

City of La Puente
CALIFORNIA

BUDGET

FOR THE FISCAL YEAR ENDED
JUNE 30, 2024


THE CITY OF
La Puente
"WHERE THE PAST MEETS THE FUTURE"

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INTRODUCTION

Annual Budget 2024

City Manager's Message
Fiscal Year 2023-2024

Dear Honorable Mayor, Members of the City Council and Citizens of La Puente,

It is my privilege to present to you the adopted Budget and Capital Improvement Program for the fiscal year ending June 30, 2024. The budget is not merely an amalgamation of financial data, but rather a rendition of our collective values and priorities. It is simultaneously a policy document, a fiscal plan, an operations guide, and a communications device. The appropriations contained herein reflect continued funding for critical everyday services: sewer, traffic signals and streetlights, animal control, solid waste, and policing. This budget also provides for more aspirational elements, including robust investments in capital infrastructure, youth workforce development programs, and augmentation of public safety service levels in and around La Puente Park.

Citywide Budgetary Position

The combined expenditure budget for all funds totals $39,921,900, including $7,322,600 dedicated to capital improvements, and the combined revenue forecast is $35,968,100.

General Fund Budget Overview

The General Fund is the City's largest fund. It finances the majority of day-to-day operations and can be used for any legitimate governmental purpose. The General Fund operating budget for Fiscal Year 2023-2024 is balanced, with expenditures set equal to revenues at $19,204,900. These consist entirely of operating expenses, as no capital projects have been planned within the fund.

General Fund Significant Trends

The Consumer Price Index (CPI), a common measure of inflation, has risen by 3.00% in the Los Angeles area over the past 12 months (source: US Bureau of Labor Statistics). This macroeconomic trend has led to price increases in everyday goods and services, and allowances for this have been incorporated into the budget. General fund expenditures, slated at $19,204,900, show a 2.18% increase from the adopted FY 2022-2023 Budget ($18,794,500). This is a modest increase considering the expanded service levels and programs being implemented in the new fiscal year.

Property Tax is the largest revenue source in the General Fund, and is budgeted at $7,654,500. This represents a 5% increase over the previous year budget. This increase follows the general pattern observed each year, and is largely attributable to strong assessed values for the City's residential and commercial real estate stock.

Sales and Use Tax and Sales & Use Tax-Measure LP are forecasted to realize a combined $7,243,400, a decrease of approximately 1.15% from the adopted FY 2022-2023 amounts. This comes as the result of a shift in the City's retail tax base, with the closure of a significant sales tax generator. Expected decreases notwithstanding, Sales & Use Tax and Measure LP continue to be strong contributors to the General Fund. The opening of new retail establishments in FY 2023-2024 will likely improve this outlook as time progresses, and staff will continue to closely monitor receipts.

Combined, these two tax sources account for over 78% of the General Fund's budgeted revenue portfolio.

Budget Year Priorities and Goals

As has been the case in prior periods, the areas of emphasis contained within the Fiscal Year 2023-2024 budget can be broken down into three main categories: 1) public safety 2) capital infrastructure improvements and 3) quality of life concerns. The following paragraphs describe in greater detail how these goals are connected with budgetary resources:

Public Safety

As crime rates skyrocket throughout California, the City of La Puente continues to maintain the safety of our residents, business owners, and visitors as a top priority. Over the past 12 months, the City has seen no increase in the rates of violent felonies, owing in large part to proactive policing strategies and the utilization of City staff as an extension of law enforcement resources. In furtherance of this success, the FY 2023-2024 Budget provides an appropriation of $7,889,800 for the police services contract with the Los Angeles County Sheriff's Department. This is an increase of $803,200 over the FY 2022-2023 estimated actual expenditure. Included in this area is funding for the Special Assignment Officer (SAO) team, which is a specialized unit focusing on the investigation and enforcement of serious crimes.

The safety of families using the newly constructed recreational facilities at La Puente Park has emerged as a focus going into the new fiscal year. Included in the budget for the Code Enforcement department are significantly expanded service levels in order to achieve this. Budgeted appropriations provide for security patrols by both City staff as well as private security, and around-the-clock monitoring of surveillance cameras.

Capital Infrastructure Improvements

The FY 2023-2024 Capital Improvement Program (CIP) totals $7,322,600. This represents a significant investment in the City's infrastructure assets that will provide long-term benefits.

The largest capital project contained within this budget is the Local Streets Pavement Resurfacing project, appropriated at $5,376,100. This project is an ambitious plan for replacing aging and deteriorated asphalt on numerous residential and collector streets, with the goal of improving the quality of transportation within city limits. Financing for this project is available through a variety of special revenue funds including Proposition C, Measure M, Measure R, SB1/RMRA, and the remaining funds from the 2019A & B debt issuance.

Roadway and pedestrian safety have long been important priorities for the City, and this year's CIP makes no exception. The Crosswalk Enhancements project identifies eight locations near schools within the City and dedicates $1,203,600 to upgrading crosswalks to include new safety features for children and parents. Other pedestrian safety improvements scheduled for FY 2023-2024 include the installation of a HAWK (High Intensity Activated Crosswalk Beacon) at the intersection of Hacienda Blvd. and Pritchard. This signal will allow pedestrians to cross Hacienda Blvd. in order to access La Puente Park, controlling traffic for safer access. $305,000 has been set aside from Measure M funds for this project.

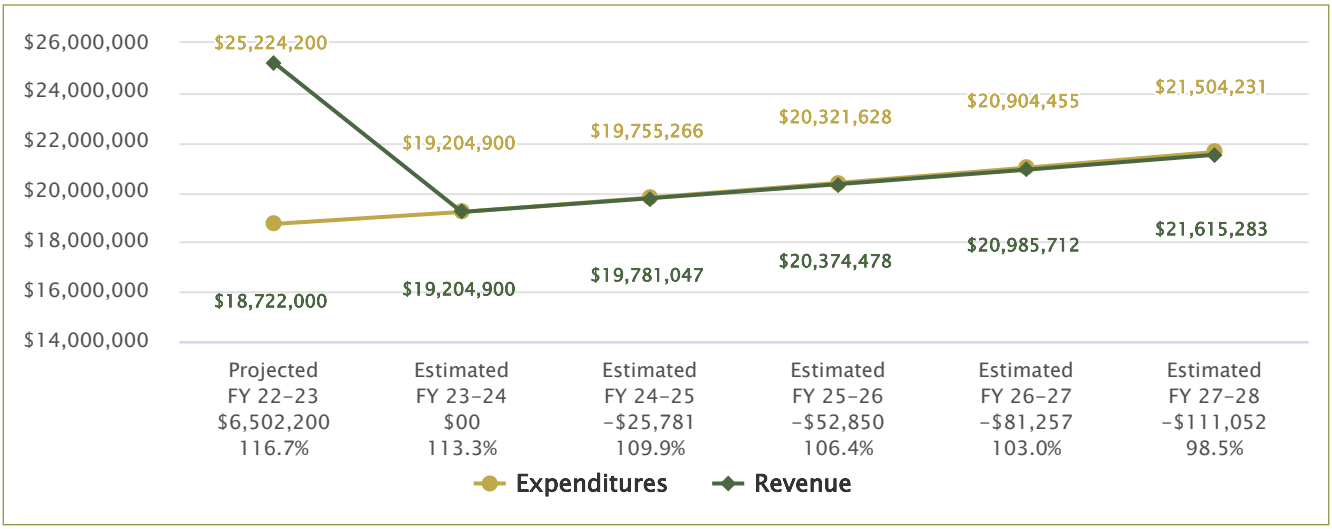
Quality of Life Enhancements

Addressing homelessness is a longstanding matter of importance for the City Council. As such, the FY 2023-2024 Budget once again authorized four (4) full-time positions for Programs, Reemployment, and Outreach Services (PROs) Team. These employees provide critical services in the field to unhoused and displaced individuals, including referring them to housing and job resources, mental health evaluation, and substance abuse programs. They work closely with local law enforcement and social services partners to ensure that the City environment is maintained in a healthy and safe manner, meanwhile respecting the rights of each individual.

$3.3 million has been appropriated for the ongoing Youth Workforce Development Program. The City, having received a grant from the Californians for All Job Corps program, has partnered with three local non-profit community based organizations to provide meaningful employment opportunities for individuals aged 18-30 in the local community. The intention of the program is for participants to gain knowledge, skills, and certifications that can be applied to full-time work in the future. Many program participants work throughout City facilities and are engaged in cleanup of the City rights-of-way.

Long-Term Outlook

The City maintains five year operating projections for revenues and expenditures. City policy dictates the adoption of a balanced budget each year, maintaining the structural integrity of fund balances. If operating expenditures exceed revenues in any given year, fund balance is required to subsidize the shortfall. Consistent use of fund balance to finance ongoing agency operations can deplete resources in the long run, and avoiding this necessity is an important part of the City's financial strategy. A noteworthy exception is the utilization of fund balance for the purpose of capital improvement (CIP) projects, which are one-time investments in the community's long-term viability. The graph below offers a depiction of the City's five year revenue and expenditure predictions.



General Fund Reserves

The City's budget policy requires that the City maintain an undesignated, unappropriated reserve amount of at least 25% of annual general fund budgeted expenditures. This means that the City must have in savings funds worth at least 25% of one year's expenditures. The Government Finance Officers Association recommends maintaining a 40% ratio as a measure of protection against future periods of declining revenues. Fiscal Year 2023-2024 ending reserve balance is forecasted to be $22,417,785 or 117% of budgeted general fund expenditures. These robust reserves can lessen the impact of reductions in revenue due to recessions and other disruptions to the economic cycle. According to the California State Auditor's Office, the City of La Puente ranks 24th best out of all cities in the Los Angeles/Orange County region for the strength of its General Fund reserves. The City attained a perfect "30 out of 30" point score.

Conclusion

As you peruse the FY 2023-2024 adopted budget, I invite you to transcend the numbers and envision the community ideals that these fiscal resources are intended to support and foster. Long term investments in capital improvements, public safety, and workforce development will provide a brighter, safer future for the next generation in La Puente.

I would like to extend my appreciation to the City Council for its responsible fiscal management, and its leadership in adopting a budget that addresses so many issues of local concern. Further, I would like to express my gratitude to the City's Executive Management for their contributions to the development of this document, as well as the Budget Team including Troy Grunklee, CPA, Director of Administrative Services and Alex Merkel Medina, Finance Manager.

As a final note, my highest gratitude is reserved for the citizens of La Puente. Your commitment to creating a safe, vibrant community is on display every day, and your engagement in civic life is reflective of the most important principles of democracy.

Respectfully Submitted,



Robert Lindsey
City Manager

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of La Puente
California

For the Fiscal Year Beginning

July 01, 2022

Christopher P. Morrill

Executive Director

RESOLUTION NO. 23-5802

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LA PUENTE, CALIFORNIA, APPROVING THE RECOMMENDED BUDGET AND CAPITAL IMPROVEMENT PROGRAM FOR FISCAL YEAR 2023-2024

WHEREAS, in accordance with Section 2.08.060 of the La Puente Municipal Code, the City Manager has prepared and submitted to the City Council the Fiscal Year 2023-2024 Recommended Budget and Capital Improvement Program; and

WHEREAS, the City Council, as the legislative body of the City, has reviewed and accepted the Recommended Budget and Capital Improvement Program; and

WHEREAS, the City Council has determined that it is necessary for the efficient management of the City that certain sums of revenue of the City be appropriated to the various departments and activities of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF LA PUENTE HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

Section 1. That certain document on file in the office of the City Clerk of the City of La Puente marked and designated "FY 23-24 Budget Book - Requested" has been prepared and submitted by the City Manager, and accepted by the City Council, and is hereby adopted.

Section 2. That the amounts designated, on file in the City Clerk's office and incorporated herein by reference are hereby appropriated from the revenue and unappropriated fund balance of the City of La Puente to the department, fund or activity of the City for which they are designated, and such appropriation shall be neither increased nor decreased except as provided herein.

Section 3. That the legal level of budgetary control shall be at the fund level and total appropriations for each fund may only be increased or decreased by the City Council by passage of a resolution amending the budget.

Section 4. That the following controls are hereby placed on the use and transfer of budget funds:

A. No expenditure of funds shall be authorized unless sufficient funds have been appropriated by the City Council or City Manager as described below:

i. The City Manager may authorize all transfers of funds from account to account within any department.

ii. The City Manager may authorize transfers of funds between departments within the same fund.

iii. The City Manager may delegate to Department Heads the authority to make budget transfers within their own departments.

iv. The City Manager may authorize budget adjustments involving offsetting revenues and expenditures; the City Manager may authorize increases or decreases in an appropriation for a specific purpose where the appropriation is offset by unbudgeted revenue, which is designated for said specific purpose.

B. The City Manager may authorize the expenditure of funds for purchasing and contracts in conformance with Section 2.20 (Purchasing) of the La Puente Municipal Code.

C. The City Manager may authorize change orders on public works contracts in amounts not to exceed ten percent (10%) of contract amounts if sufficient appropriated funds are available.

Section 6. The provisions of this Resolution are severable and if any provision, clause, sentence, word or part thereof is held illegal, invalid, unconstitutional, or inapplicable to any person or circumstances, such illegality, invalidity, unconstitutionality, or inapplicability shall not affect or impair any of the remaining provisions, clauses, sentences, sections, words or parts thereof of the Resolution or their applicability to other persons or circumstances.

Section 7. That the City Clerk shall certify to the adoption of this Resolution and that the same shall be in full force and effect.

PASSED, APPROVED AND ADOPTED this 31st day of May 2023, by the following vote:

AYES:	COUNCILMEMBERS:	Klinakis, Munoz, Argudo, Mendoza
NOES:	COUNCILMEMBERS:	None
ABSENT:	COUNCILMEMBERS:	Quinones
ABSTAIN:	COUNCILMEMBERS:	None

Charlie Klinakis, Mayor

ATTEST:

Martha Torres, MPA, City Clerk

La Puente City Council



Council Member
Nadia Mendoza



Mayor Pro Tem
Valerie Muñoz



Mayor
Charlie Klinakis



Council Member
Gabriel Quiñones



Council Member
David Argudo

City Management Team

City Manager
Robert Lindsey

City Attorney
Olivarez Madruga Law Organization LLP

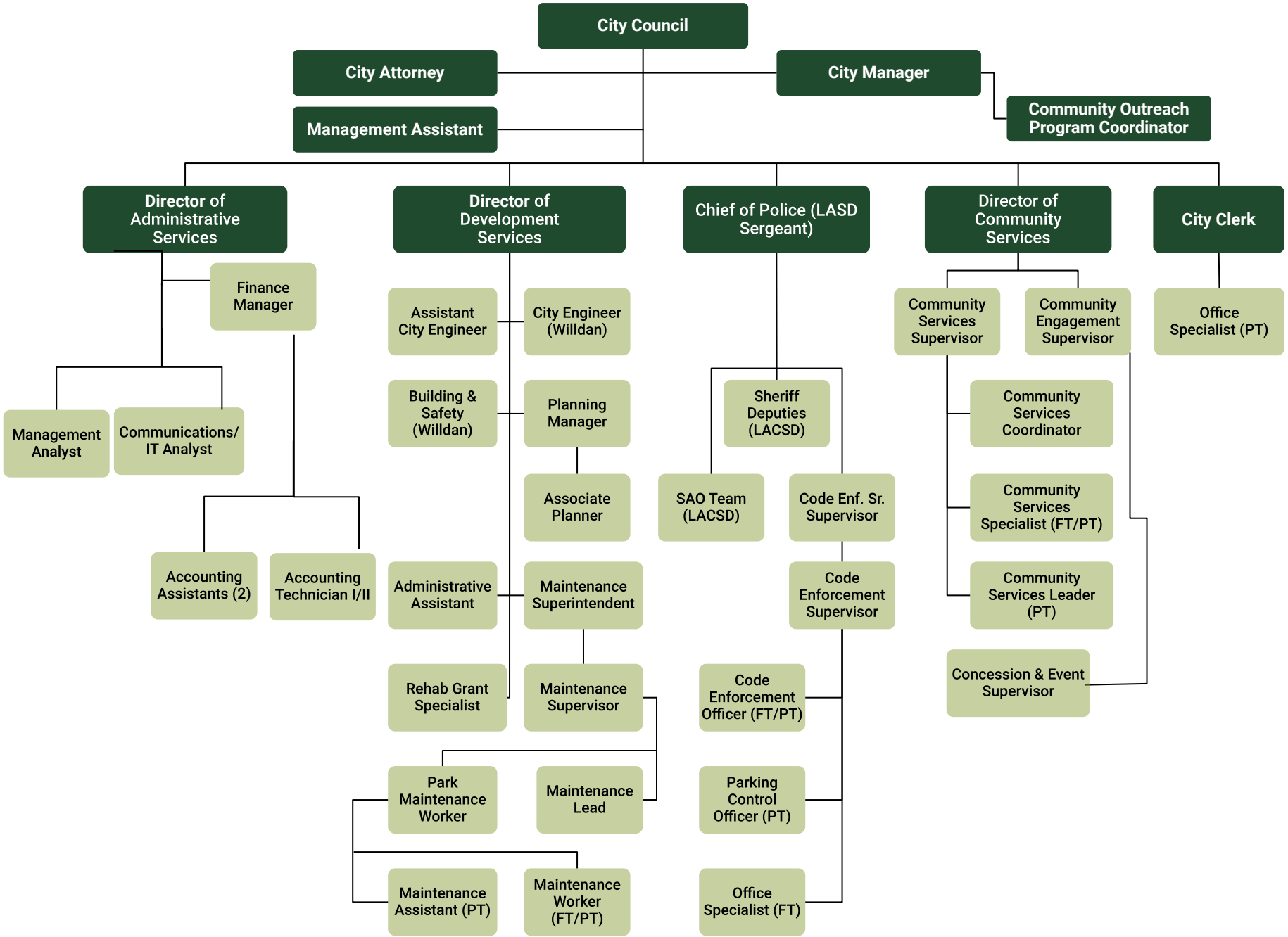
Director of Development Services
John DiMario

City Clerk
Martha Torres, MPA

Director of Community Services
Alex Bauman

Director of Administrative Services
Troy Grunklee, CPA

City of La Puente Organizational Structure



La Puente at a Glance
Fiscal Year 2023-2024

The City of La Puente is located 20 miles east of downtown Los Angeles in the San Gabriel Valley. The community is predominantly residential, and has a population of 37,303. Commercial areas are located primarily along major thoroughfares, and industrial use accounts for less than five percent (5%) of the City's 3.5 square mile land area. The City is situated near the 10, 60, and 605 Freeways, facilitating access to all regions of southern California.

