreement, or obtain any present, anticipated or future material benefit arising therefrom.
2) By submitting the response to this request, Proposer agrees, if selected to furnish services to the City in accordance with this RFP.
3) Proposer has carefully reviewed its proposal and understands and agrees that the City is not responsible for any errors or omissions on the part of the Proposer and that the Proposer is responsible for them.
4) It is understood and agreed that the City reserves the right to accept or reject any or all proposals and to waive any informality or irregularity in any proposal received by the City.
5) The proposal response includes all of the commentary, figures and data required by the Request for Proposal
6) The proposal shall be valid for 90 days from the date of submittal.
7)

Name of Proposer:_____

By:_____

(Authorized Signature)

Type Name:_____

Title:_____

Date:_____

APPENDIX 5 - Sample Evaluation Sheet *

CONTRACTOR/Firm Name:		
Criteria	Max Points	Rating
Understanding of the work to be done	10	
Experience Providing Services to Municipalities	20	
Quality of staff for work to be done	20	
Capability of developing innovative or advanced techniques	5	
Cost	25	
Demonstrated Technical Ability	20	
Total	100	

Evaluator

Print Name: _____

Signature: _____

Date: _____

Contract Office

Initials: _____

Date: _____

APPENDIX 6 – Sample Agreement

CITY OF LA PUENTE

PROFESSIONAL SERVICES AGREEMENT

This PROFESSIONAL SERVICES AGREEMENT ("Agreement"), is made and effective as of _____, 2026 ("Effective Date"), between the City of La Puente, a municipal corporation ("City") and _____, a _____ ("Consultant"). For purposes of this Agreement, the City and Consultant may hereinafter be collectively referred to as the "Parties".

RECITALS

WHEREAS, City desires to engage Consultant to perform the services described herein, and Consultant desires to perform such services in accordance with the terms and conditions set forth herein.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions herein contained, City and Consultant agree as follows:

1. TERM

This Agreement shall commence on the Effective Date, and shall remain and continue in effect for an initial three-year term unless sooner terminated pursuant to the provisions of this Agreement. This Agreement may be extended for two additional one-year terms by mutual written agreement of the parties.

2. SERVICES

(a) Consultant shall perform the tasks ("Work" or "Services") described and set forth in **Exhibit A**, attached hereto and incorporated herein as though set forth in full ("Scope of Services"). Tasks other than those specifically described in the Scope of Services shall not be performed without prior written approval of the City. In the event of conflict or inconsistency between the terms of this Agreement and Exhibit A, the terms of this Agreement shall prevail.

(b) City shall have the right to request, in writing, changes to the Services. Any such changes mutually agreed upon by the Parties, and any corresponding increase or decrease in compensation, shall be incorporated by written amendment to this Agreement.

(c) Consultant shall perform all Services in a manner reasonably satisfactory to the City and in a manner in conformance with the standards of quality normally observed by an entity providing Traffic Signal Maintenance services serving a municipal agency.

(d) Consultant shall cooperate with City and in no manner interfere with the work of City, its employees or other consultants, contractors or agents.

(e) Consultant shall not claim or be entitled to receive any compensation or damage

because of the failure of Consultant, or its subconsultants, to have related services or tasks completed in a timely manner.

(f) Consultant shall comply with all applicable federal, state, and local laws, regulations and ordinances in the performance of this Agreement, including but not limited to, the conflict of interest provisions of Government Code Section 1090 and the Political Reform Act (Government Code Section 81000 *et seq*.)). During the term of this Agreement, Consultant shall not perform any work for another person or entity for whom Consultant was not working on the Effective Date if both (i) such work would require Consultant to abstain from a decision under this Agreement pursuant to a conflict of interest statute or law; and (ii) City has not consented in writing to Consultant's performance of such work. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.* Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve (12) months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et. seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for Services performed pursuant to this Agreement, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

(g) Consultant represents that it has, or will secure at its own expense, all licensed personnel required to perform the Services. All Services shall be performed by Consultant or under its supervision, and all personnel engaged in the Services shall be qualified and licensed to perform such services.

