



**REGULAR MEETING OF THE
LA PUENTE COMMUNITY FOUNDATION
CITY HALL COUNCIL CHAMBERS
15900 EAST MAIN STREET, LA PUENTE
OCTOBER 18, 2023, 10:00 A.M.**

NOTICE IS HEREBY GIVEN that a Regular Meeting of the La Puente Community Foundation is hereby called to be held on Wednesday October 18, 2023, commencing at 10:00 a.m., in City Council Chambers, 15900 E. Main Street, La Puente, CA 91744. The public will be provided an opportunity to provide public comment on the items listed on the agenda. The business to be discussed is as follows:

CALL TO ORDER

ROLL CALL

MEMBERS: Deirmenjjan, Sanchez, Paz, Xie, and Solis

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

If you wish to address the Foundation Board on an item, complete the Request for Oral Presentation form and submit it to the Board Clerk no later than prior to the conclusion of the first speaker's remarks.

A. READ AND APPROVE THE MINUTES OF THE LA PUENTE COMMUNITY FOUNDATION MEETING

A-1 READ AND APPROVE THE MINUTES OF THE LA PUENTE COMMUNITY FOUNDATION MEETING OF AUGUST 16, 2023.

Staff Recommendation: It is recommended that the Foundation Board waive the reading and approve the Minutes of the La Puente Community Foundation meeting of August 16, 2023.

B. UNFINISHED BUSINESS OF THE COMMUNITY FOUNDATION- None

C. CONSENT CALENDAR

All matters listed under Consent Calendar are considered to be routine in nature and may be enacted by one motion approving the recommendation listed on the Agenda. One or more items may be removed from the Consent Calendar so that said item(s) may be discussed and considered individually by the Board.

C-1 PRESENTATION OF FOUNDATION EXPENSES

Staff Recommendation: It is recommended that the La Puente Community Foundation receive and file this report.

D. NEW BUSINESS TO BE CONSIDERED BY THE COMMUNITY FOUNDATION

D-1 PRESENTATION FOR FISCAL 2023-2024 YEAR-TO-DATE

Staff Recommendation: It is recommended that the La Puente Community Foundation receive and file this report.

D-2 PRESENTATION FOR FISCAL 2023-2024 YEAR-TO-DATE

Staff Recommendation: It is recommended that the La Puente Community Foundation receive and file this report.

D-3 CONSIDERATION OF AUTHORIZATION FOR THE LA PUENTE COMMUNITY FOUNDATION TO HOST A NEW YEAR’S EVE FUNDRAISING EVENT AT CASA DE SANCHEZ BANQUET HALL.

Staff Recommendation: It is recommended that the La Puente Community Foundation authorize the collaboration with Casa De Sanchez Banquet Hall to host a New Year's Eve Fundraising event. That would result in funds being raised. In addition, it is suggested that an ad hoc committee consisting of two board members, the Community Engagement Supervisor, and a staff member assist with event planning and logistics.

D-4 UPDATE AND DISCUSSION REGARDING COMMUNITY FOUNDATION PROGRAMMING

Staff Recommendation: It is recommended that the La Puente Community Foundation discuss this item and provide any necessary direction to Staff.

ORAL COMMENTS FROM BOARD MEMBERS

ORAL COMMENTS FROM STAFF

ADJOURNMENT

AVAILABILITY

Any writings or documents provided to a majority of the Community Foundation regarding any item on this agenda will be made available for public inspection at City Hall located at 15900 E Main Street. In addition, such writings and documents will be posted on the Community Foundation’s website at www.lapuente.org.

AMERICANS WITH DISABILITIES

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by the City, please contact the City at (626) 855-1500. Notification at least 48 hours prior to the meeting or time when services are needed will assist City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

MEETINGS OF THE BOARD

Meetings of the Board shall be held at the principal office of the corporation or at such other place as has been designated by the Board. In the absence of any such designation, meetings shall be held at the principal office of the corporation. Meetings shall be conducted in compliance with the Ralph M. Brown Act, California Government Code Section 54950 et seq.

CERTIFICATION

I hereby certify under penalty of perjury, under the laws of the State of California that the foregoing agenda was posted in accordance with the applicable legal requirements. Dated this 15th day of October 2023.

Kimberly Cardona

Kimberly Cardona, Community Engagement Supervisor

MINUTES
LA PUENTE CITY COMMUNITY FOUNDATION BOARD MEETING
REGULAR MEETING OF
AUGUST 16, 2023

Per *Robert's Rules of Order Newly Revised 11th Edition*, minutes are a record of the actions taken by the body. These minutes do not include a summary of the discussion but only reflect the action taken by the body. A complete audio recording of this meeting is available on the Foundation's website www.lapuentecommunityfoundation.org.