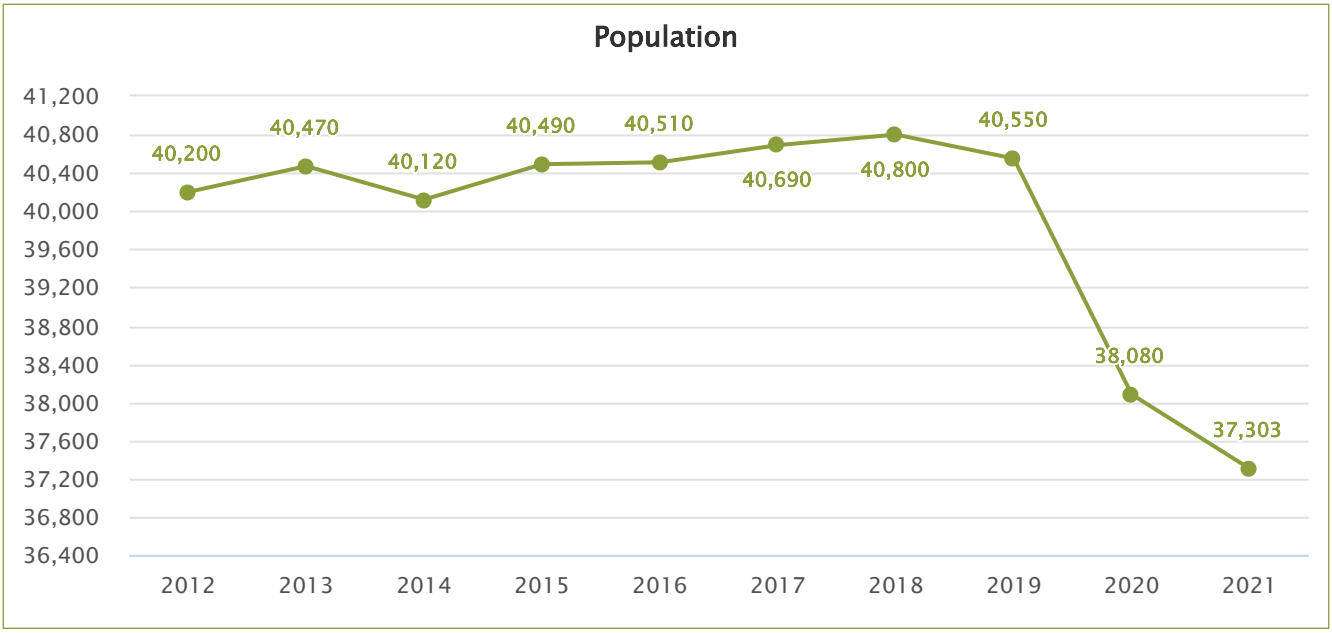
The City was incorporated on August 1, 1956; however, the history of the area began several centuries prior. The word Puente means "bridge" in Spanish, and refers to an early bridge built across the San Jose Creek by members of the Portola-Serra expedition in 1769 as they surveyed the region for Spain. A modernized version of the bridge can be seen in the City's colorful seal.

The modern-day community of La Puente began in 1841 when European settlers arrived by wagon train from New Mexico and obtained title to the huge 48,000 acre Rancho La Puente. During the 1930s, the area was famous for its fruit and walnut groves. The largest walnut packing plant in the world was located in the City.

The City of La Puente is a general law city governed by a five-member City Council. The City Council holds its regular meetings every second and fourth Tuesday of the month at 7:00 p.m. in the City Council Chambers at City Hall. The City is organized into several departments, including: General Governmental, Development Services, Community Services, Public Safety and Administrative Services. The City contracts for law enforcement, fire, engineering and building services, and public works services. The City operates various facilities to serve the community, including a Community Center, Youth Learning Activity Center, Senior Center, La Puente Park, and Nature Education Center.

City of La Puente Demographics and Data

- **Incorporated Area:** 3.5 square miles
- **Sphere of Influence Area:** 0.96 square miles (742 acres)
- **Population:**
  - 2022 Estimate: 37,303
  - 2021 Census: 38,062
  - Percent Change: 5.00% decrease in population since 2012

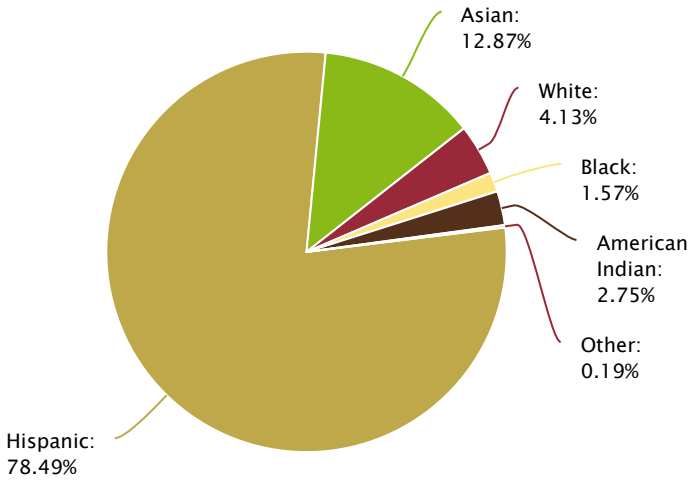


La Puente at a Glance
Fiscal Year 2023-2024

City of La Puente Demographics and Data

- **Population by Ethnic Group**

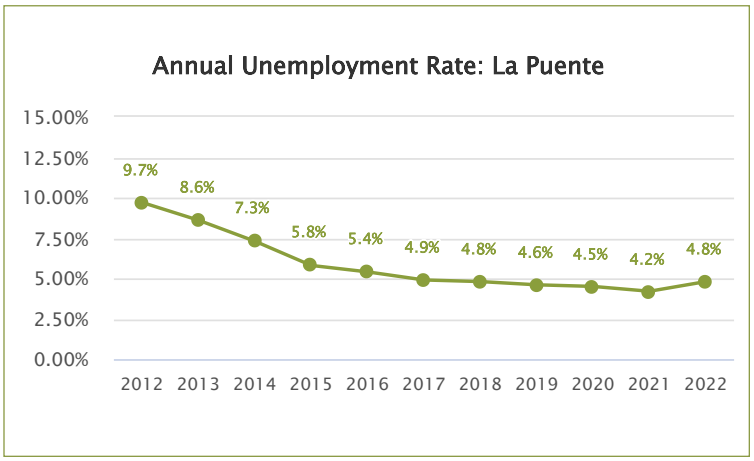
Hispanic	78.49%
Asian	12.87%
White	4.13%
Black	1.57%
American Indian	2.75%
Other	0.19%



- **2022 Unemployment Rate** 4.80%
- **Percent Change in Unemployment Rate last 10 years** 64.90% reduction

Annual Unemployment Rate

2012	9.70%
2013	8.60%
2014	7.30%
2015	5.80%
2016	5.40%
2017	4.90%
2018	4.80%
2019	4.60%
2020	4.50%
2021	4.20%
2022	4.80%



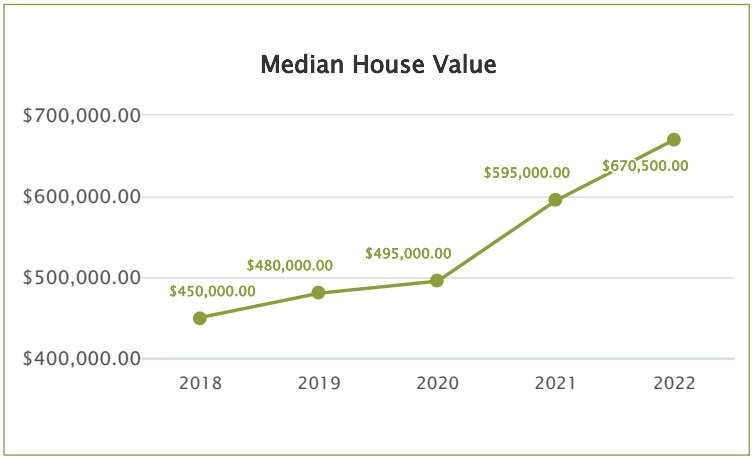
La Puente at a Glance
Fiscal Year 2023-2024

City of La Puente Data

- **Housing**
  - Dwelling Units: 9,350
  - Median Value: $670,500
  - Percent Change of Median House Values: 12.61% increase in value

Annual Median House Value

2018	$	450,000
2019	$	480,000
2020	$	495,000
2021	$	595,000
2022	$	670,500



- **Schools**

  Private School Facilities in the City of La Puente:

  - St. Joseph Elementary School
  - St. Louis of France School

  Bassett Unified School District Facilities:

  - Bassett Senior High School

  Hacienda/La Puente Unified School District Facilities:

  - Fairgrove Academy School
  - Nelson Elementary School
  - Workman Elementary School
  - Lassalette Middle School
  - Sierra Vista Middle School
  - La Puente High School

  Rowland Unified School District Facilities:

  - Hurley Elementary School

La Puente at a Glance
Fiscal Year 2023-2024

City of La Puente Data

Top 10 Employers

Business Name	No. of employees
Northgate Market	112
Bodega Latina Corp	111
CAD Works, Inc.	100
Alert Insulation	88
Walmart Stores Inc.	80
Food for Less # 369	75
McDonald's	68
Merrit's Hardware	43
Ross Dress For Less	40
In and Out Burgers #7	40

Parks and Landscape Areas

- **Public Parks:** 2
- **Sports Fields:** 2 baseball fields, 2 softball fields, and 2 multi-purpose fields

Departmental Performance Indicators
Fiscal Year 2023-2024

In Fiscal Year 2019-2020, the City of La Puente began a systematic program of tracking and analyzing objective operational measurements for each functional department. This program is in its fourth year of existence.

	FY 2020-2021	FY 2021-2022	FY 2022-2023
Development Services			
Building Permits Issued	1,146	1,295	1,549
Building Inspections Completed	2,762	2,774	1,391
Planning/Zoning Permits Issued	235	208	203
Accessory Dwelling Units (ADU) Approved	34	45	45
Accessory Dwelling Units (ADU) Constructed	74	7	14
Site Plan Design Review (SPDR)s Approved	16	29	12
Engineering Permits Issued	157	185	144
Trees Trimmed	964	1,754	1,594
Sidewalks Replaced (sqft)	4,480	23,676	11,078
ADA Curb Ramps Installed	37	43	3
Curbs and Gutters Replaced (linear feet)	1,268	8,096	158
Driveway Aprons Replaced (sqft)	3,450	8,443	-
Street Light Poles Replaced	15	6	5
Mileage of Streets Resurfaced	3	7	-
Housing Loans Issued	2	1	3
Housing Rehabilitations Completed	10	4	9
Housing grants Issued	8	3	6
Business Assistance Grants Awarded	71	87	40
Transit: La Puente Link Ridership (passengers)	62,777	81,264	74,222
Transit: Dial-a-Ride Ridership (passengers)	1,272	915	1,361
Community Services			
Enrollment in Recreation Programs (participants)	-	754	754
Senior Meals Served	3,024	5,100	5,100
Child Meals Served	32,756	38,862	38,862

Public Safety & Community Outreach			
Citations Issued	6,737	11,567	11,463
Homeless Individuals Number Housed			54
Homeless Individuals-Number of Cases Opened			110
City Clerk			
Public Records Act Requests Responded To	120	160	253
City Council Meetings	37	27	21
Certificates of Recognition Prepared	50	131	114
Candidate Statements Processed	**	**	5
Fair Political Practices Commission Filings	**	**	80
Ballots Cast (Nov. 08, 2022 General Election)	**	**	5,926
Administrative Services			
Payments Issued (number of payments)	2,639	2,671	2,965
Employees Hired	21	70	79

*Recreation programs were halted in FY20-21 due to COVID-19. Resumed in FY21-22.

**N/A - this indicator was new for inclusion in the program. Historical data unavailable.



GUIDE TO THE BUDGET

Annual Budget 2024

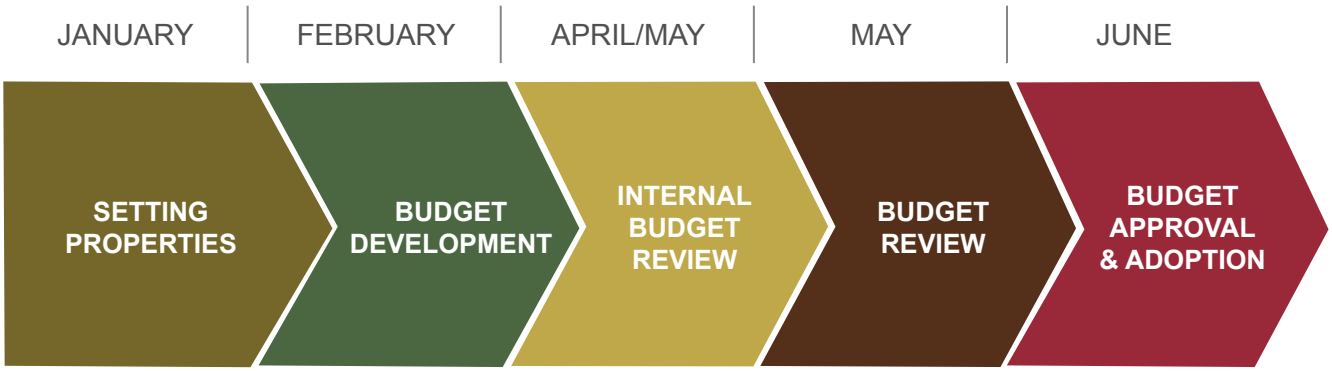
What is the Budget?
Fiscal Year 2023-2024

The La Puente City Council adopts the City's budget annually. The budget is valid for one fiscal year, beginning on July 1st and terminating on June 30th of the subsequent calendar year. All City funds are appropriated in the budget.

The City of La Puente's annual budget is designed to serve four major purposes:

1. **Policy Document** - budget appropriations are the legal authority allowing the City to expend public resources. The budget also represents the City Council's goals and priorities for the year.
2. **Financial Plan** - expenditure, revenue, and fund balance estimates are presented. These can be compared to actual results throughout the year, monitoring the City's financial condition.
3. **Operations Guide** - staff decisions on programming, hiring, and purchasing are made throughout the year. Frequent reference is made to the budget, ensuring that decisions are financially viable and reflective of the City Council's policy.
4. **Communications Device** - the budget allows City staff and elected officials a medium for communicating financial and operational information with the various stakeholders in the community. The budget should focus on transparency in public finance.

Budget Process
Fiscal Year 2023-2024



SETTING PROPERTIES	BUDGET DEVELOPMENT	INTERNAL BUDGET REVIEW	BUDGET REVIEW	BUDGET APPROVAL & ADOPTION
The City Council develops spending priorities as outlined in the City's adopted strategic plan for the current fiscal year.	City departments begin their budgeting by taking the most recently adopted budget and adjusting for anticipated needs and changes. This may entail new programs, major cost items or reductions in the programs. The Capital Improvement Program is also listed.	All budgetary information is compiled by the Finance Manager and presented to the City Manager. The City Manager then reviews and discusses the proposed budget with departmental management, which may result in revisions or changes to balance the budget.	A study session is held to discuss the budget. The City Council reviews the entire preliminary budget and directs any necessary changes. These meetings are open to the public and the City Council takes into consideration any public testimony regarding the budget.	Once the preliminary budget is finalized, it is then presented to the City Council for approval and adoption. Once adopted, the budget is put into place for the new fiscal year on July 1st.

Once the annual budget is adopted, it may be amended at any time throughout the fiscal year. Budget Amendments may be requested by any department. They are prepared by the Administrative Services Department, approved by the City Manager, and presented to City Council if adoption is required, pursuant to the terms of Fiscal Policy 4 on the following page.

Fiscal Policies
Fiscal Year 2023-2024

1. The City's budget shall reflect the goals, values, and priorities of the City Council and is the foundation upon which the operations of the City are planned.
2. The City will ensure that it adopts a General Fund budget in which operating expenditures do not exceed revenues and recurring transfers-in (a balanced budget).
3. The City will endeavor to maintain a financially balanced and stable budget to minimize the effects of economic fluctuation. Each adopted budget will be balanced by using transfers and/or loans from other funds if necessary. Budgeted revenues with transfers/loans will be greater than or equal to total appropriated expenditures. The Annual Comprehensive Financial Report (ACFR) confirms the adoption of a balanced budget and notes any variances.
4. The City Council approves total budgeted appropriations that are prepared by fund, program, and activity. Three levels of budgetary control authority are established as follows: (1) department heads have the authority to transfer appropriations from one object account to another within activities and programs within the same fund; (2) the City Manager is authorized to transfer appropriations between activities and programs within the same fund; and (3) the City Council approves any appropriation amendments between funds.
5. City budget procedures will conform to state regulations and generally accepted accounting principles.
6. Non-recurring revenues will not be used to fund recurring expenditures on an ongoing basis. One-time revenues shall be used for one-time expenditures, including capital items, and for the establishment of reserve accounts. Recurring revenues will fund the required transfers to the Equipment Maintenance & Replacement and Vehicle Maintenance & Replacement funds.
7. The budget will focus on long term financial strength and stability. The budget will include adequate reserves to provide for unanticipated expenditures. A minimum fund balance reserve will be maintained at 25% of the General Fund operating budget at all times.
8. Capital projects shall comply with the City's General Plan and may be funded with revenues, fund balance, or debt. Capital assets are defined by the adopted Capital Assets Policy using cost-based thresholds.
9. Investments and cash management will be the responsibility of the City Treasurer. The City will consolidate cash balances from all funds in order to maximize investment yields. Adherence to the adopted Investment Policy is required.
10. The City shall comply with its adopted Debt Management Policy at all times. It shall acquire new debt as needed, adhere to established debt limits, follow the set forth protocols for debt administration, and maintain proper records.
11. The City shall comply with its adopted Continuing Disclosure Undertaking Policy at all times in order to maintain conformity with securities laws and regulations relating to outstanding debt.
12. The City shall adhere to its adopted Tax Exempt Debt Policy at all times, ensuring continued compliance with federal tax requirements related to the issuance of municipal debt.
13. The City shall adhere to the expenditure authority limits and bidding procedures outlined in the Procurement Policy.