3. MANAGEMENT

The City Manager, or his/her designee, shall represent the City in all matters pertaining to the administration of this Agreement, review and approval of all products submitted by Consultant, but shall have no authority to modify the Services or the compensation due to Consultant.

4. STANDARD OF CARE; PERFORMANCE OF EMPLOYEES

Consultant represents, acknowledges and agrees to the following:

(a) Consultant will perform all Work skillfully, competently and to the highest standards of Consultant's profession;

(b) Consultant shall at all times employ such force, plant, materials, and tools as will be sufficient in the opinion of the City to perform the Work within the time limits established, and as provided herein. It is understood and agreed that said tools, equipment, apparatus, facilities, labor, and materials shall be furnished and said Services performed and completed as required by the Agreement, and subject to the approval of the City's authorized representative;

(c) Consultant will perform all Work in a manner reasonably satisfactory to the City;

(d) Consultant understands the nature and scope of the Work to be performed under this Agreement as well as any and all schedules of performance;

(e) All of Consultant's employees and agents possess sufficient skill, knowledge, training and experience to perform those services and tasks assigned to them by Consultant; and

(f) All of Consultant's employees and agents (including, but not limited to, subcontractors and subconsultants) possess all licenses, permits, certificates, qualifications and approvals of whatever nature that are legally required to perform the tasks and services contemplated under this Agreement and all such licenses, permits, certificates, qualifications and approvals will be maintained throughout the term of this Agreement and made available to City for copying and inspection.

The Parties acknowledge and agree that Consultant will perform, at Consultant's own cost and expense and without any reimbursement from City, any services necessary to correct any errors or omissions caused by Consultant's failure to comply with the standard of care set forth under this Section or by any like failure on the part of Consultant's employees, agents, contractors, subcontractors and subconsultants. Such effort by Consultant to correct any errors or omissions will be commenced immediately upon their discovery by either Party and will be completed within seven (7) calendar days from the date of discovery or such other extended period of time authorized by the City Representative in writing and in her sole and absolute discretion. The Parties acknowledge and agree that City's acceptance of any work performed by Consultant or on Consultant's behalf will not constitute a release of any deficiency or delay in performance. The Parties further acknowledge, understand and agree that City has relied upon the foregoing representations of Consultant, including but not limited to the representation that Consultant possesses the skills, training, knowledge and experience necessary to perform the Work skillfully, competently and to the highest standards of Consultant's profession.

5. PAYMENT

(a) The City agrees to pay Consultant monthly, in accordance with the payment rates and terms and the schedule of payment as set forth in **Exhibit B** ("Rate Schedule"), attached hereto and incorporated herein by this reference as though set forth in full, based upon actual time spent on the above tasks. This amount shall not exceed INSERT WRITTEN DOLLAR AMOUNT dollars ($) for the total Term of the Agreement unless additional payment is approved as provided in this Agreement.

(b) Consultant shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to those set forth herein, unless such additional services are authorized in advance and in writing by the City. Consultant shall be compensated for any additional services in the amounts and in the manner as agreed to by City and Consultant at the time City's written authorization is given to Consultant for the performance of said services.

(c) Consultant shall submit invoices monthly for actual services performed. Invoices shall be submitted on or about the first business day of each month, or as soon thereafter as practical, for services provided in the previous month. Payment shall be made within thirty (30) days of receipt of each invoice as to all non-disputed fees. If the City disputes any of Consultant's fees it shall give written notice to Consultant within thirty (30) days of receipt of an invoice of any disputed fees set forth on the invoice. Any final payment under this Agreement shall be made within 45 days of receipt of an invoice therefore.

(d) Consultant will maintain complete and accurate records with respect to all matters covered under this Agreement for a period of three (3) years after the expiration or termination of this Agreement. City will have the right to access and examine such records, without charge, during normal business hours. City will further have the right to audit such records, to make transcripts therefrom and to inspect all program data, documents, proceedings, and activities.