A Regular Meeting of the La Puente Community Foundation was held in the Council Chambers of City Hall, 15900 East Main Street, La Puente, California, on Wednesday, August 16, 2023, at 10:00 a.m.

CALL TO ORDER

Chairperson Deirmenjjan called the meeting to order at 10:11 a.m.

ROLL CALL

Members present: Deirmenjjan, Sanchez, Xie, Paz.

Members absent: Solis.

Staff members present: Assistant City Attorney Susie Altamirano, Community Engagement Supervisor Kimberly Cardona, City Clerk Martha Torres, City Manager Robert Lindsey, Director of Administrative Services Troy Grunklee, Communications and Technology Steve Overstreet.

PLEDGE OF ALLEGIANCE

Chairperson Deirmenjjan led the Pledge of Allegiance.

PRESENTATIONS – None

ORAL COMMUNICATIONS – None

BOARDS/COMMISSION/COMMITTEE REPORTS – None

A. MINUTES OF PREVIOUS LA PUENTE COMMUNITY FOUNDATION MEETINGS

A-1 READ AND APPROVE THE MINUTES OF THE LA PUENTE COMMUNITY FOUNDATION MEETINGS OF JULY 19, 2023

A motion was made by Board Member Paz, seconded by Vice Chairperson Sanchez, to waive the reading and approve the Minutes of the La Puente Community Foundation meetings of July 19, 2023. The motion carried by the following roll call vote:

AYES: Deirmenjjan, Sanchez, Xie, Paz
NOES: None
ABSTAIN: None
ABSENT: Solis

B. UNFINISHED BUSINESS OF THE COMMUNITY FOUNDATION

B-1 UPDATE AND DISCUSSION REGARDING STAFF HOURS WORKED AT THE FIREWORK STAND

Discussion ensued regarding the number of staff hours worked at the firework stand. City Manager Robert Lindsey commented that the personnel that worked the firework stand are part of a grant and are not city expense monies but grant monies that are utilized to fulfill the staffing obligation. There were no monies expended on the volunteers. Vice Chairperson Sanchez made a suggestion for next year for the firework stand to only open on high-volume days. City Manager informed the board of directors regarding the contract that the city has with TNT Fireworks. Further commented that TNT Fireworks point of sales restriction in using TNT Fireworks point of sales system. Chairperson Deirmenjjan suggested to recruit volunteers from the local high schools. Board member Paz suggested that the Foundation considers two firework stands for next year. Chairperson Deirmenjjan suggested that TNT Fireworks pay half of the rent to the city in the similar manner TNT Fireworks pays rent in other locations. City Manager Lindsey responded to further look into the rent agreement.

C. CONSENT CALENDAR

C-1 PRESENTATION OF FOUNDATION EXPENSES

A motion was made by Vice Chairperson Sanchez, seconded by Board Member Paz, to approve Consent Calendar Items C-1. The motion carried by the following roll call vote:

AYES: Deirmenjjan, Sanchez, Xie, Paz
NOES: None
ABSTAIN: None
ABSENT: Solis

D. NEW BUSINESS TO BE CONSIDERED BY THE LA PUENTE COMMUNITY FOUNDATION

D-1 PRESENTATION FOR FISCAL YEAR 2023-2024 YEAR-TO-DATE

Director of Administrative Services Grunklee provided a presentation regarding fiscal year 23-24.

Action Taken: The La Puente Community Foundation received and filed this report.

D-2 UPDATE AND DISCUSSION REGARDING COMMUNITY FOUNDATION PROGRAMMING

Community Engagement Supervisor Cardona provided updates on the three-day Softball Mexican Exhibition at La Puente Park, Coffee Shop Opening Day, and Golf Tournament.

In response to Vice Chairperson Sanchez's inquiries regarding the cost to watch the Mexican exhibition. Community Engagement Supervisor Cardona responded that there is no entry cost, rather an entry donation. Assistant City Attorney Altamirano suggested that there could be a suggested donation if it's up to the non-profit by way of receiving contributions there could be a suggested donation amount. City Manager Lindsey clarified that the La Puente Community Foundation is partnering up with the Mexican National Team and the Mexican National team is doing a separate donating to the La Puente Community Foundation. Community Engagement Supervisor Cardona added that the Mexican National team is donating ten percent of the admission to the La Puente Community Foundation.