Summary of Estimated Fund Balances
Fiscal Year 2022-2023

	Fund Balance July 1, 2022	Revenues	Operating Expenditures
GENERAL FUND			
100 General Fund	$ 26,078,500	$ 20,507,800	$ 17,084,400
Total General Fund	**$ 26,078,500**	**$ 20,507,800**	**$ 17,084,400**
200 Gas Tax Fund	$ -	$ 972,500	$ 972,500
202 RMRA (SB 1) Fund	1,535,000	827,500	23,500
203 Measure M Fund	808,000	767,700	160,800
205 Measure R Fund	637,000	677,000	132,100
210 Proposition A Fund	1,125,000	1,129,800	988,600
215 Proposition C Fund	2,645,200	907,500	63,000
220 Local Transportation (SB 821) Fund	-	90,000	-
230 HSIP Grant Fund	-	80,000	-
240 Supplement Law Enf Fund	-	165,300	165,300
245 JAG Grant	(11,500)	22,700	11,200
250 Office of Traffic Safety Fund	19,600	-	-
260 CDBG Program Fund	-	353,900	353,900
263 American Rescue Plan Act Fund	-	6,605,600	1,971,300
265 Cal Home Grant Fund	1,430,400	2,000	115,000
270 Air Quality Improvement Fund	84,000	84,600	1,100
275 PEG Access Fund	69,500	39,100	20,700
280 Miscellaneous Grant Fund	(4,340,100)	8,116,200	300,000
283 Measure A - Safe Parks Fund	(74,100)	127,100	53,000
284 Measure W Fund	97,400	344,600	56,000
285 Lighting & Landscaping Fund	783,700	920,400	933,600
290 Housing	387,100	1,000	-
Total Special Revenue Funds	**$ 5,196,200**	**$ 22,234,500**	**$ 6,321,600**
300 Citywide Debt Service Fund	$ -	$ -	$ 743,800
305 Series 2019A Debt Service Fund	-	-	262,800
310 Series 2019B Debt Service Fund	-	-	235,400
Total Debt Service Funds	**$ -**	**$ -**	**$ 1,242,000**
400 Capital Projects Fund	$ 1,272,600	$ 100	$ 53,300
405 Series 2019A Capital Project Fund	810,900	100	-
410 Series 2019B Capital Project Fund	361,100	100	-
Total Capital Projects Funds	**$ 2,444,600**	**$ 300**	**$ 53,300**
500 Sewer Construction/Mtce Fund	$ 8,392,800	$ 1,374,600	$ 1,009,700
Total Enterprise Funds	**$ 8,392,800**	**$ 1,374,600**	**$ 1,009,700**
550 Equipment Replacement Fund	$ 545,700	$ 168,000	$ 291,000
555 Vehicle Mtce/Replacement Fund	1,108,000	355,600	582,100
Total Internal Service Funds	**$ 1,653,700**	**$ 523,600**	**$ 873,100**
610 Successor Agency Fund	$ (17,956,600)	$ 677,300	$ 647,800
Total Successor Agency	**$ (17,956,600)**	**$ 677,300**	**$ 647,800**

Capital Improvements	Total Expenditures	Interfund Transfers		Net Change to Fund Balance	Estimated Fund Balance June 30, 2023
		Transfers In	Transfers Out		
$ 288,300	$ 17,372,700	$ 4,716,400	$ 1,349,300	$ 6,502,200	$ 32,580,700
$ 288,300	**$ 17,372,700**	**$ 4,716,400**	**$ 1,349,300**	**$ 6,502,200**	**$ 32,580,700**
$ -	$ 972,500	$ -	$ -	$ -	$ -
5,000	28,500	-	-	799,000	2,334,000
293,000	453,800	-	262,800	51,100	859,100
391,200	523,300	-	288,700	(135,000)	502,000
450,000	1,438,600	-	-	(308,800)	816,200
118,900	181,900	-	-	725,600	3,370,800
90,000	90,000	-	-	-	-
80,000	80,000	-	-	-	-
-	165,300	-	-	-	-
-	11,200	-	-	11,500	-
-	-	-	-	-	19,600
-	353,900	-	-	-	-
190,000	2,161,300	-	4,444,300	-	-
-	115,000	-	5,000	(118,000)	1,312,400
-	1,100	-	-	83,500	167,500
-	20,700	-	-	18,400	87,900
3,476,100	3,776,100	-	-	4,340,100	-
-	53,000	-	-	74,100	-
-	56,000	-	-	288,600	386,000
-	933,600	-	-	(13,200)	770,500
-	-	80,500	-	81,500	468,600
$ 5,094,200	**$ 11,415,800**	**$ 80,500**	**$ 5,000,800**	**$ 5,898,400**	**$ 11,094,600**
$ -	$ 743,800	$ 743,800	$ -	$ -	$ -
-	262,800	262,800	-	-	-
-	235,400	235,400	-	-	-
$ -	**$ 1,242,000**	**$ 1,242,000**	**$ -**	**$ -**	**$ -**
$ 1,797,700	$ 1,851,000	$ 578,300	$ -	$ (1,272,600)	$ -
128,000	128,000	-	-	(127,900)	683,000
128,000	128,000	-	-	(127,900)	233,200
$ 2,053,700	**$ 2,107,000**	**$ 578,300**	**$ -**	**$ (1,528,400)**	**$ 916,200**
$ -	$ 1,009,700	$ -	$ 267,100	$ 97,800	$ 8,490,600
$ -	**$ 1,009,700**	**$ -**	**$ 267,100**	**$ 97,800**	**$ 8,490,600**
$ -	$ 291,000	$ 148,700	$ -	$ 25,700	$ 571,400
-	582,100	174,900	-	(51,600)	1,056,400
$ -	**$ 873,100**	**$ 323,600**	**$ -**	**$ (25,900)**	**$ 1,627,800**
$ -	$ 647,800	$ -	$ 417,500	$ (388,000)	$ (18,344,600)
$ -	**$ 647,800**	**$ -**	**$ 417,500**	**$ (388,000)**	**$ (18,344,600)**

Summary of Estimated Fund Balances
Fiscal Year 2023-2024

	Fund Balance July 1, 2023	Revenues	Operating Expenditures
GENERAL FUND			
100 General Fund	$ 32,580,700	$ 18,767,700	$ 18,296,400
Total General Fund	**$ 32,580,700**	**$ 18,767,700**	**$ 18,296,400**
200 Gas Tax Fund	$ -	$ 1,094,700	$ 1,074,700
202 RMRA (SB 1) Fund	2,334,000	942,800	27,000
203 Measure M Fund	859,100	768,900	181,700
205 Measure R Fund	502,000	678,800	199,400
210 Proposition A Fund	816,200	1,132,300	1,071,500
215 Proposition C Fund	3,370,800	909,100	119,900
230 HSIP Grant Fund	-	706,000	-
240 Supplement Law Enf Fund	-	165,000	-
250 Office of Traffic Safety Fund	19,600	-	-
260 CDBG Program Fund	-	410,000	410,000
263 American Rescue Plan Act Fund	-	572,500	572,500
265 Cal Home Grant Fund	1,312,400	2,000	155,000
270 Air Quality Improvement Fund	167,500	77,000	148,900
275 PEG Access Fund	87,900	39,700	29,000
280 Miscellaneous Grant Fund	-	3,632,900	3,300,000
283 Measure A - Safe Parks Fund	-	93,900	93,900
284 Measure W Fund	386,000	340,500	95,200
285 Lighting & Landscaping Fund	770,500	959,600	1,028,400
290 Housing	468,600	1,000	-
Total Special Revenue Funds	**$ 11,094,600**	**$ 12,526,700**	**$ 8,507,100**
300 Citywide Debt Service Fund	$ -	$ -	$ 831,000
305 Series 2019A Debt Service Fund	-	-	261,800
310 Series 2019B Debt Service Fund	-	-	235,000
Total Debt Service Funds	**$ -**	**$ -**	**$ 1,327,800**
400 Capital Projects Fund	$ -	$ -	$ 53,300
405 Series 2019A Capital Project Fund	683,000	-	-
410 Series 2019B Capital Project Fund	233,200	-	-
Total Capital Projects Funds	**$ 916,200**	**$ -**	**$ 53,300**
500 Sewer Construction/Mtce Fund	$ 8,490,600	$ 1,467,000	$ 965,700
Total Enterprise Funds	**$ 8,490,600**	**$ 1,467,000**	**$ 965,700**
550 Equipment Replacement Fund	$ 571,400	$ 193,500	$ 62,500
555 Vehicle Mtce/Replacement Fund	1,056,400	455,800	455,600
Total Internal Service Funds	**$ 1,627,800**	**$ 649,300**	**$ 518,100**
610 Successor Agency Fund	$ (18,344,600)	$ 661,600	$ 632,500
Total Successor Agency	**$ (18,344,600)**	**$ 661,600**	**$ 632,500**

Capital Improvements	Total Expenditures	Interfund Transfers		Net Change to Fund Balance	Estimated Fund Balance June 30, 2024
		Transfers In	Transfers Out		
$ -	$ 18,296,400	$ 437,200	$ 908,500	$ -	$ 32,580,700
$ -	**$ 18,296,400**	**$ 437,200**	**$ 908,500**	**$ -**	**$ 32,580,700**
$ 20,000	$ 1,094,700	$ -	$ -	$ -	$ -
2,968,000	2,995,000	-	-	(2,052,200)	281,800
922,300	1,104,000	-	261,800	(596,900)	262,200
404,300	603,700	-	288,300	(213,200)	288,800
-	1,071,500	-	-	60,800	877,000
1,052,900	1,172,800	-	-	(263,700)	3,107,100
706,000	706,000	-	-	-	-
-	-	-	165,000	-	-
-	-	-	-	-	19,600
-	410,000	-	-	-	-
-	572,500	-	-	-	-
-	155,000	-	5,000	(158,000)	1,154,400
-	148,900	-	-	(71,900)	95,600
-	29,000	-	-	10,700	98,600
332,900	3,632,900	-	-	-	-
-	93,900	-	-	-	-
-	95,200	-	-	245,300	631,300
-	1,028,400	-	-	(68,800)	701,700
-	-	77,500	-	78,500	547,100
$ 6,406,400	**$ 14,913,500**	**$ 77,500**	**$ 720,100**	**$ (3,029,400)**	**$ 8,065,200**
$ -	$ 831,000	$ 831,000	$ -	$ -	$ -
-	261,800	261,800	-	-	-
-	235,000	235,000	-	-	-
$ -	**$ 1,327,800**	**$ 1,327,800**	**$ -**	**$ -**	**$ -**
$ -	$ 53,300	$ 53,300	$ -	$ -	$ -
683,000	683,000	-	-	(683,000)	-
233,200	233,200	-	-	(233,200)	-
$ 916,200	**$ 969,500**	**$ 53,300**	**$ -**	**$ (916,200)**	**$ -**
$ -	$ 965,700	$ -	$ 267,200	$ 234,100	$ 8,724,700
$ -	**$ 965,700**	**$ -**	**$ 267,200**	**$ 234,100**	**$ 8,724,700**
$ -	$ 62,500	$ -	$ -	$ 131,000	$ 702,400
-	455,600	-	-	200	1,056,600
$ -	**$ 518,100**	**$ -**	**$ -**	**$ 131,200**	**$ 1,759,000**
$ -	$ 632,500	$ -	$ 402,600	$ (373,500)	$ (18,718,100)
$ -	**$ 632,500**	**$ -**	**$ 402,600**	**$ (373,500)**	**$ (18,718,100)**

Personnel Summary
Fiscal Year 2023-2024

Authorized Full-Time Equivalent (FTE) Positions

Job Classification	FY 21-22	FY 22-23	FY 23-24
Department: Council			
Council Member	5.00	5.00	5.00
Total Council:	**5.00**	**5.00**	**5.00**
Department: City Manager			
City Manager	1.00	1.00	1.00
Management Analyst	0.50	0.50	0.50
Communication/IT Analyst	0.50	0.50	0.50
Management Assistant	0.60	0.60	0.60
Office Specialist (PT)	0.50	0.00	0.00
Total City Manager:	**3.10**	**2.60**	**2.60**
Department: Administrative Services			
Director of Administrative Services	1.00	1.00	1.00
Finance Manager	0.00	1.00	1.00
Principal Accountant	1.00	0.00	0.00
Management Analyst	0.50	0.50	0.50
Communication/IT Analyst	0.50	0.50	0.50
Accounting Technician II	1.00	1.00	1.00
Accounting Assistant	2.00	2.00	2.00
Total Administrative Services:	**6.00**	**6.00**	**6.00**
Department: City Clerk			
City Clerk	1.00	1.00	1.00
Management Assistant	0.40	0.40	0.40
Office Specialist (PT)	0.50	1.00	0.50
Total City Clerk:	**1.90**	**2.40**	**1.90**
Department: Development Services			
Director of Development Services	1.00	1.00	1.00
Assistant City Engineer	1.00	0.00	0.00
Planning Manager	0.00	0.00	1.00
Senior Planner	1.00	1.00	0.00
Associate Planner	0.00	1.00	1.00
Assistant Planner	1.00	0.00	0.00
Rehabilitation Grant Specialist	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00

Personnel Summary
Fiscal Year 2023-2024

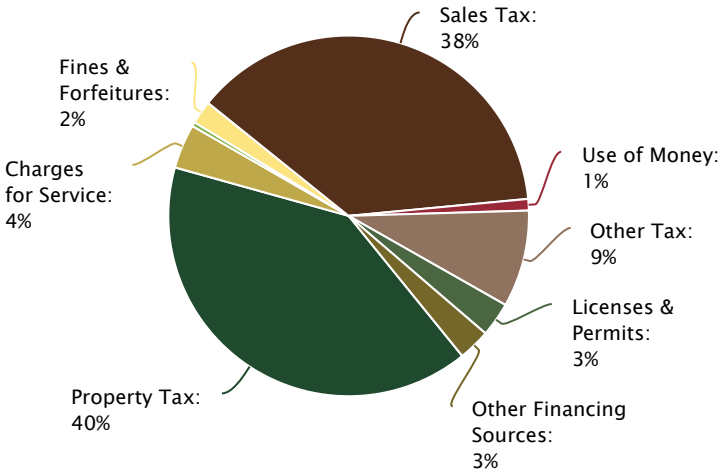
Authorized Full-Time Equivalent (FTE) Positions

Job Classification	FY 21-22	FY 22-23	FY 23-24
Maintenance Superintendent	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00
Maintenance Lead	1.00	1.00	1.00
Park Maintenance Worker	2.00	2.00	2.00
Maintenance Worker	2.00	3.00	3.00
Maintenance Worker (PT)	1.00	0.50	0.50
Maintenance Assistant (PT)	7.50	9.00	9.00
Total Development Services	**21.50**	**22.50**	**22.50**
Department: Code Enf/Animal Control			
Code Enforcement Manager	1.00	1.00	0.00
Sr. Code Enforcement Supervisor	0.00	0.00	1.00
Code Enforcement Officer	1.00	1.00	4.00
Code Enforcement Supervisor	1.00	1.00	2.00
Code Enforcement Officer (PT)	10.50	9.00	2.00
Parking Control Officer (PT)	2.50	2.50	13.50
Office Specialist	0.00	0.00	1.00
Office Specialist (PT)	1.00	0.50	0.00
Total Code Enf/Animal Control:	**17.00**	**15.00**	**23.50**
Department: Community Services			
Director of Community Services	1.00	1.00	1.00
Community Services Supervisor	0.00	1.00	1.00
Community Engagement Supervisor	1.00	1.00	1.00
Community Services Coordinator	3.00	2.00	2.00
Community Services Specialist	2.00	2.00	2.00
Community Services Specialist (PT)	5.00	5.00	3.50
Community Services Leader (PT)	11.00	11.00	14.00
Concession and Event Supervisor	0.00	0.00	1.00
Total Community Services:	**23.00**	**23.00**	**25.50**
Department: Community Outreach			
Community Resource Technician	1.00	2.00	2.00
Community Outreach Coordinator	2.00	2.00	2.00
Total Community Outreach:	**3.00**	**4.00**	**4.00**
Totals	**80.50**	**80.50**	**91.00**

Budget in Brief: General Fund Fiscal Year 2023-2024

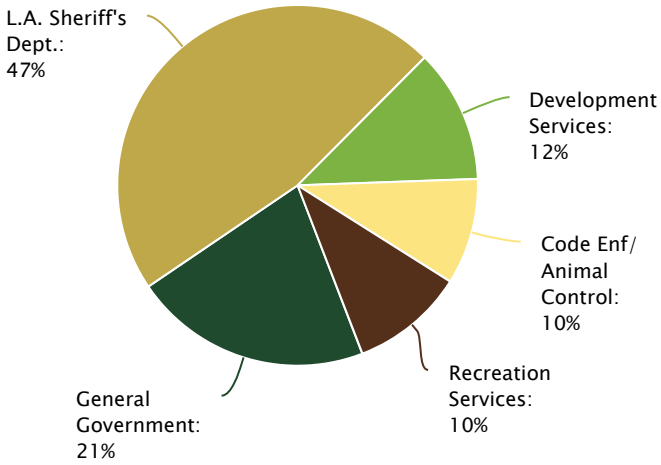
FY 2023-24 General Fund Revenues

Property Tax	$	7,714,500
Sales Tax	$	7,243,400
Other Tax	$	1,668,900
Licenses & Permits	$	590,700
Fines & Forfeitures	$	399,500
Use of Money	$	200,000
Intergovt	$	74,000
Charges for Service	$	764,300
Other Financing Sources	$	549,600
Total Revenues	**$**	**19,204,900**



FY 2023-24 General Fund Operating Expenditures

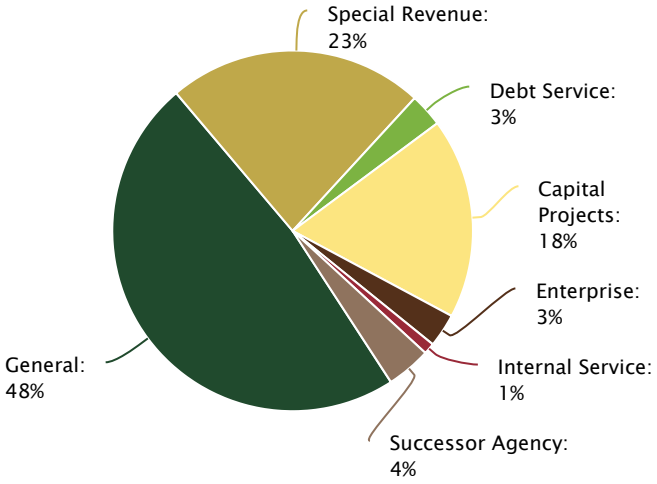
General Government	$	4,100,100
L.A. Sheriff's Dept.	$	9,013,700
Development Services	$	2,303,700
Code Enf/Animal Control	$	1,825,700
Recreation Services	$	1,961,700
Total	**$**	**19,204,900**



Budget in Brief: Agency-wide Fiscal Year 2023-2024

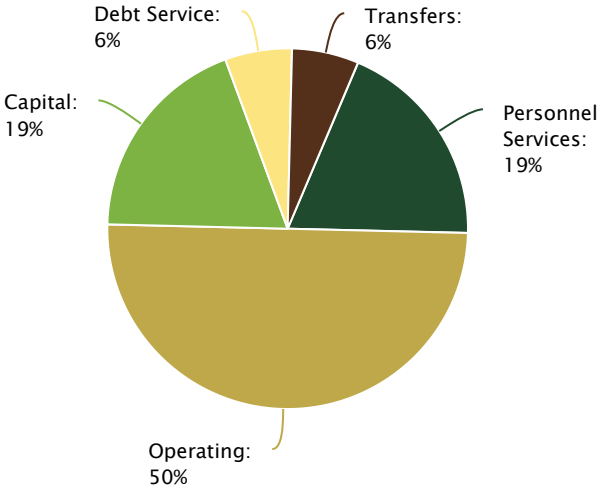
FY 2023-24 Total Expenditures $39,921,900

General	$	19,204,900
Special Revenue	$	9,280,500
Debt Service	$	1,327,800
Capital Projects	$	7,322,600
Enterprise	$	1,232,900
Internal Service	$	518,100
Successor Agency	$	1,035,100
Total	**$**	**39,921,900**



FY 2023-24 Total Expenditures by Type

Personnel Services	$	7,667,500
Operating	$	19,887,400
Capital	$	7,480,400
Debt Service	$	2,588,200
Transfers	$	2,298,400
Total	**$**	**39,921,900**



5-Year Fund Balance Projection
Fiscal Years 2022-2023 to 2027-2028

	FY 22-23 Projected	FY 23-24 Estimated	FY 24-25 Estimated	FY 25-26 Estimated	FY 26-27 Estimated	FY 27-28 Estimated
Beginning Fund Balance	$ 15,915,585	$ 22,417,785	$ 22,417,785	$ 22,392,004	$ 22,339,154	$ 22,257,897
Revenues						
Taxes	$ 16,357,200	$ 16,626,800	$ 17,125,604	$ 17,639,372	$ 18,168,553	$ 18,713,610
Licenses & Permits	751,200	590,700	602,514	614,564	626,855	639,392
Intergovernmental	244,800	74,000	75,480	76,990	78,530	80,101
Charges for Services	820,400	764,300	779,586	795,178	811,082	827,304
Fines & Forfeitures	392,200	399,500	407,490	415,640	423,953	432,432
Investment Income	185,100	200,000	204,000	208,080	212,242	216,487
Other Revenue	1,741,900	97,400	99,348	101,335	103,362	105,429
Other Financing Sources	4,731,400	452,200	461,244	470,469	479,878	489,476
Total Revenues	**$25,224,200**	**$ 19,204,900**	**$ 19,755,266**	**$ 20,321,628**	**$20,904,455**	**$ 21,504,231**
Expenditures						
Operating Expenditures	$ 18,433,700	$ 19,204,900	$ 19,781,047	$ 20,374,478	$ 20,985,712	$ 21,615,283
Capital Expenditures	288,300	-	-	-	-	-
Total Expenditures	**$ 18,722,000**	**$ 19,204,900**	**$ 19,781,047**	**$ 20,374,478**	**$ 20,985,712**	**$ 21,615,283**
Net increase (decrease) in Fund Balance	**6,502,200**	**-**	**(25,781)**	**(52,850)**	**(81,257)**	**(111,052)**
Ending Unassigned Fund Balance	**$ 22,417,785**	**$ 22,417,785**	**$22,392,004**	**$ 22,339,154**	**$ 22,257,897**	**$ 22,146,845**
Ending Unassigned Fund Balance Percent*	**116.7%**	**113.3%**	**109.9%**	**106.4%**	**103.0%**	**98.5%**

Assumptions:

Assuming a 3.0% increase annually in taxes and a 2.0% increase annually on the remaining revenues

Assuming a 3.0% increase annually in operating expenses

*Percentage of expenditures of funding of the following year

Note: City's budget policy requires that the City maintain and unassigned fund balance of an amount equal to at least 25% of budgeted expenditures



REVENUE SUMMARY

Annual Budget 2024

Revenue Sources
Fiscal Year 2023-2024

Taxes

The items identified as taxes make large contributions to the City's revenue portfolio. Since most taxes are complex and dependent on economic factors, revenue projections are typically completed by consulting firms,

- **Sales & Use Tax** - proceeds from 1% of transaction price on sale of certain goods and services
- **Sales & Use Tax-Measure LP** - half cent sales tax on sale of certain goods and services
- **Property Tax** - revenue from annual ad valorem taxes paid by property owners within City limits
- **Property Transfer Tax** - based on sale and/or transfer of title of real estate within La Puente
- **Franchise Fees** - from companies granted special privileges for continued use of public property (cable and utilities)
- **In-Lieu of VLF Reimbursement** - additional property tax allocation paid by state to rectify loss of Vehicle License Fees
- **Transient Occupancy Tax** - quarterly taxes paid by hotels on gross room rental receipts
- **Business Licenses** - annual business tax calculated based on number of employees and category of operations
- **Lighting & Landscape Maintenance District** - additional property tax assessment on residential and commercial property owners within City limits - restricted purpose of maintaining public facilities

Special Revenue Fund Allocations

Allocations are taxes and fees collected by other government agencies and distributed to the City based on a formula. Revenue estimates are typically provided each year by these agencies in advance of budget preparation.