6. SUSPENSION OR TERMINATION OF AGREEMENT

(a) The City may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon the Consultant at least ten (10) days prior written notice. Upon receipt of said notice, the Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If the City suspends or terminates a portion of this Agreement such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, the City shall pay to Consultant the actual value of the work performed up to the time of termination, provided that the work performed is of value to the City. Upon termination of the Agreement pursuant to this Section, the Consultant shall submit an invoice to the City pursuant to Section 5 of this Agreement.

7. OWNERSHIP OF DOCUMENTS

(a) Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts, and other such information required by City that relate to the performance of services under this Agreement. Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to the representatives of City or its designees at reasonable times to review such books and records; shall give City the right to examine and audit said books and records; shall permit City to make transcripts or copies therefrom as necessary; and shall allow inspection of all work, data, documents, proceedings, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of the City and may be used, reused, or otherwise

disposed of by the City without the permission of the Consultant. With respect to computer files, Consultant shall make available to the City, at the Consultant's office, and upon reasonable written request by the City, the necessary computer software and hardware for purposes of accessing, compiling, transferring, copying and/or printing computer files. Consultant hereby grants to City all right, title, and interest, including any copyright, in and to the documents, designs, drawings, maps, models, computer files, surveys, notes, and other documents prepared by Consultant in the course of providing the services under this Agreement excluding Consultants standard details, standard specifications and calculations. All reports, documents, or other written material developed by Consultant in the performance of the Services pursuant to this Agreement, shall be and remain the property of the City.

8. <u>INDEMNIFICATION</u>

(a) Indemnity for professional liability

When the law establishes a professional standard of care for Consultant's Services, to the fullest extent permitted by law, Consultant shall indemnify, protect, defend and hold harmless the City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all losses, liabilities, damages, costs and expenses, including legal counsel's fees and costs caused in whole or in part by any negligent or wrongful act, error or omission of Consultant, its officers, agents, employees or Subconsultants (or any agency or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement.

(b) Indemnity for other than professional liability

Other than in the performance of professional services and to the full extent permitted by law, Consultant shall indemnify, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including legal counsel fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Consultant or by any individual or agency for which Consultant is legally liable, including but not limited to officers, agents, employees or subcontractors of Consultant.

(c) Duty to Defend

In the event the City, its officers, employees, agents and/or volunteers are made a party to any action, claim, lawsuit, or other adversarial proceeding arising from the performance of the services encompassed by this Agreement, and upon demand by City, Consultant shall reimburse the City for its costs of defense, including reasonable attorney's fees and costs incurred in the defense of such matters in an amount that is proportionate to the finding of liability against Consultant.

Payment by City is not a condition precedent to enforcement of this indemnity.

9. <u>INSURANCE</u>

Consultant shall maintain prior to the beginning of and for the duration of this Agreement

insurance coverage as specified in **Exhibit C**, attached hereto and incorporated herein by reference as though set forth in full.

10. INDEPENDENT CONSULTANT

(a) Consultant is and shall at all times remain as to the City a wholly independent consultant and/or independent contractor. The personnel performing the services under this Agreement on behalf of Consultant shall at all times be under Consultants exclusive direction and control. Neither City nor any of its officers, employees, or agents shall have control over the conduct of Consultant or any of Consultant's officers, employees, or agents, except as set forth in this Agreement. Consultant shall not at any time or in any manner represent that it or any of its officers, employees, or agents are in any manner officers, employees, or agents of the City. Consultant shall not incur or have the power to incur any debt, obligation, or liability whatever against the City, or bind the City in any manner.

(b) No employee benefits shall be available to Consultant in connection with the performance of this Agreement. Except for the fees paid to Consultant as provided in the Agreement, City shall not pay salaries, wages, or other compensation to Consultant for performing services hereunder for City. City shall not be liable for compensation or indemnification to Consultant for injury or sickness arising out of performing services hereunder.

11. LEGAL RESPONSIBILITIES

The Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. The City, and its officers and employees, shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

12. UNDUE INFLUENCE

Consultant declares and warrants that no undue influence or pressure was used against or in concert with any officer or employee of the City in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No officer or employee of the City has or will receive compensation, directly or indirectly, from Consultant, or from any officer, employee or agent of Consultant, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling the City to any and all remedies at law or in equity.