Chairperson Deirmenjian inquired about ways to advertise the Mexican Exhibition. Community Engagement Supervisor Cardona responded that the foundation and the city are advertising on all social media platforms and website.

Action Taken: The La Puente Community Foundation discussed this item and provided any necessary direction to Staff.

ORAL COMMENTS FROM BOARD MEMBERS

Vice Chairperson Sanchez suggested a fundraising event at his venue for New Year's Eve. All donations would go back to the Foundation.

Chairperson Deirmenjian is open to further discuss the idea of the New Year's Eve fundraising dinner and drink. City Manager Lindsey inquired about the alcohol liability to the Foundation.

Vice Chairperson Sanchez clarified that alcohol cannot be sold at the Casa De Sanchez venue. Vice Chairperson Sanchez has the insurance coverage for his facilities, and it would be a donation to the Foundation. City Manager Lindsey suggested Community Engagement Supervisor Cardona and Vice Chairperson Sanchez coordinate a brief presentation for the next board meeting and ask the board of directors to make a decision at the next board meeting.

Chairperson Deirmenjian commented on the family friendly atmosphere that he sees in staff and gave a shoutout to the staff and the community. Vice Chairperson second that.

ORAL COMMENTS FROM STAFF

Community Engagement Supervisor Cardona thanked the board of directors, city manger Lindsey, and city staff for their commitment. City manager Lindsey further commented and thanked the board of directors for their commitment to the Foundation. City manager Lindsey’s goal is for the Foundation to have an event once a month.

City manager Lindsey thanked the Foundation for doing the trail base translation.

ADJOURNMENT

The La Puente Community Foundation meeting adjourned by the following roll call vote:

AYES: Deirmenjian, Sanchez, Xie, Paz
NOES: None
ABSTAIN: None
ABSENT: Solis

There being no further business before the La Puente Community Foundation, Chairperson Deirmenjian adjourned the meeting at 11:21 a.m.

Approved this 18th day of October 2023.

Kimberly Cardona
Community Engagement Supervisor

Barouir Deirmenjian
Chairperson



LA PUENTE COMMUNITY FOUNDATION

AGENDA REPORT

To: Members of the Foundation For meeting of: October 18, 2023

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: PRESENTATION OF FOUNDATION EXPENSES – AUGUST & SEPTEMBER
2023

BACKGROUND/DISCUSSION

Staff will provide an update on Foundation expenses.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the Board receive and file this report.