- **Measure R; Measure M; Proposition A; Proposition C** - sales taxes imposed and collected by the Los Angeles County Metropolitan Transportation Authority - apportionment based on population size
- **Measure W** - special parcel tax to be used for stormwater mitigation. Collection sand revenue forecasts conducted by Los Angeles County.
- **Gas Tax and Road Maintenance & Rehabilitation Act (RMRA)** - taxes collected by state on fuel purchases and apportioned based on population. Includes subsections 2105, 2106, 2107, and 2107.5.
- **Community Development Block Grant (CDBG)** - federal pass-through grant revenues for community development
- **Air Quality Improvement District** - vehicle registration fees collected by state DMV for clean air purposes
- **American Rescue Plan Act (ARPA)** - one-time federal revenue intended to promote economic growth and community development in the aftermath of the COVID-19 pandemic

Grants and Intergovernmental

Awards of funding from other government agencies for special projects. Grant revenues are defined by contract.

- **State Grants** - Youth Reinvestment Grant, Dept. of Parks and Rec Grants, Rivers & Mountains Conservancy Grant
- **County Grant** - reimbursement for certain CIP project costs
- **Motor Vehicle License Fees** - allocation from state DMV for registrants with an address within city limits

Use of Money

Refers to interest income earned on investments. The City invests in government and corporate bonds, Certificates of Deposit, and money market instruments. This revenue stream is forecasted using trend analysis.

Charges for Services

Fees collected for the purpose of reimbursing the City for the cost of providing services to individuals. These revenue accounts are forecasted using trend analysis.

- **Building Plan Check Fees; Zoning Fees; Public Works Inspection Fees; Senior Center Programs; Facility Rental Fees; Recreation Fees; Subdivision Fees; Passport Program Fees; Site Plan Review; Vehicle Impound Fees; Repair to Public Property; Telecommunications Lease/Rental.**

Licenses and Permits

Revenue generated by issuing permits. Licenses and permit revenues help to defray costs incurred by the City in the process of issuing the license or permit. These revenue accounts are forecasted using trend analysis.

- **Building and Safety Permits** - construction requires applicants to obtain permit and pass City inspection.
- **Special Permits** - film permits, encroachment permits.
- **Animal License Fees** - required for dog and cat owners. Vaccinations are verified and Animal Control Services provided.
- **Business License Application Fee** - required for all business owners within the City. Fee helps offset processing costs.

Fines and Forfeitures

Revenue collected from penalties for violating laws. These revenues are forecasted using trend analysis.

- **Court Fines** - portion of bail amount for moving violation citations issued within the City.
- **Parking Citations** - tickets issued to motorists violating the parking provisions of the municipal code.
- **Administrative Penalties** - issued to property owners causing a public nuisance or not complying with general municipal code provisions.

Enterprise Charges

Revenue collected from business-like activities. The sewer is La Puente's only utility. Annual charges are collected from business owners and residents choosing to connect to City sewers. These revenues are forecasted using trend analysis.

- **Sewer Impact Fee; Sewer Maintenance Fee; Sewer Maintenance Fee (CSMD - Capital)**

Revenue Details
Fiscal Year 2023-2024

Account Number	Revenue Source	FY 21-22 Actuals	FY 22-23 Adopted Budget	FY 22-23 Estimated Actuals	FY 23-24 Adopted Budget	% Change From Prior Year Budget
GENERAL FUND - 100						
Taxes & Assessments						
100-41050	Sales and Use Tax	$ 3,870,053	$ 3,742,000	$ 3,708,200	$ 3,695,400	-1%
100-41055	Sales and Use Tax - Measure LP	3,582,254	3,586,000	3,552,000	3,548,000	-1%
100-41100	Franchise - Edison Co.	223,701	225,000	267,600	260,000	16%
100-41110	Franchise - So. Ca. Gas Co.	90,435	86,000	103,700	102,700	19%
100-41120	Franchise - SGV Water Co	19,736	19,000	20,800	20,000	5%
100-41130	Franchise - SuburbanWater	53,947	50,000	60,000	60,000	20%
100-41140	Franchise - Cable/Video	199,498	200,000	195,600	200,000	0%
100-41150	Franchise - Waste	486,584	475,000	583,200	550,000	16%
100-41160	Implementation Fee -AB939	100,000	100,000	100,000	100,000	0%
100-41180	Property Tax	1,809,552	1,660,600	1,661,300	1,737,000	5%
100-41181	Property Tax Administration	(20,750)	(21,700)	(20,600)	(21,500)	-1%
100-41182	Property Tax In-Lieu of VLF	5,376,243	5,639,100	5,683,900	5,939,000	5%
100-41190	Sales & Uses Tax in-Lieu	-	-	13,200	13,200	0%
100-41200	Transient Occupancy Tax	282,519	265,000	276,800	270,000	2%
100-41210	Property Transfer Tax	101,229	80,000	58,800	60,000	-25%
100-41220	Business License/Permits	105,666	90,000	92,700	93,000	3%
	Total Taxes & Assessments	**$ 16,280,667**	**$ 16,196,000**	**$ 16,357,200**	**$ 16,626,800**	**3%**
Licenses & Permits						
100-42100	Industrial Waste Permits	$ 29,719	$ 25,000	$ 31,600	$ 30,000	20%
100-42110	Bldg & Safety Permits	448,080	355,400	580,400	400,000	13%
100-42130	Special Permits	28,171	20,000	20,600	22,700	14%
100-42140	Animal License Fees	50,796	70,000	45,200	70,000	0%
100-42150	Business License App Fee	67,500	55,000	68,300	63,000	15%
100-42160	SB 1186 (CASP Fee)	5,809	5,000	5,100	5,000	0%
	Total Licenses and Permits	**$ 630,075**	**$ 530,400**	**$ 751,200**	**$ 590,700**	**11%**
Fines & Forfeitures						
100-43100	Court Fines	$ 26,963	$ 30,000	$ 41,100	$ 35,000	17%
100-43110	Parking Citations	357,430	265,000	325,000	350,000	32%
100-43120	Admin. Penalties - Code	35,856	10,000	24,300	12,000	20%
100-43130	Admin Penalties - Animal	1,860	2,500	1,800	2,500	0%
	Total Fines & Forfeitures	**$ 422,109**	**$ 307,500**	**$ 392,200**	**$ 399,500**	**30%**

Revenue Details
Fiscal Year 2023-2024

Account Number	Revenue Source	FY 21-22 Actuals	FY 22-23 Adopted Budget	FY 22-23 Estimated Actuals	FY 23-24 Adopted Budget	% Change From Prior Year Budget
Use of Money						
100-44100	Interest On Investments	$ 212,694	$ 200,000	$ 185,100	$ 200,000	0%
100-44150	Interest on Leases	11,703	-	-	-	0%
	Total Use of Money	**$ 224,397**	**$ 200,000**	**$ 185,100**	**$ 200,000**	**0%**
Intergovernmental						
100-45100	Federal Grant	$ 101,964	$ 100,000	$ 7,600	$ 25,000	-75%
100-45110	State Grants	349,071	150,000	133,300	-	-100%
100-45120	County Grant	47,250	-	50,000	-	0%
100-45140	State Mandated Reimbursements	37,582	10,000	15,000	10,000	0%
100-45145	Motor Vehicle License Fees	46,311	40,000	38,900	39,000	-3%
	Total Intergovernmental	**$ 582,178**	**$ 300,000**	**$ 244,800**	**$ 74,000**	**-75%**
Charges for Services						
100-47100	Zoning Fees	$ 68,892	$ 50,000	$ 63,400	$ 55,200	10%
100-47110	Building Plan Check Fees	307,804	245,000	251,000	250,000	2%
100-47120	Public Works Inspection Fees	173,159	151,900	213,700	190,400	25%
100-47150	Repair to Public Property	5,867	5,000	17,000	10,000	100%
100-47160	Facility Rental	325	15,000	3,000	30,000	100%
100-47170	Subdivision Fees	1,830	2,000	2,900	2,000	0%
100-47180	Site Plan Review	6,400	6,000	5,900	6,000	0%
100-47210	Emergency Response Progrm	-	500	-	500	0%
100-47220	Vehicle Impound Fees	23,872	22,000	24,800	25,000	14%
100-47240	Foreclosure Registration Fee	300	500	100	200	-60%
100-47260	Recreation Programs	52,451	50,000	134,000	102,000	104%
100-47270	Senior Center Programs	150	2,000	1,600	2,000	0%
100-47280	Landscape Maintenance	9,238	9,000	9,800	9,000	0%
100-47290	Passport Program	44,736	25,000	51,700	42,000	68%
100-47300	Telecommunication Lease/Rental	25,821	38,000	38,000	38,000	0%
100-47440	Solid Waste Review Fee	1,963	1,000	3,500	2,000	100%
	Total Charges For Services	**$ 722,808**	**$ 622,900**	**$ 820,400**	**$ 764,300**	**23%**
Other Financing Sources						
100-48100	Successor Agency Reimbursement	$ 15,000	$ 15,000	$ 15,000	$ 15,000	0%
100-48105	LPCF Reimbursement	-	-	-	81,200	0%
100-48120	Tap Card Sales	28	100	100	100	0%
100-48130	Donations	670	1,000	1,400	1,000	0%
100-48140	Military Banner Donation	141	100	100	100	0%
100-48900	Miscellaneous	13,735	10,000	50,000	15,000	50%

Revenue Details
Fiscal Year 2023-2024

Account Number	Revenue Source	FY 21-22 Actuals	FY 22-23 Adopted Budget	FY 22-23 Estimated Actuals	FY 23-24 Adopted Budget	% Change From Prior Year Budget
100-49120	Revenue-Unrealized Gain	(2,131,469)	-	1,690,300	-	0%
100-49900	Transfers in from Other Funds	381,148	611,500	4,716,400	437,200	-29%
	Total Other Financing Sources	**$ (1,720,747)**	**$ 637,700**	**$ 6,473,300**	**$ 549,600**	**-14%**
	Total General Fund	**$ 17,141,487**	**$ 18,794,500**	**$ 25,224,200**	**$ 19,204,900**	**2%**
SPECIAL REVENUE FUNDS						
Gas Tax Fund						
200-44100	Interest On Investments	$ 275	$ 1,000	$ 900	$ 1,000	0%
200-45144	Gas Tax - 2107.5	6,000	6,000	6,000	6,000	0%
200-45150	Gas Tax - 2103	315,834	394,800	326,300	380,700	-4%
200-45151	Gas Tax - 2105	221,449	258,600	229,400	253,500	-2%
200-45152	Gas Tax - 2106	131,213	148,700	134,700	150,300	1%
200-45153	Gas Tax - 2107	264,596	353,300	274,800	302,700	-14%
200-47150	Repair to Public Property	14,639	500	400	500	0%
200-49900	Transfers in from Other Funds	101,237	-	-	-	0%
	Total State Gas Tax	**$ 1,055,243**	**$ 1,162,900**	**$ 972,500**	**$ 1,094,700**	**-6%**
RMRA (SB 1) Fund						
202-44100	Interest On Investments	$ 11,104	$ 3,000	$ 2,900	$ 3,000	0%
202-45154	Gas Tax - RMRA	796,630	913,800	824,600	939,800	3%
	Total RMRA (SB 1)	**$ 807,734**	**$ 916,800**	**$ 827,500**	**$ 942,800**	**3%**
Measure M Fund						
203-44100	Interest On Investments	$ 6,904	$ 3,000	$ 2,900	$ 3,000	0%
203-45205	Measure M Allocations	721,095	689,500	764,800	765,900	11%
203-49900	Transfers in from Other Funds	10,140	-	-	-	0%
	Total Measure M	**$ 738,139**	**$ 692,500**	**$ 767,700**	**$ 768,900**	**11%**
Measure R Fund						
205-44100	Interest On Investments	$ 5,717	$ 3,000	$ 2,900	$ 3,000	0%
205-45200	Measure R Allocations	637,226	608,400	674,100	675,800	11%
205-49900	Transfers in from Other Funds	12,730	-	-	-	0%
	Total Measure R	**$ 655,673**	**$ 611,400**	**$ 677,000**	**$ 678,800**	**11%**
Proposition A Fund						
210-44100	Interest On Investments	$ 9,612	$ 4,000	$ 3,800	$ 4,000	0%
210-45210	Prop A Transportation Funds	1,024,464	978,000	1,084,100	1,086,300	11%
210-46100	Dial-A-Ride Fares	226	500	300	500	0%
210-46105	Shuttle Fares	22,815	25,000	26,800	25,000	0%
210-46110	Foothill Pass Sales	11,290	20,000	11,500	12,000	-40%

Revenue Details
Fiscal Year 2023-2024

Account Number	Revenue Source	FY 21-22 Actuals	FY 22-23 Adopted Budget	FY 22-23 Estimated Actuals	FY 23-24 Adopted Budget	% Change From Prior Year Budget
210-46120	Metrolink Pass Sales	-	1,000	100	500	-50%
210-46130	MTA Pass Sales	2,335	5,000	3,200	4,000	-20%
	Total Proposition A	**$ 1,070,742**	**$ 1,033,500**	**$ 1,129,800**	**$ 1,132,300**	**10%**
Proposition C Fund						
215-44100	Interest On Investments	$ 21,047	$ 8,000	$ 7,800	$ 8,000	0%
215-45220	Prop C Transportation Funds	849,772	811,200	899,700	901,100	11%
215-49900	Transfers in from Other Funds	49,910	-	-	-	0%
	Total Proposition C	**$ 920,729**	**$ 819,200**	**$ 907,500**	**$ 909,100**	**11%**
Local Transportation Fund						
220-45190	SB 821 Allocation	$ 40,000	$ 20,000	$ 90,000	$ -	-100%
	Total Local Transportation Fund	**$ 40,000**	**$ 20,000**	**$ 90,000**	**$ -**	**-100%**
HSIP Grant Fund						
230-45100	Federal Grant	$ -	$ 786,000	$ 80,000	$ 706,000	-10%
	Total HSIP Grant	**$ -**	**$ 786,000**	**$ 80,000**	**$ 706,000**	**-10%**
Supplemental Law Enforcement Fund						
240-45160	Citizen's Option for Public Safety	$ 161,285	$ 160,000	$ 165,300	$ 165,000	3%
	Total Supplemental Law Enforcement	**$ 161,285**	**$ 160,000**	**$ 165,300**	**$ 165,000**	**3%**
JAG Grant Fund						
245-45100	Federal Grant	$ -	$ 11,200	$ 22,700	$ -	-100%
	Total JAG Grant	**$ -**	**$ 11,200**	**$ 22,700**	**$ -**	**-100%**
Office of Traffic Safety Fund						
250-44100	Interest On Investments	$ 178	$ -	$ -	$ -	0%
	Total Traffic Safety Fund	**$ 178**	**$ -**	**$ -**	**$ -**	**0%**
Community Development Block Grant Fund						
260-46141	Program Income	$ -	$ 600	$ 400	$ 600	0%
260-46150	CDBG Revenue	373,258	445,600	353,500	409,400	-8%
	Total Community Development Block Grant	**$ 373,258**	**$ 446,200**	**$ 353,900**	**$ 410,000**	**-8%**
American Rescue Plan Act						
263-46152	ARPA Revenue	$ 2,027,017	$ 4,738,200	$ 6,605,600	$ 572,500	-88%
	Total American Rescue Plan Act	**$ 2,027,017**	**$ 4,738,200**	**$ 6,605,600**	**$ 572,500**	**-88%**

Revenue Details
Fiscal Year 2023-2024

Account Number	Revenue Source	FY 21-22 Actuals	FY 22-23 Adopted Budget	FY 22-23 Estimated Actuals	FY 23-24 Adopted Budget	% Change From Prior Year Budget
Cal Home Grant Fund						
265-44100	Interest On Investments	$ 6,002	$ 2,000	$ 2,000	$ 2,000	0%
	Total Cal Home Grant	**$ 6,002**	**$ 2,000**	**$ 2,000**	**$ 2,000**	**0%**
Air Quality Improvement District Fund						
270-44100	Interest On Investments	$ 625	$ 1,000	$ 1,000	$ 1,000	0%
270-45010	Clean Transportation Grant	-	25,000	-	25,000	0%
270-45170	AB 2766 Fees	38,322	51,000	51,600	51,000	0%
270-47150	Repair to Public Property	-	-	32,000	-	0%
	Total Air Quality Improvement District	**$ 38,947**	**$ 77,000**	**$ 84,600**	**$ 77,000**	**0%**
PEG Access Fund						
275-41140	Franchise - Cable/Video	$ 40,011	$ 35,000	$ 38,400	$ 39,000	11%
275-44100	Interest On Investments	977	600	700	700	17%
	Total PEG Access	**$ 40,988**	**$ 35,600**	**$ 39,100**	**$ 39,700**	**12%**
Miscellaneous Grant Fund						
280-45110	State Grants	$ 145,716	$ 5,006,600	$ 8,076,200	$ 3,632,900	-27%
280-45130	Miscellaneous Grants	-	40,000	40,000	-	-100%
	Total Miscellaneous Grant	**$ 145,716**	**$ 5,046,600**	**$ 8,116,200**	**$ 3,632,900**	**-28%**
Measure A Safe Parks Fund						
283-45240	Measure A Allocations - M & S	$ -	$ 27,200	$ 53,000	$ 93,900	245%
283-45245	Measure A Allocations - CPIP	399,137	-	74,100	-	0%
	Total Measure A Safe Parks Fund	**$ 399,137**	**$ 27,200**	**$ 127,100**	**$ 93,900**	**245%**
Measure W Fund						
284-44100	Interest On Investments	$ 912	$ 500	$ 500	$ 500	0%
284-45215	Measure W Allocation	343,172	340,000	344,100	340,000	0%
	Total Measure W	**$ 344,084**	**$ 340,500**	**$ 344,600**	**$ 340,500**	**0%**
Lighting & Landscape Maint. Fund						
285-41180	Property Tax	$ 928,457	$ 927,700	$ 925,600	$ 967,800	4%
285-41181	Property Tax Administration	(11,652)	(12,400)	(11,700)	(12,200)	-2%
285-44100	Interest On Investments	5,907	5,000	5,000	4,000	-20%
285-47150	Repair to Public Property	4,905	-	1,500	-	0%
	Total Lighting & Landscape Maint.	**$ 927,617**	**$ 920,300**	**$ 920,400**	**$ 959,600**	**4%**