13. NO BENEFIT TO ARISE TO LOCAL OFFICERS AND EMPLOYEES

No member, officer, or employee of City, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Project performed under this Agreement.

14. RELEASE OF INFORMATION/CONFLICTS OF INTEREST

(a) All information gained by Consultant in performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. Consultant, its officers, employees, agents, or subconsultants, shall not without written authorization from the City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the City, unless otherwise required by law or court order. (b) Consultant shall promptly notify City should Consultant, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request ("Discovery"), court order, or subpoena from any person or party regarding this Agreement and the work performed there under or with respect to any project or property located within the City, unless Consultant is prohibited by law from informing the City of such Discovery, court order or subpoena. City retains the right, but has no obligation, to represent Consultant and/or be present at any deposition, hearing, or similar proceeding as allowed by law. Unless City is a party to the lawsuit, arbitration, or administrative proceeding and is adverse to Consultant in such proceeding, Consultant agrees to cooperate fully with the City and to provide the opportunity to review any response to discovery requests provided by Consultant. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

15. NOTICES

Any notices which either party may desire to give to the other party under this Agreement must be in writing and may be given either by (i) personal service, (ii) delivery by a reputable document delivery service, such as but not limited to, Federal Express, which provides a receipt showing date and time of delivery, or (iii) mailing in the United States Mail, certified mail, postage prepaid, return receipt requested, addressed to the address of the party as set forth below or at any other address as that party may later designate by notice:

If to City:
Bob Lindsey, City Manager
City of La Puente
15900 E. Main Street
La Puente, CA 91744
Tel: (626) 855-1501

With a copy to:
Susie Altamirano, Esq.
Olivarez Madruga Law Organization, LLP
500 S. Grand Avenue, 12th Floor
Los Angeles, CA 90071
Tel: (213) 744-0099

If to Consultant:

_____

_____

_____

Tel: _____

16. ASSIGNMENT

The Consultant shall not assign the performance of this Agreement, nor any part thereof, nor any monies due hereunder, without prior written consent of the City.

Before retaining or contracting with any subconsultant for any services under this Agreement, Consultant shall provide City with the identity of the proposed subconsultant, a copy of the proposed written contract between Consultant and such subconsultant which shall include and indemnity provision similar to the one provided herein and identifying City as an indemnified party, or an incorporation of the indemnity provision provided herein, and proof that such proposed subconsultant carries insurance at least equal to that required by this Agreement or obtain a written waiver from the City for such insurance.

Notwithstanding Consultant's use of any subconsultant, Consultant shall be responsible to the City for the performance of its subconstultant as it would be if Consultant had performed the Services itself. Nothing in this Agreement shall be deemed or construed to create a contractual relationship between the City and any subconsultant employed by Consultant. Consultant shall be solely responsible for payments to any subconsultants. Consultant shall indemnify, defend and hold harmless the Indemnified Parties for any claims arising from, or related to, the negligent services performed by a subconsultant under this Agreement.

17. GOVERNING LAW/ATTORNEYS' FEES

The City and Consultant understand and agree that the laws of the State of California shall govern the rights, obligations, duties, and liabilities of the parties to this Agreement and also govern the interpretation of this Agreement. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court in Los Angeles County, California. If any action at law or suit in equity is brought to enforce or interpret the provisions of this Agreement, or arising out of or relating to the Services provided by Consultant under this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees and all related costs, including costs of expert witnesses and consultants, as well as costs on appeal, in addition to any other relief to which it may be entitled.

18. ENTIRE AGREEMENT

This Agreement contains the entire understanding between the Parties relating to the obligations of the Parties described in this Agreement. All prior or contemporaneous agreements, understandings, representations, and statements, oral or written and pertaining to the subject of this Agreement or with respect to the terms and conditions of this Agreement, are merged into this Agreement and shall be of no further force or effect. Each party is entering into

this Agreement based solely upon the representations set forth herein and upon each party's own independent investigation of any and all facts such party deems material.

19. SEVERABILITY

If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be invalid or unenforceable, then such term or provision shall be amended to, and solely to, the extent necessary to cure such invalidity or unenforceability, and in its amended form shall be enforceable. In such event, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Agreement shall be valid and be enforced to the fullest extent permitted by law.