ATTACHMENTS

Attachment: "A" – Foundation Expenses 080123-083123

Attachment: "B" – Foundation Expenses 090123-093023



La Puente Community Foundation Expenses

By Fund

Post Dates 8/1/2023 - 8/31/2023

Payment Number	Vendor Name	Post Date	Description (Item)	Account Number	Amount
Fund: 700 - LA PUENTE COMMUNITY FOUNDATION					
1144	PEPSI BEVERAGES COMPANY	08/03/2023	PERISHABLES FOR THE SNACK...	700-4150-53019	634.72
1140	AG DISTRIBUTOR	08/03/2023	SNACK BAR SUPPLIES	700-4150-53019	2,635.27
1142	FRANCISCO'S EXOTIC DECO IN...	08/03/2023	SPECIAL EVENTS FOUNDATION..	700-4150-53979	220.00
1145	PLANET COFFEE ROASTERS, IN...	08/03/2023	PERSHIABLES FOR THE COFFEE...	700-4150-53019	231.50
1145	PLANET COFFEE ROASTERS, IN...	08/03/2023	PERSHIABLES FOR THE COFFEE...	700-4150-53019	22.05
1143	KIMBERLY CARDONA	08/03/2023	REIM - LP SNACK BAR SUPPLIES	700-4150-53019	2,101.40
1148	MANCILLA'S QUALITY PRINTI...	08/10/2023	FOUNDATION - RUBBER STA...	700-4150-53976	33.00
1150	SKYNOVA	08/10/2023	FIRST ANNUAL GOLF TOURN...	700-4150-53979	456.75
1149	PLANET COFFEE ROASTERS, IN...	08/10/2023	COFFEE OPERATING SUPPLIES	700-4150-53019	483.55
1146	JOSEPH VIDAL	08/10/2023	LPCF REIM - VIDAL	700-4150-53019	168.61
1147	KIMBERLY CARDONA	08/10/2023	LPCM REIM - CARDONA	700-4150-53019	1,038.13
1151	AMAZON CAPITAL SERVICES I...	08/17/2023	FY 22/23 - LGBT EVENT	700-4150-53011	50.59
1151	AMAZON CAPITAL SERVICES I...	08/17/2023	FY 22/23 FOUNDATION SUPPL...	700-4150-53011	43.98
1151	AMAZON CAPITAL SERVICES I...	08/17/2023	FY 22/23 - LGBT EVENT	700-4150-53011	50.59
1151	AMAZON CAPITAL SERVICES I...	08/17/2023	FY 22/23 MINI WHITEBOARD ...	700-4150-53011	36.85
1153	PLANET COFFEE ROASTERS, IN...	08/17/2023	LP PERK - PERISHABLES	700-4150-53019	230.00
1152	KIMBERLY CARDONA	08/17/2023	REIM - LP FOUNDATION CAR...	700-4150-53019	914.48
1161	RALPH VALDEZ	08/24/2023	GOLF TOURNAMENT GIFT	700-4150-53979	500.00
1157	ERNIE BALTIERRA	08/24/2023	GOLF TOURNAMENT CONSULT..	700-4150-53979	500.00
1155	BUCKBOARD BBQ & CATERING	08/24/2023	FOOD - GOLF TOURNAMENT	700-4150-53979	2,502.82
1154	AG DISTRIBUTOR	08/24/2023	LP SNACK BAR SUPPLIES	700-4150-53019	1,008.72
1156	DOS LAGOS GOLF COURSE	08/24/2023	BANQUET ROOM RENTAL	700-4150-53979	200.00
1156	DOS LAGOS GOLF COURSE	08/24/2023	GOLF TOURNAMENT	700-4150-53979	7,788.00
1160	PROSIGNS	08/24/2023	GOLF TOURNAMENT - YARD S...	700-4150-53979	513.00
1159	MISTY REYES	08/24/2023	LPCF REIM - REYES	700-4150-53979	56.14
1158	KIMBERLY CARDONA	08/24/2023	LPCF REIM - CARDONA	700-4150-53019	960.47
1164	PLANET COFFEE ROASTERS, IN...	08/31/2023	LP PERK PERISHABLES	700-4150-53019	203.00
1163	NEW ASIA FSE, INC.	08/31/2023	LP PERK EQUIPMENT	700-4150-53011	90.85
1162	KIMBERLY CARDONA	08/31/2023	LPCF REIM - CARDONA	700-4150-53019	3,058.22
Fund 700 - LA PUENTE COMMUNITY FOUNDATION Total:					26,732.69
Grand Total:					26,732.69

Report Summary

Fund Summary

Fund	Payment Amount
700 - LA PUENTE COMMUNITY FOUNDATION	<u>26,732.69</u>
Grand Total:	26,732.69

Account Summary

Account Number	Account Name	Payment Amount
700-4150-53011	Operating Supplies	272.86
700-4150-53019	Snack Bar Perishables	13,690.12
700-4150-53976	Special Departmental	33.00
700-4150-53979	Special Events	<u>12,736.71</u>
	Grand Total:	26,732.69

Project Account Summary

Project Account Key	Payment Amount
None	14,672.73
79524E	<u>12,059.96</u>
	Grand Total: 26,732.69