Revenue Details
Fiscal Year 2023-2024

Account Number	Revenue Source	FY 21-22 Actuals	FY 22-23 Adopted Budget	FY 22-23 Estimated Actuals	FY 23-24 Adopted Budget	% Change From Prior Year Budget
Low-Mod Housing Asset Fund						
290-44100	Interest On Investments	$ 3,184	$ 1,000	$ 1,000	$ 1,000	**0%**
290-49900	Transfers in from Other Funds	65,127	80,500	80,500	77,500	-4%
	Total Low-Mod Housing Asset Fund	**$ 68,311**	**$ 81,500**	**$ 81,500**	**$ 78,500**	**-4%**
	Total Special Revenue Funds	**$ 9,820,800**	**$ 17,928,600**	**$ 22,315,000**	**$ 12,604,200**	**-30%**
DEBT SERVICE FUNDS						
Citywide Debt Service Fund						
300-49900	Transfers in from Other Funds	$ 613,412	$ 743,800	$ 743,800	$ 831,000	12%
	Total Series Citywide Debt Service Fund	**$ 613,412**	**$ 743,800**	**$ 743,800**	**$ 831,000**	**12%**
Series 2019A Debt Service Fund						
305-49900	Transfers in from Other Funds	$ 263,638	$ 262,800	$ 262,800	$ 261,800	0%
	Total Series 2019A Debt Service Fund	**$ 263,638**	**$ 262,800**	**$ 262,800**	**$ 261,800**	**0%**
Series 2019B Debt Service Fund						
310-49900	Transfers in from Other Funds	$ 230,400	$ 235,400	$ 235,400	$ 235,000	0%
	Total Series 2019B Debt Service Fund	**$ 230,400**	**$ 235,400**	**$ 235,400**	**$ 235,000**	**0%**
	Total Debt Service Funds	**$ 1,107,450**	**$ 1,242,000**	**$ 1,242,000**	**$ 1,327,800**	**7%**
CAPITAL PROJECTS FUNDS						
Capital Projects Fund						
400-44100	Interest On Investments	$ 57	$ -	$ 100	$ -	0%
400-49135	Bond Proceeds	3,758,856	-	-	-	0%
400-49900	Transfers in from Other Funds	53,287	53,300	578,300	53,300	0%
	Total Capital Projects	**$ 3,812,200**	**$ 53,300**	**$ 578,400**	**$ 53,300**	**0%**
Series 2019A Capital Project Fund						
405-44100	Interest On Investments	$ 140	$ -	$ 100	$ -	0%
	Total Series 2019A Capital Project Fund	**$ 140**	**$ -**	**$ 100**	**$ -**	**0%**
Series 2019B Capital Project Fund						
410-44100	Interest On Investments	$ 117	$ -	$ 100	$ -	0%
	Total Series 2019B Capital Project Fund	**$ 117**	**$ -**	**$ 100**	**$ -**	**0%**
	Total Capital Projects Funds	**$ 3,812,457**	**$ 53,300**	**$ 578,600**	**$ 53,300**	**0%**
PROPRIETARY FUNDS						
Sewer Construction/Maintenance Fund						
500-44100	Interest On Investments	$ 18,680	$ 20,000	$ 19,800	$ 20,000	0%
500-47150	Repair to Public Property	5,305	1,000	-	1,000	0%
500-47400	Sewer Impact Fee	-	100,000	19,100	110,000	10%

Revenue Details
Fiscal Year 2023-2024

Account Number	Revenue Source	FY 21-22 Actuals	FY 22-23 Adopted Budget	FY 22-23 Estimated Actuals	FY 23-24 Adopted Budget	% Change From Prior Year Budget
500-47405	Sewer Maintenance Fee (178.22) CSMD	433,215	450,000	439,800	440,000	-2%
500-47410	Sewer Maintenance Fee (178.51) Bond	885,295	890,000	895,900	896,000	1%
	Total Sewer Construction/Maint.	**$ 1,342,495**	**$ 1,461,000**	**$ 1,374,600**	**$ 1,467,000**	**0%**
Equipment Replacement Fund						
550-44100	Interest On Investments	$ 3,611	$ 1,000	$ 1,000	$ 1,000	0%
550-49150	Equipment Replacement Charge	161,000	167,000	167,000	192,500	15%
550-49900	Transfers in from Other Funds	119,585	20,000	148,700	-	-100%
	Total Equipment Replacement	**$ 284,196**	**$ 188,000**	**$ 316,700**	**$ 193,500**	**3%**
Vehicle Maintenance & Replacement Fund						
555-44100	Interest On Investments	$ 1,163	$ 200	$ 200	$ 200	0%
555-47150	Repair to Public Property	24,580	-	3,300	-	0%
555-47420	Sale of Real & Personal Property	(68,446)	-	7,100	-	0%
555-48900	Miscellaneous	14,250	-	-	-	0%
555-49140	Vehicle/Equipment Replacement Charges	188,000	345,000	345,000	455,600	32%
555-49800	Contributions from Other Funds	14,528	-	-	-	0%
555-49900	Transfers in from Other Funds	219,839	75,000	174,900	-	-100%
	Total Vehicle Maintenance & Replacement	**$ 393,914**	**$ 420,200**	**$ 530,500**	**$ 455,800**	**8%**
	Total Proprietary Funds	**$ 2,020,605**	**$ 2,069,200**	**$ 2,221,800**	**$ 2,116,300**	**2%**
Successor Agency Fund						
610-41180	Property Tax	$ 680,005	$ 677,200	$ 677,200	$ 661,500	-2%
610-44100	Interest On Investments	119	100	100	100	0%
	Total Successor Agency	**$ 680,124**	**$ 677,300**	**$ 677,300**	**$ 661,600**	**-2%**
	Total City	**$ 34,582,923**	**$ 40,764,900**	**$ 52,258,900**	**$ 35,968,100**	**-12%**


THE CITY OF
La Puente
"WHERE THE PAST MEETS THE FUTURE"



EXPENDITURE SUMMARY

Annual Budget 2024

Budgeted Expenditure by Type
Fiscal Year 2023-2024

Acct. No.	Department	Personnel Services	Operating Expenditures	Capital Outlay	Capital Improvement	Debt Services	Transfer Out	Total
100-1100	City Council	$ 187,300	$ 104,200	$ -	$ -	$ -	$ -	$ 291,500
100-1110	City Manager	562,600	302,000	-	-	-	-	864,600
100-1120	City Clerk	215,700	76,300	-	-	-	-	292,000
100-1130	Financial Services	630,800	112,600	-	-	-	-	743,400
100-1135	Human Resources/Rsk Mgmt	361,500	472,000	-	-	-	831,000	1,664,500
100-1150	General Services	-	244,100	-	-	-	-	244,100
275-1125	Peg Access Channel	-	19,000	10,000	-	-	-	29,000
300-1135	Human Resources/Rsk Mgmt	-	-	-	-	831,000	-	831,000
550-6100	Information Technology	-	62,500	-	-	-	-	62,500
	General Government	**$ 1,957,900**	**$ 1,392,700**	**$ 10,000**	**$ -**	**$ 831,000**	**$ 831,000**	**$ 5,022,600**
100-2100	Public Safety Services	$ -	$ 9,013,700	$ -	$ -	$ -	$ -	$ 9,013,700
100-2110	Code Enforcement Svcs	960,600	434,200	-	-	-	-	1,394,800
100-2120	Emergency Preparedness	-	7,400	-	-	-	-	7,400
100-2130	Animal Control Services	314,900	108,600	-	-	-	-	423,500
240-2100	Public Safety Services	-	-	-	-	-	165,000	165,000
	Public Safety	**$ 1,275,500**	**$ 9,563,900**	**$ -**	**$ -**	**$ -**	**$ 165,000**	**$ 11,004,400**
100-3100	Public Works Services	$ -	$ 96,900	$ -	$ -	$ -	$ -	$ 96,900
100-3110	Engineering Svcs	-	136,800	-	-	-	-	136,800
100-3300	Planning/Zoning Svcs	320,000	145,800	-	-	-	-	465,800
100-3310	Building & Safety Svcs	-	393,500	-	-	-	-	393,500
100-3320	Housing/Community Svcs	98,700	14,800	-	-	-	77,500	191,000
100-3325	Comm Outreach	89,000	25,100	-	-	-	-	114,100
100-3330	Parks	675,700	229,900	-	-	-	-	905,600
200-3120	Streets/Sidewalks	286,300	788,400	-	-	-	-	1,074,700
202-3120	Streets/Sidewalks	27,000	-	-	-	-	-	27,000
203-3120	Streets/Sidewalks	178,200	3,500	-	-	-	261,800	443,500
205-3120	Streets/Sidewalks	195,900	3,500	-	-	-	288,300	487,700
210-3130	Transportation	158,900	912,600	-	-	-	-	1,071,500
215-3130	Transportation	119,900	-	-	-	-	-	119,900
260-3320	Housing/Community Svcs	296,100	113,900	-	-	-	-	410,000
263-3320	Housing/Community Svcs	266,200	306,300	-	-	-	-	572,500
265-3320	Housing/Community Svcs	-	155,000	-	-	-	5,000	160,000
270-3100	Public Works Services	1,100	-	147,800	-	-	-	148,900
280-3300	Planning/Zoning Svcs	-	3,300,000	-	-	-	-	3,300,000
283-3330	Parks	66,700	27,200	-	-	-	-	93,900
284-3100	Public Works Services	-	95,200	-	-	-	-	95,200

Budgeted Expenditure by Type
Fiscal Year 2023-2024

Acct. No.	Department	Personnel Services	Operating Expenditures	Capital Outlay	Capital Improvement	Debt Services	Transfer Out	Total
285-3330	Parks	256,600	771,800	-	-	-	-	1,028,400
305-3120	Streets/Sidewalks	-	-	-	-	261,800	-	261,800
310-3120	Streets/Sidewalks	-	-	-	-	235,000	-	235,000
400-3120	Streets/Sidewalks	-	-	-	-	53,300	-	53,300
555-3150	Vehicle Mtce & Replacement	-	450,600	-	-	5,000	-	455,600
	Development Services	**$ 3,036,300**	**$ 7,970,800**	**$ 147,800**	**$ -**	**$ 555,100**	**$ 632,600**	**$ 12,342,600**
500-3210	Sewer Maintenance	$ -	$ 392,000	$ -	$ -	$ 573,700	$ 267,200	$ 1,232,900
	Sewer	**$ -**	**$ 392,000**	**$ -**	**$ -**	**$ 573,700**	**$ 267,200**	**$ 1,232,900**
100-4100	Recreation Services	$ 925,500	$ 203,000	$ -	$ -	$ -	$ -	$ 1,128,500
100-4110	Youth Learning Activity Services	372,500	77,300	-	-	-	-	449,800
100-4130	Senior Services	99,800	72,100	-	-	-	-	171,900
100-4140	Community Promotions	-	211,500	-	-	-	-	211,500
	Community Services	**$ 1,397,800**	**$ 563,900**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,961,700**
610-5100	Rpttf	$ -	$ 4,100	$ -	$ -	$ 628,400	$ 402,600	$ 1,035,100
	Successor Agency	**$ -**	**$ 4,100**	**$ -**	**$ -**	**$ 628,400**	**$ 402,600**	**$ 1,035,100**
	Capital Improvement Projects	$ -	$ -	$ -	$ 7,322,600	$ -	$ -	$ 7,322,600
	Capital Improvements	**$ -**	**$ -**	**$ -**	**$ 7,322,600**	**$ -**	**$ -**	**$ 7,322,600**
	Total	**$ 7,667,500**	**$ 19,887,400**	**$ 157,800**	**$ 7,322,600**	**$ 2,588,200**	**$ 2,298,400**	**$ 39,921,900**

Budgeted Expenditure by Fund
Fiscal Year 2023-2024

Dept	Fund	Description	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
GENERAL FUND							
1100	100	City Council	$ 252,727	$ 266,900	$ 247,000	$ 291,500	9%
1110	100	City Manager	1,137,336	981,700	898,500	864,600	-12%
1120	100	City Clerk	282,550	450,400	349,100	292,000	-35%
1130	100	Financial Services	674,127	728,900	737,500	743,400	2%
1135	100	Human Resources/Rsk Mgmt	1,680,235	1,676,300	1,578,900	1,664,500	-1%
1150	100	General Services	243,121	249,800	243,000	244,100	-2%
2100	100	Public Safety Services	8,001,761	8,903,000	7,959,400	9,013,700	1%
2110	100	Code Enforcement Svcs	1,061,794	1,009,000	1,191,100	1,394,800	38%
2120	100	Emergency Preparedness	5,200	7,100	2,400	7,400	4%
2130	100	Animal Control Services	239,129	359,000	351,500	423,500	18%
3100	100	Public Works Services	117,654	170,500	142,000	96,900	-43%
3110	100	Engineering Svcs	145,145	133,300	171,500	136,800	3%
3300	100	Planning/Zoning Svcs	507,421	537,800	954,800	465,800	-13%
3310	100	Building & Safety Svcs	458,828	358,400	458,500	393,500	10%
3320	100	Housing/Community Svcs	112,277	120,700	199,200	191,000	58%
3325	100	Comm Outreach	-	143,600	140,800	114,100	-21%
3330	100	Parks	969,306	754,700	975,200	905,600	20%
4100	100	Recreation Services	925,217	1,071,300	938,700	1,128,500	5%
4110	100	Youth Learning Activity Services	387,277	436,500	471,800	449,800	3%
4130	100	Senior Services	129,894	166,300	163,600	171,900	3%
4140	100	Community Promotions	144,945	269,300	259,200	211,500	-21%
		Total General Fund	**$ 17,475,944**	**$ 18,794,500**	**$ 18,433,700**	**$ 19,204,900**	**2%**
GAS TAX FUND							
3120	200	Streets/Sidewalks	$ 1,055,242	$ 1,158,400	$ 972,500	$ 1,074,700	-7%
		Total State Gas Tax Fund	**$ 1,055,242**	**$ 1,158,400**	**$ 972,500**	**$ 1,074,700**	**-7%**
RMRA (SB 1)							
3120	202	Streets/Sidewalks	$ 23,228	$ 25,400	$ 23,500	$ 27,000	6%
		Total RMRA (SB 1) Fund	**$ 23,228**	**$ 25,400**	**$ 23,500**	**$ 27,000**	**6%**
MEASURE M FUND							
3120	203	Streets/Sidewalks	$ 411,718	$ 486,500	$ 423,600	$ 443,500	-9%
		Total Measure M Fund	**$ 411,718**	**$ 486,500**	**$ 423,600**	**$ 443,500**	**-9%**

Budgeted Expenditure by Fund
Fiscal Year 2023-2024

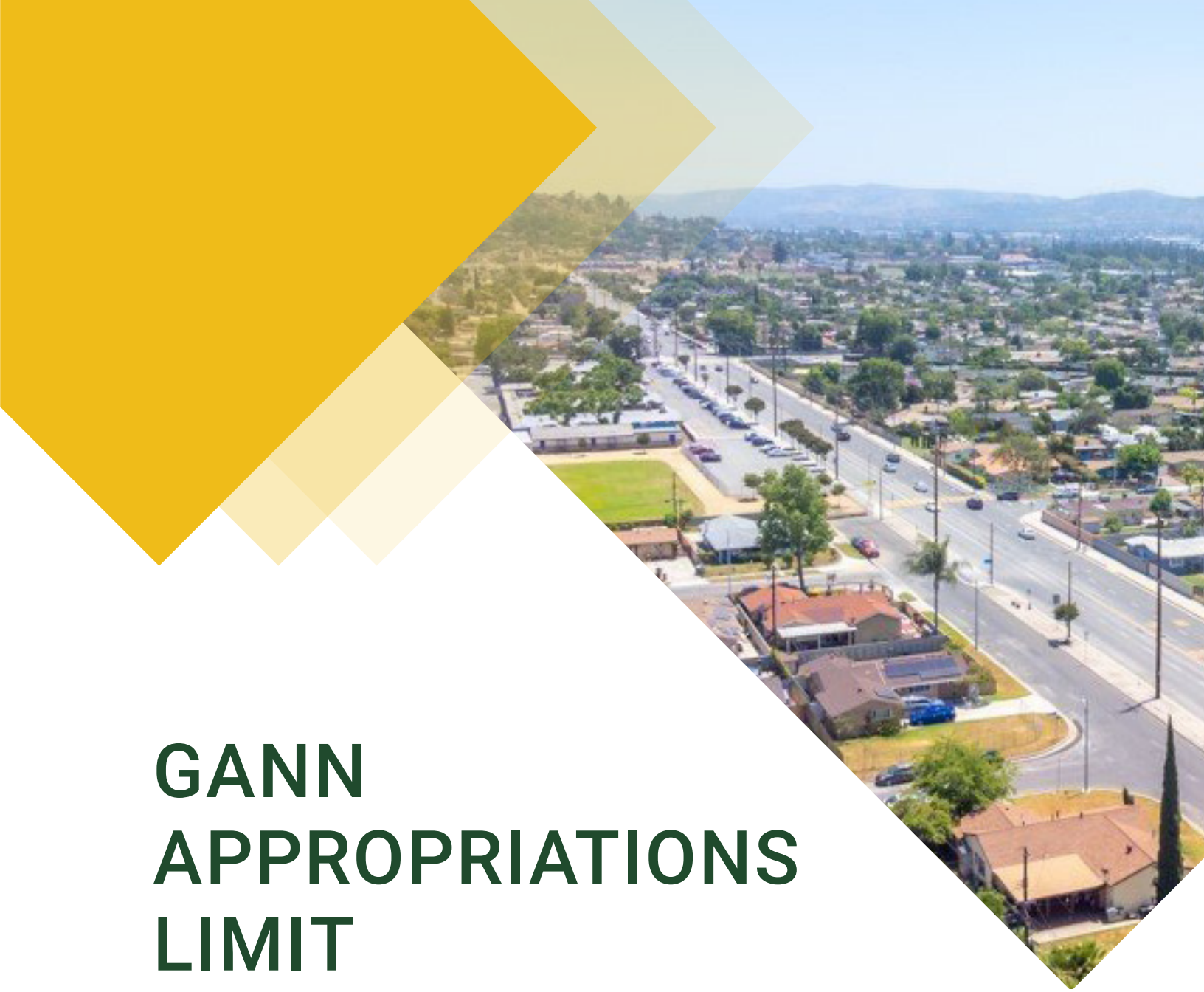
Dept	Fund	Description	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
MEASURE R FUND							
3120	205	Streets/Sidewalks	$ 445,396	$ 509,700	$ 420,800	$ 487,700	-4%
		Total Measure R Fund	**$ 445,396**	**$ 509,700**	**$ 420,800**	**$ 487,700**	**-4%**
PROP A FUND							
3130	210	Transportation	$ 762,243	$ 1,017,500	$ 988,600	$ 1,071,500	5%
		Total Proposition A Fund	**$ 762,243**	**$ 1,017,500**	**$ 988,600**	**$ 1,071,500**	**5%**
PROP C FUND							
3130	215	Transportation	$ 54,499	$ 77,500	$ 63,000	$ 119,900	55%
		Total Proposition C Fund	**$ 54,499**	**$ 77,500**	**$ 63,000**	**$ 119,900**	**55%**
SUPPLEMENTAL LAW ENFORCEMENT FUND							
2100	240	Public Safety Services	$ 161,285	$ 160,000	$ 165,300	$ 165,000	3%
		Total Supplemental Law Enforcement Fund	**$ 161,285**	**$ 160,000**	**$ 165,300**	**$ 165,000**	**3%**
JAG GRANT FUND							
2100	245	Public Safety Services	$ 11,547	$ 11,200	$ 11,200	$ -	-100%
		Total JAG Grant Fund	**$ 11,547**	**$ 11,200**	**$ 11,200**	**$ -**	**-100%**
ASSET SEIZURE FUND							
2100	255	Public Safety Services	$ 686	$ -	$ -	$ -	0%
		Total Asset Seizure Fund	**$ 686**	**$ -**	**$ -**	**$ -**	**0%**
CDBG PROGRAM FUND							
3320	260	Housing/Community Svcs	$ 373,254	$ 445,600	$ 353,900	$ 410,000	-8%
		Total CDBG Program Fund	**$ 373,254**	**$ 445,600**	**$ 353,900**	**$ 410,000**	**-8%**
AMERICAN RESCUE PLAN ACT FUND							
3320	263	Housing/Community Svcs	$ 1,594,596	$ 3,900,700	$ 6,415,600	$ 572,500	-85%
		Total ARPA Fund	**$ 1,594,596**	**$ 3,900,700**	**$ 6,415,600**	**$ 572,500**	**-85%**
CAL HOME GRANT FUND							
3320	265	Housing/Community Svcs	$ 3,870	$ 164,000	$ 120,000	$ 160,000	-2%
		Total Cal Home Loan Fund	**$ 3,870**	**$ 164,000**	**$ 120,000**	**$ 160,000**	**-2%**
AIR QUALITY IMPROVEMENT FUND							
3100	270	Public Works Services	$ 14,528	$ 151,700	$ 1,100	$ 148,900	-2%
		Total Air Quality Improvement Fund	**$ 14,528**	**$ 151,700**	**$ 1,100**	**$ 148,900**	**-2%**