20. COUNTERPARTS

This Agreement may be executed in multiple counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument.

21. CAPTIONS

The captions appearing at the commencement of the sections hereof, and in any paragraph thereof, are descriptive only and shall have no significance in the interpretation of this Agreement.

22. WAIVER

The waiver by City or Consultant of any breach of any term, covenant or condition herein contained shall not be deemed to be a waiver of such term, covenant or condition or of any subsequent breach of the same or any other term, covenant or condition herein contained. No term, covenant or condition of this Agreement shall be deemed to have been waived by City or Consultant unless in writing.

23. REMEDIES

Each right, power and remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise shall be cumulative and shall be in addition to every other right, power, or remedy provided for herein or now or hereafter existing at law, in equity, by statute, or otherwise. The exercise, the commencement of the exercise, or the forbearance of the exercise by any party of any one or more of such rights, powers or remedies shall not preclude the simultaneous or later exercise by such party of any of all of such other rights, powers or remedies.

24. AUTHORITY TO EXECUTE THIS AGREEMENT

The person or persons executing this Agreement on behalf of Consultant represents and warrants that he/she has the authority to execute this Agreement on behalf of the Consultant and has the

authority to bind Consultant to the performance of its obligations hereunder.

(Signatures on following page)

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed as of the Effective Date.

"CITY"
City of La Puente

By:_____
Bob Lindsey, City Manager

Attest:
By:_____
Martha Torres, MPA, CMC, City Clerk

Approved as to form:
By:_____
Susie Altamirano, Esq., City Attorney

"CONSULTANT"
_____,
a California corporation

By:_____

Attachments:	Exhibit A	Scope of Services
	Exhibit B	Rate Schedule
	Exhibit C	Insurance Requirements

EXHIBIT A

SCOPE OF SERVICES

EXHIBIT B

RATE SCHEDULE

EXHIBIT C
INSURANCE REQUIREMENTS

Without limiting Consultant's indemnification of City, and prior to commencement of the Services, Consultant shall obtain, provide and maintain at its own expense during the term of this Agreement, policies of insurance of the type and amounts described below and in a form satisfactory to City.

General liability insurance. Consultant shall maintain commercial general liability insurance with coverage at least as broad as Insurance Services Office form CG 00 01, in an amount not less than $1,000,000.00 per occurrence, $2,000,000.00 general aggregate, for bodily injury, personal injury, and property damage. The policy must include contractual liability that has not been amended. Any endorsement restricting standard ISO "insured contract" language will not be accepted.

Automobile liability insurance. Consultant shall maintain automobile insurance at least as broad as Insurance Services Office form CA 00 01 covering bodily injury and property damage for all activities of the Consultant arising out of or in connection with Work to be performed under this Agreement, including coverage for any owned, hired, non-owned or rented vehicles, in an amount not less than $1,000,000.00 combined single limit for each accident.

Professional liability (errors & omissions) insurance. Consultant shall maintain professional liability insurance that covers the Services to be performed in connection with this Agreement, in the minimum amount of $1,000,000 per claim and in the aggregate. Any policy inception date, continuity date, or retroactive date must be before the effective date of this agreement and Consultant agrees to maintain continuous coverage through a period no less than three years after completion of the services required by this agreement.

Workers' compensation insurance. Consultant shall maintain Workers' Compensation Insurance (Statutory Limits) and Employer's Liability Insurance (with limits of at least $1,000,000.00).

Consultant shall submit to City, along with the certificate of insurance, a Waiver of Subrogation endorsement in favor of Agency, its officers, agents, employees and volunteers.

Proof of insurance. Consultant shall provide certificates of insurance to City as evidence of the insurance coverage required herein, along with a waiver of subrogation endorsement for workers' compensation. Insurance certificates and endorsement must be approved by City's Risk Manager prior to commencement of performance. Current certification of insurance shall be kept on file with City at all times during the term of this contract. City reserves the right to require complete, certified copies of all required insurance policies, at any time.