La Puente Community Foundation Expenses

By Fund

Post Dates 9/1/2023 - 9/30/2023

Payment Number	Vendor Name	Post Date	Description (Item)	Account Number	Amount
Fund: 700 - LA PUENTE COMMUNITY FOUNDATION					
1166	AMAZON CAPITAL SERVICES I...	09/07/2023	iPAD MOUNTS	700-4150-53011	85.80
1169	TURF STAR, INC.	09/07/2023	SNACK CART	700-4150-53011	3,908.36
1165	AG DISTRIBUTOR	09/07/2023	SNACK BAR PERISHABLES	700-4150-53019	2,092.50
1168	PLANET COFFEE ROASTERS, IN...	09/07/2023	LP PERK - ESPRESSO GRINDER	700-4150-53011	606.38
1167	KIMBERLY CARDONA	09/07/2023	LPCF REIM - CARDONA SNACK...	700-4150-53019	1,588.98
1170	KIMBERLY CARDONA	09/14/2023	VISTA PAINT	700-4150-53011	46.84
1170	KIMBERLY CARDONA	09/14/2023	VISTAPAINT	700-4150-53011	23.74
1170	KIMBERLY CARDONA	09/14/2023	SMART & FINAL	700-4150-53019	41.88
1170	KIMBERLY CARDONA	09/14/2023	SMART & FINAL REIM	700-4150-53019	30.59
1170	KIMBERLY CARDONA	09/14/2023	SMART & FINAL	700-4150-53019	20.94
1170	KIMBERLY CARDONA	09/14/2023	WESTAURANT MEMBERSHIP	700-4150-53019	108.90
1170	KIMBERLY CARDONA	09/14/2023	NORTHGATE SUPPLIES	700-4150-53019	153.45
1170	KIMBERLY CARDONA	09/14/2023	STATER BROS REIM	700-4150-53019	44.28
1170	KIMBERLY CARDONA	09/14/2023	COFFEE SHOP PERISHABLES	700-4150-53019	253.88
1170	KIMBERLY CARDONA	09/14/2023	RESTAURANT DEPOT	700-4150-53019	376.73
1170	KIMBERLY CARDONA	09/14/2023	SANITIZER PACKET/COFFEE	700-4150-53019	125.37
1170	KIMBERLY CARDONA	09/14/2023	COFFEE SHOP PERISHABLES	700-4150-53019	798.90
1175	ULINE	09/22/2023	LP PERK - BAKERY DISPLAY CA...	700-4150-53011	267.71
1171	AG DISTRIBUTOR	09/22/2023	PERISHABLES	700-4150-53019	848.16
1174	PLANET COFFEE ROASTERS, IN...	09/22/2023	PERISHABLES	700-4150-53020	115.00
1173	PEPSI BEVERAGES COMPANY	09/22/2023	PEPSI SNACK BAR	700-4150-53019	655.66
1172	KIMBERLY CARDONA	09/22/2023	RESTAURANT DEPOT	700-4150-53019	1,136.18
1172	KIMBERLY CARDONA	09/22/2023	SMART & FINAL	700-4150-53019	226.26
1172	KIMBERLY CARDONA	09/22/2023	NORTHGATE - SUPPLIES	700-4150-53019	168.30
1172	KIMBERLY CARDONA	09/22/2023	NORTHGATE - SUPPLIES	700-4150-53019	24.90
1172	KIMBERLY CARDONA	09/22/2023	SMART & FINAL	700-4150-53019	30.68
1172	KIMBERLY CARDONA	09/22/2023	SMART & FINAL	700-4150-53019	34.76
1172	KIMBERLY CARDONA	09/22/2023	SMART & FINAL	700-4150-53019	131.76
1176	AMAZON CAPITAL SERVICES I...	09/28/2023	iPAD WALL MOUNT FOR KITC...	700-4150-53011	85.80
1176	AMAZON CAPITAL SERVICES I...	09/28/2023	LABEL MAKER/TAPE	700-4150-53011	82.37
1177	CINTAS CORPORATION #693	09/28/2023	LPCF SNACK BAR - OPERATING...	700-4150-53011	87.65
1177	CINTAS CORPORATION #693	09/28/2023	LPCF SNACK BAR - OPERATING...	700-4150-53011	116.73
1177	CINTAS CORPORATION #693	09/28/2023	LPCF SNACK BAR - OPERATING...	700-4150-53011	111.63
1177	CINTAS CORPORATION #693	09/28/2023	LPCF SNACK BAR - OPERATING...	700-4150-53011	101.43
1177	CINTAS CORPORATION #693	09/28/2023	LPCF SNACK BAR - OPERATING...	700-4150-53011	83.35
1177	CINTAS CORPORATION #693	09/28/2023	LPCF SNACK BAR - OPERATING...	700-4150-53011	106.53
1177	CINTAS CORPORATION #693	09/28/2023	LPCF SNACK BAR - OPERATIO...	700-4150-53011	101.43
1177	CINTAS CORPORATION #693	09/28/2023	LPCF SNACK BAR - OPERATIO...	700-4150-53011	106.53
1177	CINTAS CORPORATION #693	09/28/2023	LPCF SNACK BAR - OPERATIO...	700-4150-53011	106.53
1177	CINTAS CORPORATION #693	09/28/2023	LPCF SNACK BAR - OPERATING...	700-4150-53011	106.53
1180	NEW ASIA FSE, INC.	09/28/2023	OPERATING SUPPLIES	700-4150-53011	226.60
1179	MELIZ PARTY RENTAL	09/28/2023	SPECIAL EVENT - COFFEE SHOP..	700-4150-53979	235.00
1178	KIMBERLY CARDONA	09/28/2023	NORTHGATE MARKET	700-4150-53019	203.25
1178	KIMBERLY CARDONA	09/28/2023	SMART & FINAL	700-4150-53019	94.81
1178	KIMBERLY CARDONA	09/28/2023	RESTAURANT DEPOT	700-4150-53019	89.28
1178	KIMBERLY CARDONA	09/28/2023	ACEGAS	700-4150-53019	77.77
1178	KIMBERLY CARDONA	09/28/2023	SMART & FINAL	700-4150-53019	42.87
1178	KIMBERLY CARDONA	09/28/2023	NORTHGATE MARKET	700-4150-53019	37.35
1178	KIMBERLY CARDONA	09/28/2023	NORTHGATE MARKET	700-4150-53019	15.04
1178	KIMBERLY CARDONA	09/28/2023	SMART & FINAL	700-4150-53019	239.76
1178	KIMBERLY CARDONA	09/28/2023	NORTHGATE MARKET	700-4150-53019	40.65
Fund 700 - LA PUENTE COMMUNITY FOUNDATION Total:					16,445.78
Grand Total:					16,445.78