Budgeted Expenditure by Fund
Fiscal Year 2023-2024

Dept	Fund	Description	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
PEG ACCESS FUND							
1125	275	Peg Access Channel	$ 91,818	$ 28,000	$ 20,700	$ 29,000	4%
		Total Peg Access Fund	**$ 91,818**	**$ 28,000**	**$ 20,700**	**$ 29,000**	**4%**
MISCELLANEOUS GRANTS FUND							
3300	280	Planning/Zoning Svcs	$ -	$ -	$ 300,000	$ 3,300,000	0%
		Total Miscellaneous Grant Fund	**$ -**	**$ -**	**$ 300,000**	**$ 3,300,000**	**0%**
MEASURE A SAFE PARKS FUND							
3330	283	Parks	$ -	$ 27,200	$ 53,000	$ 93,900	245%
		Total Measure A Safe Parks Fund	**$ -**	**$ 27,200**	**$ 53,000**	**$ 93,900**	**245%**
MEASURE W							
3100	284	Public Works Services	$ 65,158	$ 95,000	$ 56,000	$ 95,200	0%
		Total Measure W Fund	**$ 65,158**	**$ 95,000**	**$ 56,000**	**$ 95,200**	**0%**
LIGHTING & LANDSCAPE MAINTENANCE							
3330	285	Parks	$ 881,673	$ 942,700	$ 933,600	$ 1,028,400	9%
		Total Lighting & Landscaping Fund	**$ 881,673**	**$ 942,700**	**$ 933,600**	**$ 1,028,400**	**9%**
CITYWIDE DEBT SERVICE							
1135	300	Human Resources/Rsk Mgmt	$ 627,765	$ 743,800	$ 743,800	$ 831,000	12%
		Total Citywide Debt Service Fund	**$ 627,765**	**$ 743,800**	**$ 743,800**	**$ 831,000**	**12%**
2019A - DEBT SERVICE FUND							
3120	305	Streets/Sidewalks	$ 263,638	$ 262,800	$ 262,800	$ 261,800	0%
		Total Series 2019A Debt Service Fund	**$ 263,638**	**$ 262,800**	**$ 262,800**	**$ 261,800**	**0%**
2019B - DEBT SERVICE FUND							
3120	310	Streets/Sidewalks	$ 230,400	$ 235,400	$ 235,400	$ 235,000	0%
		Total Series 2019B Debt Service Fund	**$ 230,400**	**$ 235,400**	**$ 235,400**	**$ 235,000**	**0%**
CAPITAL PROJECTS FUND							
3120	400	Streets/Sidewalks	$ 100,705	$ 53,500	$ 53,300	$ 53,300	0%
		Total Capital Projects Fund	**$ 100,705**	**$ 53,500**	**$ 53,300**	**$ 53,300**	**0%**
SEWER CONSTRUCTION/MAINTENANCE FUND							
3210	500	Sewer Maintenance	$ 1,485,302	$ 1,369,300	$ 1,276,800	$ 1,232,900	-10%
		Total Sewer Construction/Mtce Fund	**$ 1,485,302**	**$ 1,369,300**	**$ 1,276,800**	**$ 1,232,900**	**-10%**

Budgeted Expenditure by Fund
Fiscal Year 2023-2024

Dept	Fund	Description	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
EQUIPMENT REPLACEMENT FUND							
6100	550	Information Technology	$ 260,245	$ 187,000	$ 291,000	$ 62,500	-67%
		Total Equipment Replacement Fund	**$ 260,245**	**$ 187,000**	**$ 291,000**	**$ 62,500**	**-67%**
VEHICLE MAINTENANCE & REPLACEMENT FUND							
3150	555	Vehicle Mtce & Replacement	$ 533,408	$ 420,000	$ 582,100	$ 455,600	8%
		Total Vehicle Maintenance & Replacement Fund	**$ 533,408**	**$ 420,000**	**$ 582,100**	**$ 455,600**	**8%**
SUCCESSOR AGENCY FUND							
5100	610	RPTTF	$ 551,836	$ 1,066,400	$ 1,065,300	$ 1,035,100	-3%
		Total Successor Agency Fund	**$ 551,836**	**$ 1,066,400**	**$ 1,065,300**	**$ 1,035,100**	**-3%**
CAPITAL IMPROVEMENTS							
	100	General Fund	$ 464,173	$ 640,000	$ 288,300	$ -	-100%
	200	Gas Tax Fund	-	20,000	-	20,000	0%
	202	Rmra (Sb 1)	205,944	1,234,000	5,000	2,968,000	141%
	203	Measure M Fund	36,385	872,300	293,000	922,300	6%
	205	Measure R Fund	17,640	798,700	391,200	404,300	-49%
	210	Prop A Fund	9,101	401,200	450,000	-	-100%
	215	Prop C Fund	18,387	1,000,000	118,900	1,052,900	5%
	220	Sb821 (Tda) Fund	40,000	20,000	90,000	-	-100%
	230	Hsip Grant Fund	-	786,000	80,000	706,000	-10%
	263	American Rescue Plan Act Fund	432,421	1,000,000	190,000	-	-100%
	275	Peg Access Fund	40,472	-	-	-	0%
	280	Miscellaneous Grants Fund	4,392,734	5,046,600	3,476,100	332,900	-93%
	283	Measure A Safe Parks Fund	473,274	-	-	-	0%
	284	Measure W	388,628	-	-	-	0%
	400	Capital Projects Fund	2,438,880	607,100	1,797,700	-	-100%
	405	2019A Capital Project Fund	2,385,118	1,065,300	128,000	683,000	-36%
	410	2019B Capital Project Fund	2,381,002	613,200	128,000	233,200	-62%
	500	Sewer Construction/Maintenance Fund	12,448	-	-	-	0%
		Total Capital Improvements	**$ 13,736,607**	**$ 14,104,400**	**$ 7,436,200**	**$ 7,322,600**	**-48%**
		GRAND TOTAL	**$ 41,216,591**	**$ 46,438,200**	**$ 41,702,800**	**$ 39,921,900**	**-14%**



GANN APPROPRIATIONS LIMIT

Annual Budget 2024

Gann Appropriations Limit
Fiscal Year 2023-2024

FY 2022-2023	Appropriations Limit, as adjusted		$	117,317,499
	Change in state Per Capita Income (cost of living factor)	%		4.4400
	Change in City of La Puente population	%		(0.63)
	Calculation of factor (1.0444 x 99.37)	=		1.0378
FY 2023-2024	**Appropriations Limit**	=	$	121,752,100
FY 2023-2024	Proceed of Taxes		$	16,728,300
FY 2023-2024	Amount Under Appropriations Limit		$	105,023,800

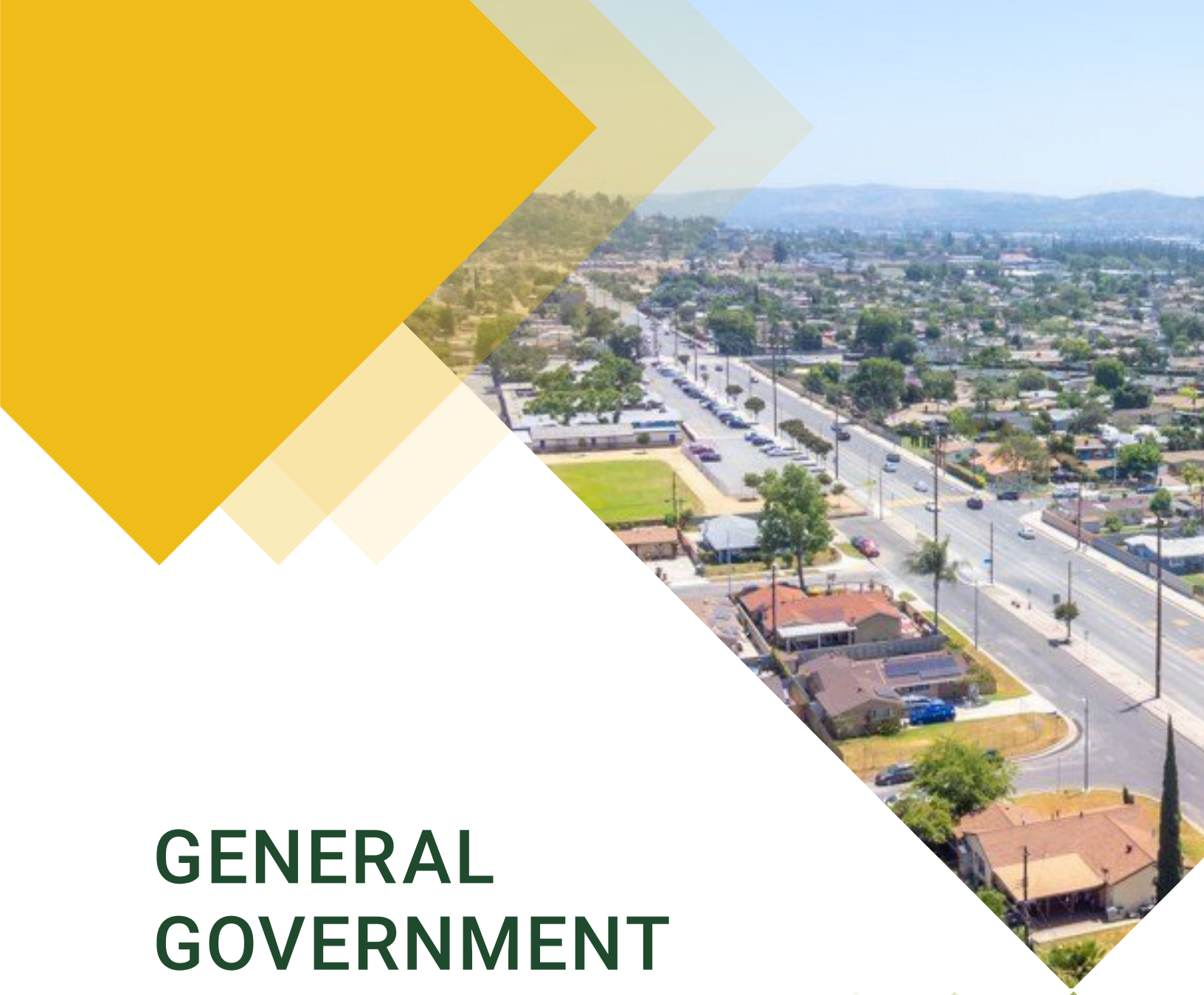
The establishment of the appropriations limit for the following fiscal year is required by each agency per Article XIII B of the California Constitution-Gann Initiative. The City can select the larger of the percentage growth of the City or County for growth. Also, the City can select the larger of the percentage increase in the State's per capita income or the increase in the City's new construction nonresidential assessed valuation can be utilized for inflation. The following are the rates provided by Department of Finance, County Assessor Office and HdL Coren & Cone.

Change in Population Growth (Dept, of Finance)	
City of La Puente	-0.63%
County of Los Angeles	-0.75%
Change in State's Per Capita Income	4.44%
Change in City's new construction nonresidential assessed valuation	0%

Proceeds of Taxes
Fiscal Year 2023-2024

Proceeds of Taxes		Budget
Sales & Use Tax	$	7,243,400
Franchise Tax		1,292,700
Transient Occupancy Tax		270,000
Property Transfer Tax		60,000
Business License Tax		93,000
Property Tax		7,654,500
Landscape Maintenance		9,000
Interest Earnings on Tax Proceeds		118,800
Total Proceeds of Taxes	**$**	**16,741,400**

Calculation of Interest Earnings:	
Total Proceed of Taxes w/o interest earnings	16,622,600
Total Revenues	35,306,500
Less: Total Interest	252,400
	35,054,100
Tax Proceeds as % of Budget	47.08%
Total Interest Earnings	252,400
Interest Earned from Taxes	**$ 118,832**



GENERAL GOVERNMENT

Annual Budget 2024

City Council

Summary

The City Council strives to make policies that will achieve the goals and objectives that reflect the will of the residents of the City of La Puente and to provide direction to City Staff to implement programs and projects consistent with those goals and objectives. The role of the City Council is to set policy based on the goals and objectives of the community. The City Council provides direction to City Staff to implement policies made by the City Council. The most important policy tool of the City Council is the annual budget. An important piece of the budget process is determining what the community needs and setting the goals to meet those needs through the budget process.

FY 2022-2023 Accomplishments

- Secured additional grants from state agencies for park capital improvements and youth workforce development.
- Presided over the Grand Opening of the renovated La Puente Park.
- Implemented programs providing resources to local businesses, nonprofit organizations and youth sports teams.

FY 2023-2024 Goals

- To dedicate continuing resources to address homelessness and crime prevention.
- To encourage economic development within the City by supporting the local business community.
- To oversee the conclusion of activities related to the La Puente Park Master Plan.
- To meet the needs of the community in its policy making decisions.
- To represent the interests of the City before regional and State organizations and agencies.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Council Members	5.00	5.00	5.00
Total FTE	**5.00**	**5.00**	**5.00**

City Council 100-1100

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 172,509	$ 175,900	$ 173,100	$ 187,300	6%
Operating Expenditures	80,218	91,000	73,900	104,200	15%
TOTAL	**$ 252,727**	**$ 266,900**	**$ 247,000**	**$ 291,500**	**9%**
FUNDING SOURCES					
100 - General Fund	$ 252,727	$ 266,900	$ 247,000	$ 291,500	9%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Stipends for City Council Members
51211	Retirement	City and Council Member's share of CalPERS retirement
51212	FICA/Medicare	Medicare benefits for Council Members
51311	Other Health - DOC	Dental, optical and audio reimbursements
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
51316	Auto Allowance	Automotive allowance for each Council Member
51317	Telecommunication Allowance	Telecommunication allowance for each Council Member
53012	Small Tools & Equipment	Small equipment for Council Chambers
53111	Contract Services - Private	Legislative consultant
53971	Dues & Memberships	Memberships for California Contract Cities, League of California Cities, San Gabriel Valley Council of Government, and Southern California Association of Government
53972	Conferences & Meetings	Attendance at professional association conferences and meetings
53976	Special Departmental	Miscellaneous expenses for Council activities such as flowers, recognition gifts and awards, shirts, jackets and other expenses.
53996	MIS/Equipment Charges	Allocated information technology and equipment charges

City Council 100-1100

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 31,343	$ 32,200	$ 32,200	$ 32,200
Retirement	51211	6,233	8,000	6,100	5,600
FICA/Medicare	51212	1,145	1,100	1,300	500
Other Health - DOC	51311	1,538	10,000	3,600	10,000
Disability Insurance	51312	106	100	100	600
Life Insurance	51313	885	900	900	1,100
Health Insurance	51314	87,133	78,000	83,300	91,700
Auto Allowance	51316	26,708	27,600	27,600	18,000
Telecommunication Allowance	51317	17,418	18,000	18,000	27,600
Total Personnel Services		**$ 172,509**	**$ 175,900**	**$ 173,100**	**$ 187,300**
Operating Expenditures					
Small Tools & Equipment	53012	$ -	$ 600	$ 100	$ 600
Contract Services - Private	53111	30,000	30,000	30,000	30,000
Dues & Memberships	53971	40,776	41,900	36,100	41,900
Conferences & Meetings	53972	3,750	10,000	1,000	22,500
Special Departmental	53976	2,992	4,300	2,500	4,300
MIS/Equipment Charges	53996	2,700	4,200	4,200	4,900
Total Operating Expenditures		**$ 80,218**	**$ 91,000**	**$ 73,900**	**$ 104,200**
TOTAL EXPENDITURES		**$ 252,727**	**$ 266,900**	**$ 247,000**	**$ 291,500**


THE CITY OF
La Puente
"WHERE THE PAST MEETS THE FUTURE"

City Manager's Office

Summary

The City Manager's primary function is to implement the policies set by the City Council to achieve the community's vision, goals and objectives. The City Manager advises the City Council on issues relevant to the City and prepares or directs the preparation of informational memoranda and reports to the City Council. The City Manager formulates plans and methodologies to implement the direction of the City Council and keeps the City Council advised of legislation and regulations that affect Council Members and the City.

The City Attorney provides legal advice to the City Council, City Commissions and Committees, and Departments. The City Attorney reviews all resolutions, ordinances, contracts, and other city documents for legal validity, provides advice on the legal ramifications of City policies and actions, and represents the City in court actions as necessary.