Duration of coverage. Consultant shall procure and maintain for the duration of the contract insurance against claims for injuries to persons or damages to property, which may arise from or in connection with the performance of the Services hereunder by Consultant, his agents, representatives, employees or subconsultants.

Primary/noncontributing. Coverage provided by Consultant shall be primary and any insurance or self-insurance procured or maintained by City shall not be required to contribute with it. The limits of insurance required herein may be satisfied by a combination of primary and umbrella or excess insurance. Any umbrella or excess insurance shall contain or be endorsed to contain a provision that such coverage shall also apply on a primary and non-contributory basis for the benefit of City before the City's own insurance or self-insurance shall be called upon to protect it as a named insured.

City's rights of enforcement. In the event any policy of insurance required under this Agreement does not comply with these specifications or is canceled and not replaced, City has the right but not the duty to obtain the insurance it deems necessary and any premium paid by City will be promptly reimbursed by Consultant, or City will withhold amounts sufficient to pay premium from Consultant payments. In the alternative, City may cancel this Agreement.

Acceptable insurers. All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commissioner to transact business of insurance in the State of California, with an assigned policyholders' Rating of A- (or higher) and Financial Size Category Class VI (or larger) in accordance with the latest edition of Best's Key Rating Guide, unless otherwise approved by the City's Risk Manager.

Waiver of subrogation. All insurance coverage maintained or procured pursuant to this agreement shall be endorsed to waive subrogation against City, its elected or appointed officers, agents, officials, employees and volunteers or shall specifically allow Consultant or others providing insurance evidence in compliance with these specifications to waive their right of recovery prior to a loss. Consultant hereby waives its own right of recovery against City, and shall require similar written express waivers and insurance clauses from each of its subconsultants.

Enforcement of contract provisions (non estoppel). Consultant acknowledges and agrees that any actual or alleged failure on the part of the City to inform Consultant of non-compliance with any requirement imposes no additional obligations on the Agency nor does it waive any rights hereunder.

Requirements not limiting. Requirements of specific coverage features or limits contained in this Section are not intended as a limitation on coverage, limits or other requirements, or a waiver of any coverage normally provided by any insurance. Specific reference to a given coverage feature is for purposes of clarification only as it pertains to a given issue and is not intended by any party or insured to be all inclusive, or to the exclusion of other coverage, or a waiver of any type. If the Consultant maintains higher limits than the minimums shown above, the City requires and shall be entitled to coverage for the higher limits maintained by the Consultant. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

Notice of cancellation. Consultant agrees to oblige its insurance agent or broker and insurers to provide to City with a thirty (30) day notice of cancellation (except for nonpayment for which a ten (10) day notice is required) or nonrenewal of coverage for each required coverage.

Additional insured status. General liability policies shall provide or be endorsed to provide that City and its officers, officials, employees, and agents, and volunteers shall be additional insureds under such policies. This provision shall also apply to any excess liability policies.

Prohibition of undisclosed coverage limitations. None of the coverages required herein will be in compliance with these requirements if they include any limiting endorsement of any kind that has not been first submitted to City and approved of in writing.

Separation of Insureds. A severability of interests provision must apply for all additional insureds ensuring that Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the insurer's limits of liability. The policy(ies) shall not contain any cross-liability exclusions.

Pass Through Clause. Consultant agrees to ensure that its subconsultants, subcontractors, and any other party involved with the project who is brought onto or involved in the project by Consultant, provide the same minimum insurance coverage and endorsements required of Consultant. Consultant agrees to monitor and review all such coverage and assumes all responsibility for ensuring that such coverage is provided in conformity with the requirements of this section. Consultant agrees that upon request, all agreements with consultants, subcontractors, and others engaged in the project will be submitted to City for review.

City's right to revise specifications. The City reserves the right at any time during the term of the contract to change the amounts and types of insurance required by giving the Consultant ninety (90) days advance written notice of such change. If such change results in substantial additional cost to the Consultant, the City and Consultant may renegotiate Consultant's compensation.

Self-insured retentions. Any self-insured retentions must be declared to and approved by the City. The City reserves the right to require that self-insured retentions be eliminated, lowered, or replaced by a deductible. Self-insurance will not be considered to comply with these specifications unless approved by the City.