Report Summary

Fund Summary

Fund	Expense Amount	Payment Amount
700 - LA PUENTE COMMUNITY FOUNDATION	<u>16,445.78</u>	<u>16,445.78</u>
Grand Total:	16,445.78	16,445.78

Account Summary

Account Number	Account Name	Expense Amount	Payment Amount
700-4150-53011	Operating Supplies	6,361.94	6,361.94
700-4150-53019	Snack Bar Perishables	9,733.84	9,733.84
700-4150-53020	Coffee Shop Perishables	115.00	115.00
700-4150-53979	Special Events	<u>235.00</u>	<u>235.00</u>
	Grand Total:	16,445.78	16,445.78

Project Account Summary

Project Account Key	Expense Amount	Payment Amount
None	<u>16,445.78</u>	<u>16,445.78</u>
Grand Total:	16,445.78	16,445.78



LA PUENTE COMMUNITY FOUNDATION

AGENDA REPORT

To: Members of the Foundation For meeting of: September 20, 2023

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: PRESENTATION OF BUDGET REPORT FOR FISCAL 2023-2024 YEAR-TO-DATE FOR AUGUST 2023

BACKGROUND/DISCUSSION

The La Puente Community Foundation (“the Foundation”) received 501(C)(3) exemption status from the Internal Revenue Service on April 2, 2021. This report provides the Board of Directors with a year-to-date look through August 2023 of the activity of the Foundation. Beginning July 1, 2023, City staff incorporated foundation activity into the City’s accounting system to make record keeping more streamlined and easier to control.

In August 2023, the Foundation received \$60,477.64 in revenue primarily consisting of snack bar and coffee shop sales of \$28,462.53 donations of \$28,545.42, and field use fees of \$2,626. The remaining amount of \$843.69 consisted of snack bar vending donation, park vendor revenue sharing, and interest. Year-to-date revenues total \$131,891.32.

On the expenses side in August 2023, the total is \$26,810.65 of which \$13,690.12 is related to snack bar and coffee shop expenses. \$12,736.71 in expense is attributable to Special Events, and the remaining \$383.82 is for supplies and administrative costs. Year-to-date total expenditures are \$71,347.29.

The First Annual Golf Tournament, which took place on August 18, 2023, raised \$32,245.42. Of this, \$28,545.42 was transacted in the August period. Total expenses related to putting on the event reached \$12,736.71. The net income raised was \$19,508.71.

FISCAL IMPACT

The net income for the fiscal year 2023-2024 is \$60,544.03.

RECOMMENDATION

It is recommended that the La Puente Community Foundation receive and file this report.