FY 2022-2023 Accomplishments

- Substantial completion of La Puente Park capital improvements.
- Planning and oversight of all City government functions.
- Oversaw crime reduction and community policing initiatives.

FY 2023-2024 Goals

- Implement the direction of the City Council.
- Advise and provide recommendations to the City Council on matters within their jurisdiction.
- Provide efficient and responsive city government services.
- Foster cooperative relationships with other agencies and jurisdictions.
- Continue overseeing the La Puente Park Master Plan project to completion.
- Encourage reductions in crime through management of the contract with the Los Angeles Sheriff's Dept.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
City Manager	0.97	0.97	0.97
Management Analyst	0.50	0.50	0.50
Management Assistant	0.60	0.60	0.60
Community Engagement Supervisor	0.50	0.50	0.50
Communication/IT Analyst	0.50	0.50	0.50
Office Specialist (Part Time)	0.50	0.00	0.00
Total FTE	**3.57**	**3.07**	**3.07**

City Manager's Office 100-1110

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 554,530	$ 557,600	$ 548,100	$ 562,600	1%
Operating Expenditures	582,806	424,100	350,400	302,000	-29%
TOTAL	**$ 1,137,336**	**$ 981,700**	**$ 898,500**	**$ 864,600**	**-12%**
FUNDING SOURCES					
100 - General Fund	$ 1,137,336	$ 981,700	$ 898,500	$ 864,600	-12%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for City Manager (97%), Management Analyst (50%) , Management Assistant (60%), Community Engagement Supervisor (50%), and Communications/IT Analyst (50%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51117	Overtime	Overtime costs for hourly employees
51118	Leave Conversion Incentives	Conversion of accrued leave
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursements
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
51317	Telecommunication Allowance	Telecommunication allowance for City Manager
51318	Deferred Comp Match	Deferred compensation contribution for City Manager
53011	Operating Supplies	Office supplies for the City Manager's office
53114	Legal Services - General	City Attorney fees for general counsel services
53118	Legal Fees - Litigation	Legal services for litigation
53971	Dues & Memberships	Memberships in professional associations
53972	Conferences & Meetings	City Manager and staff attendance at various conferences and meetings
53976	Special Departmental	Miscellaneous expenses such as recognition gifts & awards
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
53997	Vehicle Charges	Allocated vehicle charges

City Manager's Office 100-1110

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 408,013	$ 413,600	$ 414,000	$ 418,000
Salaries - Part Time	51112	6,781	-	3,400	-
Overtime	51117	21,629	-	4,000	-
Leave Conversion Incentives	51118	4,341	8,000	27,500	8,000
Retirement	51211	46,933	63,700	37,300	56,400
FICA/Medicare	51212	6,495	6,000	6,500	6,100
Other Health - DOC	51311	944	6,100	2,200	6,200
Disability Insurance	51312	3,746	7,000	3,600	7,000
Life Insurance	51313	1,005	600	900	700
Health Insurance	51314	52,843	46,800	46,900	54,400
Telecommunication Allowance	51317	1,800	1,800	1,800	1,800
Deferred Comp Match	51318	-	4,000	-	4,000
Total Personnel Services		**$ 554,530**	**$ 557,600**	**$ 548,100**	**$ 562,600**
Operating Expenditures					
Operating Supplies	53011	$ 1,234	$ 1,000	$ 100	$ 1,000
Legal Services - General	53114	559,877	400,000	326,900	275,000
Legal Fees - Litigation	53118	-	1,500	-	1,500
Dues & Memberships	53971	124	200	100	200
Conferences & Meetings	53972	3,590	2,000	5,000	5,000
Special Departmental	53976	1,681	2,000	900	2,000
MIS/Equipment Charges	53996	10,000	8,100	8,100	9,400
Vehicle Charges	53997	6,300	9,300	9,300	7,900
Total Operating Expenditures		**$ 582,806**	**$ 424,100**	**$ 350,400**	**$ 302,000**
TOTAL EXPENDITURES		**$ 1,137,336**	**$ 981,700**	**$ 898,500**	**$ 864,600**


THE CITY OF
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"WHERE THE PAST MEETS THE FUTURE"

City Clerk

Summary

The mission of the City Clerk's office is to provide extraordinary service to the public, City staff and the City Council. Duties of the City Clerk include preparation and posting of meeting agendas and notices; recording the legislative actions of the City Council and City Commissions; and preparing resolutions, ordinances and contracts. The City Clerk maintains records of all City Council activities, property, contracts, resolutions, ordinances and minutes and ensures compliance with the City's records retention policies. The City Clerk administers municipal elections in accordance with State and local requirements; administers oaths of office and acts as the FPPC filing officer. In addition, the City Clerk receives subpoenas, claims against the City and manages and responds to all requests for public records; provides public information services and documents to City Council, City staff and members of the public and maintains the City's Municipal Code.

FY 2022-2023 Accomplishments

- Coordinated with the Los Angeles County Clerk's Office in preparation for and administered the City's November 8, 2022, General Municipal and Special election
- Oversaw candidate campaign filings and Statements of Economic Interest for the 2022 election
- Processed and responded to approximately 253 Public Records Act requests
- Prepared agendas and minutes for 21 regular and special City Council meetings
- Prepared approximately 114 certificates recognizing local businesses, organizations, students, and community members for their achievements and contributions to the City

FY 2023-2024 Goals

- Effectively and efficiently administer the November 5, 2024, General Municipal election
- Continue to provide transparent access to the City's official records and legislative documents
- Continue the conversion and indexing of paper documents to a digital format document management system
- Streamline and improve the agenda and staff report process through implementation of an agenda management system thereby saving staff time, paper and reducing printing costs
- Implement and oversee upgrades to the audio and visual system in Council Chambers

Significant Changes

- Operating Expenditures will increase due to the November 2023 election taking place in FY 2023-2024

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
City Clerk	1.00	1.00	1.00
Management Assistant	0.40	0.40	0.40
Office Specialist (Part Time)	0.50	1.00	0.50
Total FTE	**1.90**	**2.40**	**1.90**

City Clerk 100-1120

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 217,263	$ 258,100	$ 221,400	$ 215,700	-16%
Operating Expenditures	64,760	192,300	127,700	76,300	-60%
Capital Outlay	527	-	-	-	0%
TOTAL	**$ 282,550**	**$ 450,400**	**$ 349,100**	**$ 292,000**	**-35%**
FUNDING SOURCES					
100 - General Fund	$ 282,550	$ 450,400	$ 349,100	$ 292,000	-35%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for City Clerk (100%) and Management Assistant (40%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursements
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53011	Operating Supplies	Office supplies
53111	Contract Services - Private	Translation services for City Council and other meetings
53115	Contract Services - Election	Contract services for assistance with election
53211	Postage & Mailing Services	Postage for election notifications and miscellaneous mailings
53411	Printing & Publishing	Costs for ads for required public notices
53412	Municipal Code Publishing	Municipal code updates and legal publications
53971	Dues & Memberships	Membership dues for International Institute of Municipal Clerks and City Clerks Association of California
53972	Conferences & Meetings	Staff training
53976	Special Departmental	Miscellaneous supplies for committees and commissions
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
54585	Furniture/Office Equipment	Purchase of City Clerk office furniture

City Clerk 100-1120

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 153,324	$ 163,000	$ 148,300	$ 140,700
Salaries - Part Time	51112	21,279	41,300	29,100	21,200
Retirement	51211	17,270	20,700	18,300	14,300
FICA/Medicare	51212	2,532	3,000	2,900	2,400
Other Health - DOC	51311	431	2,800	1,000	2,800
Disability Insurance	51312	1,282	2,800	1,400	2,400
Life Insurance	51313	242	300	300	300
Health Insurance	51314	20,903	24,200	20,100	31,600
Total Personnel Services		**$ 217,263**	**$ 258,100**	**$ 221,400**	**$ 215,700**
Operating Expenditures					
Operating Supplies	53011	$ 6,890	$ 3,000	$ 3,100	$ 3,000
Contract Services - Private	53111	34,082	50,000	27,300	25,000
Contract Services - Election	53115	487	100,000	69,800	5,000
Postage & Mailing Services	53211	30	200	100	200
Printing & Publishing	53411	3,992	10,000	2,900	5,000
Municipal Code Publishing	53412	2,704	5,000	2,400	5,000
Dues & Memberships	53971	1,070	800	1,100	1,200
Conferences & Meetings	53972	1,664	4,000	900	4,000
Special Departmental	53976	1,341	1,500	2,300	2,500
MIS/Equipment Charges	53996	12,500	17,800	17,800	25,400
Total Operating Expenditures		**$ 64,760**	**$ 192,300**	**$ 127,700**	**$ 76,300**
Capital Outlay					
Furniture/Office Equipment	54585	$ 527	$ -	$ -	$ -
Total Capital Outlay		**$ 527**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES		**$ 282,550**	**$ 450,400**	**$ 349,100**	**$ 292,000**


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PEG Access Cable Fund

Summary

The PEG Access Cable Fund accounts for funds received from cable television providers as part of the franchise fees for capital equipment related to public, educational and governmental programming on cable television.

FY 2023-2024 Goals

- Enhance Council Chambers infrastructure including cabling, software and computers.
- Improve communications channels and media.

PEG Access Cable Fund 275-1125

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 16,484	$ 18,000	$ 17,700	$ 19,000	6%
Capital Outlay	75,334	10,000	3,000	10,000	0%
TOTAL	**$ 91,818**	**$ 28,000**	**$ 20,700**	**$ 29,000**	**4%**
FUNDING SOURCES					
275 - PEG Access Cable Fund	$ 91,818	$ 28,000	$ 20,700	$ 29,000	4%

ACCOUNT NUMBER EXPLANATION

53111	Contract Services - Private	Contract with Granicus
54585	Furniture/Office Equipment	Equipment upgrade for Council Chambers

PEG Access Cable Fund 275-1125

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Contract Services - Private	53111	$ 16,484	$ 18,000	$ 17,700	$ 19,000
Total Operating Expenditures		**$ 16,484**	**$ 18,000**	**$ 17,700**	**$ 19,000**
Capital Outlay					
Furniture/Office Equipment	54585	$ 75,334	$ 10,000	$ 3,000	$ 10,000
Total Capital Outlay		**$ 75,334**	**$ 10,000**	**$ 3,000**	**$ 10,000**
TOTAL EXPENDITURES		**$ 91,818**	**$ 28,000**	**$ 20,700**	**$ 29,000**


THE CITY OF
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ADMINISTRATIVE SERVICES

Annual Budget 2024

Financial Services

Summary

The Financial Services Division is committed to ensuring prudent financial management of public resources to fulfill the City's mission and citywide priorities. The department accomplishes this objective by providing budgetary oversight. The Director of Administrative Services and Finance Manager ensure compliance with federal, state, and local laws, as well as City regulations and financial policies. The division directs the annual operating and capital budgets, long-term financial planning, financial enterprise systems, citywide cost allocations, investments and treasury, and all audits.

Financial Services manages all accounting and financial reporting, and prepares the Annual Comprehensive Financial Report. The division is also responsible for cashiering, accounts payable, payroll, business license, customer service, and revenue.

FY 2022-2023 Accomplishments

- Implemented IGM Gravity budget software platform.
- Received the Certificate of Excellence in Financial Reporting from the GFOA (Government Finance Officer's Association) for the FY 2021-2022 Annual Comprehensive Financial Report (ACFR).
- Received the GFOA Distinguished Budget Presentation Award for the FY 2022-2023 Annual Budget and CIP.
- Received the GFOA Award for Excellence in Popular Annual Financial Reporting (PAFR).

FY 2023-2024 Goals

- Continue oversight of grants including the CA Dept. of Parks and Recreation grant and CA For All Youth Workforce Development grant.
- Implement more robust performance measurement systems for City operations.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Director of Administrative Services	0.90	0.90	0.90
Finance Manager	0.00	0.65	0.65
Principal Accountant	0.65	0.00	0.00
Accounting Technician II	0.65	0.65	0.65
Accounting Assistant	1.36	1.36	1.36
Communication/IT Analyst	0.50	0.50	0.50
Total FTE	**4.06**	**4.06**	**4.06**

Financial Services 100-1130

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 568,133	$ 624,500	$ 605,400	$ 630,800	1%
Operating Expenditures	105,994	104,400	132,100	112,600	8%
TOTAL	**$ 674,127**	**$ 728,900**	**$ 737,500**	**$ 743,400**	**2%**
FUNDING SOURCES					
100 - General Fund	$ 674,127	$ 728,900	$ 737,500	$ 743,400	2%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for Director of Administrative Services (90%), Finance Manager (65%), Accounting Technician II (65%), Accounting Assistant (136%), and Communications/IT Analyst (50%).
51117	Overtime	Overtime pay for full time employees
51118	Leave Conversion Incentives	Conversion of employee sick and vacation leave for cash
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursements
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53011	Operating Supplies	Office supplies needed for A/P, payroll, business licenses, budget, bus passes, business forms, etc.
53111	Contract Services - Private	Contract costs for financial and single audit, State Controller's report, annual street report, budget printing, cost recovery system, actuarial reports, ACFR statistical information, HDL property tax data and sales tax data, and armored car services.
53965	Financial Service Fees	Fees for bank monthly analysis charges, LAFCO, and merchant services
53971	Dues & Memberships	Membership dues for professional organizations.
53972	Conferences & Meetings	Registration and training costs for attending annual conferences and meetings.
53976	Special Departmental	Miscellaneous special departmental supplies
53996	MIS/Equipment Charges	Allocated information technology and equipment charges

Financial Services 100-1130

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 415,499	$ 447,000	$ 441,200	$ 468,600
Overtime	51117	827	1,000	2,000	1,000
Leave Conversion Incentives	51118	6,098	5,000	10,700	5,000
Retirement	51211	54,907	67,300	62,100	50,300
FICA/Medicare	51212	6,128	6,500	6,700	6,800
Other Health - DOC	51311	1,249	8,100	2,900	8,200
Disability Insurance	51312	3,510	7,600	3,700	7,900
Life Insurance	51313	741	700	700	900
Health Insurance	51314	79,174	81,300	75,400	82,100
Total Personnel Services		**$ 568,133**	**$ 624,500**	**$ 605,400**	**$ 630,800**
Operating Expenditures					
Operating Supplies	53011	$ 3,469	$ 7,000	$ 6,100	$ 7,000
Contract Services - Private	53111	71,356	70,000	98,700	74,500
Financial Service Fees	53965	5,088	5,000	5,800	6,000
Dues & Memberships	53971	1,210	1,500	1,300	1,500
Conferences & Meetings	53972	4,418	4,000	3,300	4,000
Special Departmental	53976	553	1,000	1,000	1,000
MIS/Equipment Charges	53996	19,900	15,900	15,900	18,600
Total Operating Expenditures		**$ 105,994**	**$ 104,400**	**$ 132,100**	**$ 112,600**
TOTAL EXPENDITURES		**$ 674,127**	**$ 728,900**	**$ 737,500**	**$ 743,400**


THE CITY OF
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Human Resources/Risk Management

Summary

The Human Resources/Risk Management Division is committed to supporting the employees of the City of La Puente through human resources services that promote a work environment characterized by open communications, personal accountability, and fair treatment of all employees through trust, mutual respect, and equal opportunity. The Division is also committed to reducing the financial impact of claims to the City and the corresponding frequency and severity of these events through the application of professional risk management techniques.

The division is also responsible for personnel recruitment, processing background checks, maintenance of personnel records, analyzing and reviewing personnel policies and procedures, monitoring employee evaluations, representing the City in labor negotiations, processing worker's compensations claims, and all other risk management functions.

In addition to its personnel administration duties as part of the General Fund, the Human Resources/Risk Management Division also houses the Citywide Debt Service Fund. In this capacity, the division serves to finance the annual debt service for both the Series 2020A Pension Obligation Bonds and the 2022A Certificates of Participation (COPs). Going forward, the Citywide Debt Service Fund and Human Resources/Risk Management Division will support the annual budget for principal and interest payments on the bond debt service.

FY 2021-2022 Accomplishments

- Successfully oversaw recruitments for a wide variety of full time and part time positions.
- Refined and improved the City's CalPERS reporting process.
- Administered educational reimbursement and training programs.

FY 2023-2024 Goals

- Continue the process of fully updating the to the Comprehensive Personnel Policy.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Management Analyst	0.50	0.50	0.50
Total FTE	**0.50**	**0.50**	**0.50**

Human Resources/Risk Management 100-1135

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 369,961	$ 438,500	$ 398,300	$ 361,500	-18%
Operating Expenditures	357,717	413,500	436,800	472,000	14%
Transfer to Other Funds	952,557	824,300	743,800	831,000	1%
TOTAL	**$ 1,680,235**	**$ 1,676,300**	**$ 1,578,900**	**$ 1,664,500**	**-1%**
FUNDING SOURCES					
100 - General Fund	$ 1,680,235	$ 1,676,300	$ 1,578,900	$ 1,664,500	-1%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salary for Management Analyst (50%)
51211	Retirement	Replacement Benefit Fund (RBF) annual payment; CalPERS retirement for department employee
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage for City retirees and department employee
53011	Operating Supplies	Office supplies
53012	Small Tools & Equipment	Purchase of small office equipment
53111	Contract Services - Private	Contract costs for HR related services
53151	Education & Training	CJPIA on-location training and education reimbursement program
53406	Recruitment Expenses	Advertising, pre-employment physical, background investigation, fingerprinting and personnel supplies
53610	Unemployment Insurance	Unemployment insurance
53611	Workers Compensation Insurance	Workers compensation insurance
53612	Insurance-General Liability	CJPIA general liability insurance
53613	Insurance-Special Events	Special event insurance
53614	Insurance-Property	Property insurance
53615	Employee Fidelity Bond	Employee fidelity bond
53616	Insurance - Environmental Liability	Environmental liability insurance
53971	Dues & Memberships	Membership dues for professional organizations.
53972	Conferences & Meetings	Seminar and training costs
53976	Special Departmental	Summer and holiday celebrations
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
54999	Transfers to Other Funds	2020A a 2022A debt service

Human Resources/Risk Management 100-1135

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 39,592	$ 42,500	$ 44,300	$ 39,000
Retirement	51211	119,238	124,000	124,100	23,400
FICA/Medicare	51212	577	600	700	600
Other Health - DOC	51311	16,353	53,000	22,400	51,000
Disability Insurance	51312	360	700	400	700
Life Insurance	51313	98	100	100	200
Health Insurance	51314	193,743	217,600	206,300	246,600
Total Personnel Services		**$ 369,961**	**$ 438,500**	**$ 398,300**	**$ 361,500**
Operating Expenditures					
Operating Supplies	53011	$ 485	$ 500	$ 300	$ 500
Small Tools & Equipment	53012	-	500	-	500
Contract Services - Private	53111	595	3,000	15,500	-
Education & Training	53151	8,931	10,000	10,100	10,000
Recruitment Expenses	53406	19,770	15,000	9,700	15,000
Unemployment Insurance	53610	11,813	3,000	17,000	10,000
Workers Compensation Insurance	53611	104,044	113,600	113,600	98,200
Insurance-General Liability	53612	152,482	205,100	205,100	227,900
Insurance-Special Events	53613	770	1,000	6,100	6,500
Insurance-Property	53614	44,553	47,100	47,100	87,800
Employee Fidelity Bond	53615	1,144	1,200	1,200	1,300
Insurance - Environmental Liability	53616	1,363	1,500	1,600	1,700
Dues & Memberships	53971	4,271	1,000	100	1,000
Conferences & Meetings	53972	349	4,000	200	4,000
Special Departmental	53976	1,947	2,800	5,000	5,000
MIS/Equipment Charges	53996	5,200	4,200	4,200	2,600
Total Operating Expenditures		**$ 357,717**	**$ 413,500**	**$ 436,800**	**$ 472,000**
Transfer to Other Funds					
Transfers to Other Funds	54999	$ 952,557	$ 824,300	$ 743,800	$ 831,000
Total Transfer to Other Funds		**$ 952,557**	**$ 824,300**	**$ 743,800**	**$ 831,000**
TOTAL EXPENDITURES		**$ 1,680,235**	**$ 1,676,300**	**$ 1,578,900**	**$ 1,664,500**

Human Resources/Risk Management 300-1135

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Debt Services	$ 627,765	$ 743,800	$ 743,800	$ 831,000	12%
TOTAL	**$ 627,765**	**$ 743,800**	**$ 743,800**	**$ 831,000**	**12%**
FUNDING SOURCES					
300 - Citywide Debt Service Fund	$ 627,765	$ 743,800	$ 743,800	$ 831,000	12%

ACCOUNT NUMBER EXPLANATION

53989	Principal Payments	Payment of Principal for Series 2020A and 2022A
53990	Interest Payments	Payment of Interest for Series 2020A and 2022A

Human Resources/Risk Management 300-1135

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Debt Services					
Principal Payments	53989	$ 373,673	$ 397,100	$ 397,100	$ 514,900
Interest Payments	53990	254,092	346,700	346,700	316,100
Total Debt Services		**$ 627,765**	**$ 743,800**	**$ 743,800**	**$ 831,000**
TOTAL EXPENDITURES		**$ 627,765**	**$ 743,800**	**$ 743,800**	**$ 831,000**


THE CITY OF
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General Services

Summary

General Services supports other City departments to accomplish their goals in serving the public. It provides various internal services including facilities and landscape maintenance at City-owned properties, as well as equipment maintenance and repair. The division also serves as the cost center for City Hall utilities, custodial maintenance services, postage and mailings, and other services shared by various departments.