Timely notice of claims. Consultant shall give the City prompt and timely notice of claims made or suits instituted that arise out of or result from Consultant's performance under this Agreement, and that involve or may involve coverage under any of the required liability policies.

Additional insurance. Consultant shall also procure and maintain, at its own cost and expense, any additional kinds of insurance, which in its own judgment may be necessary for its proper protection and prosecution of the work.

APPENDIX 7 – Bid Form
SCHEDULE OF VALUES

The unit prices entered shall be used from the date of contract execution through December 31, 2027. Unit prices for the remainder of the contract period shall be adjusted in accordance with the Technical Specifications (Compensation).

The Estimated Quantities are given to provide Proposers with an indication of the potential order of magnitude and scope of work for a one year period. The actual amount of work done under this contract may differ considerably from the quantities shown. The City of La Puente reserves the right to increase or decrease the amount of any item of work or to omit items of work without adjusting the unit prices therefore.

PART I - SCHEDULED MONTHLY TRAFFIC SIGNAL MAINTENANCE

Fixture Type	Quantity 'A'		Monthly Cost		Total Annual Cost
1. Traffic Signal Locations	17		$	x 12=	$
2. Crosswalk Beacons	7		$	x 12=	$
3. Radar Speed Signs	10		$	x 12=	$

(*) per location

PART II - SCHEDULED SEMI-ANNUAL TRAFFIC SIGNAL MAINTENANCE

Fixture Type	Quantity 'A'	Rate per Service(*)	Semi-Annual Cost		Total Annual Cost
1. Traffic Signal Locations	17	$	$	x 2=	$

TOTAL ANNUAL ROUTINE MAINTENANCE COSTS	$

PART III - RATES FOR UNSCHEDULED/EMERGENCY MAINTENANCE WORK

The following Hourly Rates and Equipment Rates shall apply to work not covered under the unit prices included in the Schedule of Values. Hourly Rates and Equipment Rates shall include all costs to supply the necessary labor and equipment including, but not limited to, overhead and profit.

Service Equipment		**Hourly Rate**
1.	Service Truck	
2.	Service Truck with arrow board	
3.	Arrow Board	
4.	Dump Truck	
5.	Air Compressor	
6.	Bucket Truck	
7.	Boom Truck (Crane)	
8.	Concrete Saw	
9.	OTHER (Describe:_____	
10.	OTHER (Describe:_____	

Personnel		**Regular Hourly Rate**	**Overtime Hourly Rate**
11.	Field Technician Supervisor		
12.	Electrical Technician		
13.	Field Technician		
14.	Laborer		
15.	Crane Operator		
16.	Bench Technician		
16.	OTHER (Describe:_____)		
17.	OTHER (Describe:_____)		

Maintenance. Contractor shall be allowed actual cost plus a 15% mark up for materials not provided for in Scheduled Maintenance

COMMON UNSCHEDULED WORK ITEMS

The following items are common tasks but will be requested on an "as-needed" basis only. The prices quoted shall apply to work not covered under the unit prices included in the Schedule of Values.

COMMON UNSCHEDULED ITEM	UNIT	PRICE
U1. Detector Loop Replacement [1 - 4 Loops]	EA	$
U2. Detector Loop Replacement [5 - 8 Loops]	EA	$
U3. Detector Loop Replacement [9 - 12 Loops]	EA	$
U4. Detector Loop Replacement [> 12 Loops]	EA	$
U5. Shop Repair and Calibration of Controller	EA	$
U6. Shop Repair and Calibration of Malfunction Mgmt. Unit	EA	$
U7. Shop Repair and Calibration of Conflict Mgmt. Unit	EA	$
U8. LED Bulb Replacement (All Colors)	EA	$
U9. Paint Signal Head Backing Plate	EA	$
U10. Emergency Call-out minimum charge	EA	$

The undersigned declares under penalty of perjury under the laws of the State of California that the representatives made hereto are true and correct.

_____

Proposer's Signature

_____

Printed Name

Date: _____