ATTACHMENTS

Attachment "A" - Income Statement 08-2023



Income Statement Account Summary

For Fiscal: 07/2023-06/2024 Period Ending: 08/31/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 700 - LA PUENTE COMMUNITY FOUNDATION						
Revenue						
700-44100	Interest on Investments	0.00	0.00	0.89	1.70	(1.70)
700-48130	Donations - General	0.00	0.00	28,545.42	31,450.26	(31,450.26)
700-48132	Field Use Fees	0.00	0.00	2,626.00	6,728.00	(6,728.00)
700-48133	Snack Bar Sales	0.00	0.00	13,614.63	77,185.66	(77,185.66)
700-48135	Revenue Share	0.00	0.00	842.80	1,677.80	(1,677.80)
700-48136	LP Perk Sales	0.00	0.00	14,847.90	14,847.90	(14,847.90)
	Revenue Total:	0.00	0.00	60,477.64	131,891.32	(131,891.32)
Expense						
700-4150-53011	Operating Supplies	0.00	0.00	272.86	897.03	(897.03)
700-4150-53019	Snack Bar Perishables	0.00	0.00	13,690.12	28,487.47	(28,487.47)
700-4150-53967	Sales Tax	0.00	0.00	0.00	5,890.00	(5,890.00)
700-4150-53976	Special Departmental	0.00	0.00	33.00	58.00	(58.00)
700-4150-53979	Special Events	0.00	0.00	12,736.71	35,864.87	(35,864.87)
700-5100-53965	Financial Service Fees	0.00	0.00	77.96	149.92	(149.92)
	Expense Total:	0.00	0.00	26,810.65	71,347.29	(71,347.29)
Fund: 700 - LA PUENTE COMMUNITY FOUNDATION Surplus (Deficit):		0.00	0.00	33,666.99	60,544.03	
Total Surplus (Deficit):		0.00	0.00	33,666.99	60,544.03	

Income Statement

For Fiscal: 07/2023-06/2024 Period Ending: 08/31/2023

Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 700 - LA PUENTE COMMUNITY FOUNDATION					
Revenue	0.00	0.00	60,477.64	131,891.32	(131,891.32)
Expense	0.00	0.00	26,810.65	71,347.29	(71,347.29)
Fund: 700 - LA PUENTE COMMUNITY FOUNDATION Surplus (Deficit):	0.00	0.00	33,666.99	60,544.03	(60,544.03)
Total Surplus (Deficit):	0.00	0.00	33,666.99	60,544.03	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
700 - LA PUENTE COMMUNI...	0.00	0.00	33,666.99	60,544.03	(60,544.03)
Total Surplus (Deficit):	0.00	0.00	33,666.99	60,544.03	



LA PUENTE COMMUNITY FOUNDATION

AGENDA REPORT

To: Members of the Foundation For meeting of: September 20, 2023

From: Bob Lindsey, City Manager

By: Troy Grunklee, CPA, Director of Administrative Services

SUBJECT: PRESENTATION OF BUDGET REPORT FOR FISCAL 2023-2024 YEAR-TO-DATE FOR SEPTEMBER 2023

BACKGROUND/DISCUSSION

The La Puente Community Foundation (“the Foundation”) received 501(C)(3) exemption status from the Internal Revenue Service on April 2, 2021. This report provides the Board of Directors with a year-to-date look through September 2023 of the activity of the Foundation. Beginning July 1, 2023, City staff incorporated foundation activity into the City’s accounting system to make record keeping more streamlined and easier to control.

In September 2023, the Foundation received \$32,939.41 in revenue primarily consisting of snack bar and coffee shop sales of \$25,441.43 and field use fees of \$6,876.00. The remaining amount of \$621.98 consisted of snack bar vending donation, park vendor revenue sharing, and interest. Year-to-date revenues total \$164,830.73.

On the expenses side in September 2023, the total is \$16,445.78 of which \$16,210.78 is related to snack bar and coffee shop expenses. \$235.00 in expense is attributable to Special Events. Year-to-date total expenditures are \$87,793.07.

FISCAL IMPACT

The net income for the fiscal year 2023-2024 is \$77,037.66.

RECOMMENDATION

It is recommended that the La Puente Community Foundation receive and file this report.

ATTACHMENTS

Attachment “A” - Income Statement 09-2023



Income Statement Account Summary

For Fiscal: 07/2023-06/2024 Period Ending: 09/30/2023

		Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 700 - LA PUENTE COMMUNITY FOUNDATION						
Revenue						
700-44100	Interest on Investments	0.00	0.00	0.00	1.70	(1.70)
700-48130	Donations - General	0.00	0.00	0.00	31,450.26	(31,450.26)
700-48132	Field Use Fees	0.00	0.00	6,876.00	13,604.00	(13,604.00)
700-48133	Snack Bar Sales	0.00	0.00	12,767.18	89,952.84	(89,952.84)
700-48135	Revenue Share	0.00	0.00	621.98	2,299.78	(2,299.78)
700-48136	LP Perk Sales	0.00	0.00	12,674.25	27,522.15	(27,522.15)
	Revenue Total:	0.00	0.00	32,939.41	164,830.73	(164,830.73)
Expense						
700-4150-53011	Operating Supplies	0.00	0.00	6,361.94	7,258.97	(7,258.97)
700-4150-53019	Snack Bar Perishables	0.00	0.00	9,733.84	38,221.31	(38,221.31)
700-4150-53020	Coffee Shop Perishables	0.00	0.00	115.00	115.00	(115.00)
700-4150-53967	Sales Tax	0.00	0.00	0.00	5,890.00	(5,890.00)
700-4150-53976	Special Departmental	0.00	0.00	0.00	58.00	(58.00)
700-4150-53979	Special Events	0.00	0.00	235.00	36,099.87	(36,099.87)
700-5100-53965	Financial Service Fees	0.00	0.00	0.00	149.92	(149.92)
	Expense Total:	0.00	0.00	16,445.78	87,793.07	(87,793.07)
	Fund: 700 - LA PUENTE COMMUNITY FOUNDATION Surplus (Deficit):	0.00	0.00	16,493.63	77,037.66	
	Total Surplus (Deficit):	0.00	0.00	16,493.63	77,037.66	

Income Statement

For Fiscal: 07/2023-06/2024 Period Ending: 09/30/2023

Group Summary

Account Type	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Fund: 700 - LA PUENTE COMMUNITY FOUNDATION					
Revenue	0.00	0.00	32,939.41	164,830.73	(164,830.73)
Expense	0.00	0.00	16,445.78	87,793.07	(87,793.07)
Fund: 700 - LA PUENTE COMMUNITY FOUNDATION Surplus (Deficit):	0.00	0.00	16,493.63	77,037.66	(77,037.66)
Total Surplus (Deficit):	0.00	0.00	16,493.63	77,037.66	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
700 - LA PUENTE COMMUNI...	0.00	0.00	16,493.63	77,037.66	(77,037.66)
Total Surplus (Deficit):	0.00	0.00	16,493.63	77,037.66	



LA PUENTE COMMUNITY FOUNDATION

AGENDA REPORT

To: Members of the Foundation

For meeting of: October 18, 2023

From: Bob Lindsey, City Manager

By: Kimberly Cardona, Community Engagement Supervisor

SUBJECT: CONSIDERATION OF AUTHORIZATION FOR THE LA PUENTE COMMUNITY FOUNDATION TO HOST A NEW YEAR'S EVE FUNDRAISING EVENT AT CASA DE SANCHEZ BANQUET HALL.

BACKGROUND/DISCUSSION

The Community Engagement Supervisor, who identifies and initiates fundraising events for the La Puente Community Foundation, is considering a partnership with Casa De Sanchez Banquet Hall to host a New Year's Eve Fundraising dinner at Casa De Sanchez Banquet Hall.

If approved, the New Year's Eve Fundraising Dinner would take place on December 31, 2023, between 7 p.m. and 1 a.m. A ticket is priced at one hundred dollars and includes a gourmet dinner and open bar. All patrons wishing to consume alcohol will be required to wear a designated wristband. The wristbands will be obtained at the entrance of the venue, and everyone will be required to provide a valid photo ID to obtain a wristband, regardless of age. Beverages will not be allowed to be taken outside of the venue.

Along with the dinner and open bar, there are many activities planned for the evening, including dancing, raffles, and auctions.

Casa De Sanchez will facilitate the venue as an in-kind contribution to the La Puente Community Foundation. All proceeds will go towards the La Puente Community Foundation.

Staff will be responsible for administering and organizing the event's logistics and specifics. Two board members, the Community Engagement Supervisor, and a staff member are suggested to form an ad hoc committee.

FISCAL IMPACT

None.

RECOMMENDATION

Staff Recommendation: It is recommended that the La Puente Community Foundation authorizes to collaborate with Casa De Sanchez Banquet Hall to host a New Year's Eve Fundraising event. That

would result in funds being raised. In addition, it is suggested that an ad hoc committee consisting of two board members, the Community Engagement Supervisor, and a staff member assist with event planning and logistics.

ATTACHMENTS

None



LA PUENTE COMMUNITY FOUNDATION

AGENDA REPORT

To: Members of the Foundation For meeting of: October 18, 2023
From: Bob Lindsey, City Manager
By: Kimberly Cardona, Community Engagement Supervisor

SUBJECT: UPDATE AND DISCUSSION REGARDING THE COMMUNITY FOUNDATION PROGRAMING

BACKGROUND/DISCUSSION

Staff will provide an update on programming within the La Puente Community Foundation.

FISCAL IMPACT

None.

RECOMMENDATION

It is recommended that the La Puente Community Foundation discuss this item and provide any necessary direction to Staff.

ATTACHMENTS

None.