General Services 100-1150

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 243,121	$ 249,800	$ 243,000	$ 244,100	-2%
TOTAL	**$ 243,121**	**$ 249,800**	**$ 243,000**	**$ 244,100**	**-2%**
FUNDING SOURCES					
100 - General Fund	$ 243,121	$ 249,800	$ 243,000	$ 244,100	-2%

ACCOUNT NUMBER EXPLANATION

53011	Operating Supplies	City Hall general office supplies and First Aid/AED Program costs
53012	Small Tools & Equipment	Janitorial supplies and cost of small equipment purchases
53211	Postage & Mailing Services	Meter postage, express mail, FedEx and postal permits
53711	Utility - Gas	Gas utility service for City Hall
53712	Utility - Electricity	Electrical utility service for City Hall
53714	Utility - Water	Water service for City Hall
53715	Utility - Communications	Telephone services for City Hall
53811	Equipment Maintenance	Maintenance of City Hall heating and air conditioning, elevator, mail meter, emergency generator, AQMD annual fees, and other miscellaneous equipment
53813	Facility Maintenance	Custodial services, alarm, door mat rentals and pest control for City Hall
53814	Landscape Maintenance	Backflow testing and incidental landscape decorations at City Hall
53911	Equipment Lease/Rental	Lease and usage costs for City-wide copier machines and mailing equipment
53971	Dues & Memberships	Membership charges for office supplies
53976	Special Departmental	Miscellaneous special departmental supplies
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
53997	Vehicle Charges	Allocated vehicle charges

General Services 100-1150

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Operating Supplies	53011	$ 33,935	$ 25,200	$ 29,700	$ 30,100
Small Tools & Equipment	53012	1,911	2,400	1,500	2,400
Postage & Mailing Services	53211	18,402	20,100	17,500	20,200
Utility - Gas	53711	12,590	12,800	25,600	15,000
Utility - Electricity	53712	44,471	45,000	42,700	25,000
Utility - Water	53714	10,668	8,200	6,300	8,300
Utility - Communications	53715	15,453	16,700	17,400	33,900
Equipment Maintenance	53811	21,998	17,600	14,100	17,400
Facility Maintenance	53813	31,652	42,900	31,500	32,000
Landscape Maintenance	53814	6,648	6,000	6,500	6,900
Equipment Lease/Rental	53911	32,887	34,500	31,800	34,600
Dues & Memberships	53971	54	-	-	-
Special Departmental	53976	952	1,000	1,000	1,000
MIS/Equipment Charges	53996	5,200	8,100	8,100	9,400
Vehicle Charges	53997	6,300	9,300	9,300	7,900
Total Operating Expenditures		**$ 243,121**	**$ 249,800**	**$ 243,000**	**$ 244,100**
TOTAL EXPENDITURES		**$ 243,121**	**$ 249,800**	**$ 243,000**	**$ 244,100**


THE CITY OF
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"WHERE THE PAST MEETS THE FUTURE"



PUBLIC SAFETY

Annual Budget 2024

Public Safety Services

Summary

Public Safety is a critical concern of the City. It is the City's endeavor to ensure that residents, business owners and visitors are able to enjoy a safe environment free from crime. The City Manager's Office manages the oversight of the Public Safety budget which includes patrol deployments, station detectives, narcotic detectives, special assignment team, traffic enforcement, motor deputies, gang enforcement, neighborhood and business watch programs, and special event deployment.

The Service Area Sergeant works with the City Manager and is responsible for the oversight of the law enforcement contract and all community policing operations.

Since 1956, the City of La Puente has contracted for policing services with the Los Angeles County Sheriff's Department. Police services are based at the Industry Sheriff's Station. The Special Assignment Team assists patrol deputies and maintains community and intelligence based policing practices with surrounding Sheriff Stations and local police agencies. This specialized team has the resources to provide focused enforcement on areas of concern to the City.

FY 2022-2023 Accomplishments

- Continued to utilize ALPR camera systems (Automated License Plate Reader) to solve crimes including vehicle thefts, carjackings, and other violent felonies.
- Presented crime statistics to the City Council on a regular basis.
- Responded to and investigated crimes and other incidents occurring within the City.
- Developed and executed strategies for addressing gang violence.
- Worked to address homelessness in conjunction with local organizations.

FY 2023-2024 Goals

- Provide direction and oversight to Sheriff Deputies on the Special Assignment (SAO) Team.
- Address neighborhood quality of life issues including trespassing and vagrancy.
- Develop targeted enforcement strategies to combat shootings and other violent crimes.
- Continue outreach efforts to homeless individuals in partnership with other agencies in partnership with the PROS Team.

Public Safety Services 100-2100

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 8,001,761	$ 8,903,000	$ 7,959,400	$ 9,013,700	1%
TOTAL	**$ 8,001,761**	**$ 8,903,000**	**$ 7,959,400**	**$ 9,013,700**	**1%**
FUNDING SOURCES					
100 - General Fund	$ 8,001,761	$ 8,903,000	$ 7,959,400	$ 9,013,700	1%

ACCOUNT NUMBER EXPLANATION

53012	Small Tools & Equipment	Supplies and small equipment for SAO team
53110	Contract Services - LA Sheriff	Contract costs with the Los Angeles County Sheriffs Department
53113	Contract Services - Special Deployment	Law enforcement services for special deployments
53183	Special Event Services	Law enforcement services for special events
53184	Prisoner Maintenance	Costs of maintaining prisoners arrested for crimes committed in the City
53186	Liability Trust Fund	Liability trust fund for all services provided by Sheriffs Department
53715	Utility - Communications	Cell phones for SAO team
53811	Equipment Maintenance	Annual calibration and repair of traffic equipment
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
53997	Vehicle Charges	Allocated vehicle charges

Public Safety Services 100-2100

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Small Tools & Equipment	53012	$ 45	$ 1,000	$ 100	$ 1,000
Contract Services - LA Sheriff	53110	7,159,823	7,882,000	7,086,600	7,889,800
Contract Services - Special Deployment	53113	67,730	100,000	100,000	110,000
Special Event Services	53183	-	80,600	-	83,500
Prisoner Maintenance	53184	-	2,000	1,000	2,000
Liability Trust Fund	53186	756,767	813,800	748,500	914,100
Utility - Communications	53715	2,396	2,400	2,500	2,500
Equipment Maintenance	53811	-	600	100	600
MIS/Equipment Charges	53996	2,500	2,000	2,000	2,300
Vehicle Charges	53997	12,500	18,600	18,600	7,900
Total Operating Expenditures		**$ 8,001,761**	**$ 8,903,000**	**$ 7,959,400**	**$ 9,013,700**
TOTAL EXPENDITURES		**$ 8,001,761**	**$ 8,903,000**	**$ 7,959,400**	**$ 9,013,700**


THE CITY OF
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"WHERE THE PAST MEETS THE FUTURE"

Supplemental Law Enforcement

Summary

The Supplemental Law Enforcement Services Fund (SLESF) Grant (Proposition 172, 1992) is a restricted funding source received from the State under the State Citizens Option for Public Safety (COPS) Program.

The State awards this on-going grant contribution, annually, to local law enforcement agencies year to provide funding for program personnel, overtime, equipment, and other uses within the realm of policing.

FY 2022-2023 Accomplishments

- Funding for ALPR Camera system citywide.
- Support of General Fund contract law enforcement activities.

FY 2023-2024 Goals

- Continued support of General Fund policing activities.

Supplemental Law Enforcement 240-2100

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 87,410	$ 160,000	$ 165,300	$ -	-100%
Transfer to Other Funds	73,875	-	-	165,000	0%
TOTAL	**$ 161,285**	**$ 160,000**	**$ 165,300**	**$ 165,000**	**3%**
FUNDING SOURCES					
240 -Supplement Law Enforcement Fund	$ 161,285	$ 160,000	$ 165,300	$ 165,000	3%

ACCOUNT NUMBER EXPLANATION

53111	Contract Services - Private	Costs related to public safety camera system
54999	Transfers to Other Funds	Transfers funds to the General Fund to assist in funding front-line police services

Supplemental Law Enforcement 240-2100

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Contract Services - Private	53111	$ 87,410	$ 160,000	$ 165,300	$ -
Total Operating Expenditures		**$ 87,410**	**$ 160,000**	**$ 165,300**	**$ -**
Transfer to Other Funds					
Transfers to Other Funds	54999	$ 73,875	$ -	$ -	$ 165,000
Total Transfer to Other Funds		**$ 73,875**	**$ -**	**$ -**	**$ 165,000**
TOTAL EXPENDITURES		**$ 161,285**	**$ 160,000**	**$ 165,300**	**$ 165,000**


THE CITY OF
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"WHERE THE PAST MEETS THE FUTURE"

JAG Grant Fund

Summary

The Edward Byrne Memorial JAG is awarded to states and territories by a formula based on population and Part 1 violent crimes. Sixty percent of a state's total allocation flows from the U.S. Department of Justice (DOJ), Office of Justice Programs (OJP), and Bureau of Justice Assistance (BJA) to the state's criminal justice planning agency, the State Administering Agency (SAA). The SAA, in turn, passes a designated percentage (called the Variable Pass Through) to local governments and, through them, to non-profit service providers. The grant is awarded to states and units of local government to support crime prevention.

The Edward Byrne Memorial Justice Grant Program (JAG) allows states and units of local government, including tribes, to support a broad range of activities to prevent and control crime based on their own state and local needs and conditions. Grants funds can be used for local initiatives, technical assistance, training, personnel, equipment, supplies, contractual support, and information systems for criminal justice.

JAG Grant Fund 245-2100

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 11,547	$ 11,200	$ 11,200	$ -	-100%
TOTAL	**$ 11,547**	**$ 11,200**	**$ 11,200**	**$ -**	**-100%**
FUNDING SOURCES					
245 - JAG Grant Fund	$ 11,547	$ 11,200	$ 11,200	$ -	-100%

ACCOUNT NUMBER EXPLANATION

53978	Special Programs	Costs of Sheriff Department saturation patrols

JAG Grant Fund 245-2100

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Special Programs	53978	$ 11,547	$ 11,200	$ 11,200	$ -
Total Operating Expenditures		**$ 11,547**	**$ 11,200**	**$ 11,200**	**$ -**
TOTAL EXPENDITURES		**$ 11,547**	**$ 11,200**	**$ 11,200**	**$ -**


THE CITY OF
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"WHERE THE PAST MEETS THE FUTURE"

Code Enforcement

Summary

The Code Enforcement Division is responsible for responding to complaints or inquiries regarding possible violations of zoning, land use, public nuisance, and parking ordinances and restrictions. The Division also identifies and initiates proactive enforcement on significant cases. The Division works with individual property owners to craft work programs and deadlines to achieve compliance. Although achieving voluntary compliance is a primary objective, Code Enforcement staff uses citations and abatement orders to motivate compliance if efforts to achieve voluntary compliance are ineffective.

FY 2022-2023 Accomplishments

- Expansion of training and safety-focused protocols to better secure the City Park
- Establishment of a City Park Substation, utilized for park monitoring and case admin work.
- Expansion of Parking Enforcement into late PM and early AM hours.
- Implementation of full-time Code Enforcement Officers, to improve case management and expedite case closures.
- Joint Community Services/ Code Enforcement staff safety training via LASD to establish safe community contact protocols.

FY 2023-2024 Goals

- Continue the reorganization of the department in order to provide more efficient public services.
- Continued enforcement of park regulations at City parks and public facilities.
- Expansion of private security services via the utilization of Blackwater's Dispatch System.
- Build joint programs with the P.R.O.S. Team to better identify and assist City residents in need.

Significant Changes

- Increase PT Parking Enforcement Specialists and establishment of Park Monitors

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Code Enforcement Manager	0.65	0.65	0.00
Senior Code Enforcement Supervisor	0.00	0.00	0.35
Code Enforcement Supervisor	0.50	0.50	1.00
Code Enforcement Officer	0.00	0.00	2.00
Code Enforcement Officer (Part Time)	1.50	3.00	0.50
Parking Control Officer	2.50	2.50	13.50
Office Specialist	0.00	0.00	0.10
Office Specialist (Part Time)	1.00	0.50	0.00
Total FTE	**6.15**	**7.15**	**17.45**

Code Enforcement 100-2110

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 659,179	$ 564,300	$ 751,600	$ 960,600	70%
Operating Expenditures	402,615	444,700	439,500	434,200	-2%
TOTAL	**$ 1,061,794**	**$ 1,009,000**	**$ 1,191,100**	**$ 1,394,800**	**38%**
FUNDING SOURCES					
100 - General Fund	$ 1,061,794	$ 1,009,000	$ 1,191,100	$ 1,394,800	38%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for Sr. Code Enf. Supervisor (35%), Code Enf. Supervisor (100%), Code Enf. Officer (200%), and Office Specialist (10%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51117	Overtime	Overtime pay for full time employees
51118	Leave Conversion Incentives	Conversion of accrued leave
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53011	Operating Supplies	General office supplies, pens, file folders, printer ink, and other miscellaneous items
53012	Small Tools & Equipment	Miscellaneous tools and equipment
53015	Uniform/Boot Reimbursement	Uniforms for division staff
53111	Contract Services - Private	Parking and Administrative citation processing and collections and recovery service
53114	Legal Services - General	City Prosecutor services
53151	Education & Training	Certified Code Enforcement Officer (CCEO) training and certification
53411	Printing & Publishing	Printing of parking citations, envelopes, fliers and other distributed notifications
53715	Utility - Communications	Cell phones for department staff
53971	Dues & Memberships	Membership to the CA Association of Code Enforcement Officers (CACEO)
53972	Conferences & Meetings	CACEO conference and meetings
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
53997	Vehicle Charges	Allocated vehicle charges

Code Enforcement 100-2110

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 173,029	$ 170,800	$ 246,600	$ 258,400
Salaries - Part Time	51112	409,086	301,700	389,800	574,600
Overtime	51117	2,152	-	6,500	6,500
Leave Conversion Incentives	51118	2,859	-	5,000	-
Retirement	51211	17,285	27,300	24,300	32,200
FICA/Medicare	51212	8,013	6,900	9,600	12,100
Other Health - DOC	51311	354	7,200	2,500	6,900
Disability Insurance	51312	1,276	2,900	2,400	4,400
Life Insurance	51313	304	600	600	800
Health Insurance	51314	44,821	46,900	64,300	64,700
Total Personnel Services		**$ 659,179**	**$ 564,300**	**$ 751,600**	**$ 960,600**
Operating Expenditures					
Operating Supplies	53011	$ 1,686	$ 2,200	$ 3,600	$ 3,000
Small Tools & Equipment	53012	2,784	20,000	8,000	18,000
Uniform/Boot Reimbursement	53015	10,612	6,000	6,000	6,000
Contract Services - Private	53111	252,539	269,000	291,000	262,000
Legal Services - General	53114	46,209	20,000	8,700	15,000
Education & Training	53151	2,157	2,500	500	2,000
Printing & Publishing	53411	4,749	3,000	3,000	3,000
Utility - Communications	53715	4,321	4,500	4,200	4,500
Dues & Memberships	53971	240	2,000	500	1,500
Conferences & Meetings	53972	18	2,500	1,000	2,000
MIS/Equipment Charges	53996	27,200	19,800	19,800	23,200
Vehicle Charges	53997	50,100	93,200	93,200	94,000
Total Operating Expenditures		**$ 402,615**	**$ 444,700**	**$ 439,500**	**$ 434,200**
TOTAL EXPENDITURES		**$ 1,061,794**	**$ 1,009,000**	**$ 1,191,100**	**$ 1,394,800**


THE CITY OF
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Emergency Preparedness Services

Summary

The mission of the Emergency Preparedness Department is to prepare city staff to respond to emergencies as could occur in our city and region. The predominant threat to our region would be from earthquakes. The secondary mission of the division is to inform citizens about individual and family emergency preparedness.

The Emergency Preparedness Department is responsible for maintaining supplies and equipment for emergencies. As such, the City currently maintains supplies such as folding cots, blankets and first aid supplies in four locations in the city. The department is also responsible for training city staff in basic first aid and CPR. The department also provides public outreach and education to the community about their role in preparing themselves and their families to react to emergencies.

FY 2022-2023 Accomplishments

- Coordinated with Area D Disaster Management.
- Provided support for the winding down of the COVID-19 response.
- Purchased PPE (personal protective equipment).
- Provided staff members with CERT Training.

FY 2023-2024 Goals

- Continue preparation and planning for natural and manmade emergencies in the community.

Emergency Preparedness Services 100-2120

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 5,200	$ 7,100	$ 2,400	$ 7,400	4%
TOTAL	**$ 5,200**	**$ 7,100**	**$ 2,400**	**$ 7,400**	**4%**
FUNDING SOURCES					
100 - General Fund	$ 5,200	$ 7,100	$ 2,400	$ 7,400	4%

ACCOUNT NUMBER EXPLANATION

53011	Operating Supplies	Operating supplies
53971	Dues & Memberships	Membership in Area D professional organization

Emergency Preparedness Services 100-2120

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Operating Supplies	53011	$ 3,177	$ 5,000	$ -	$ 5,000
Dues & Memberships	53971	2,023	2,100	2,400	2,400
Total Operating Expenditures		**$ 5,200**	**$ 7,100**	**$ 2,400**	**$ 7,400**
TOTAL EXPENDITURES		**$ 5,200**	**$ 7,100**	**$ 2,400**	**$ 7,400**


THE CITY OF
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Animal Services

Summary

The Animal Services division is a function of the City of La Puente's Code Enforcement operations. Its function is to provide the residents of La Puente with comprehensive Animal Control Services, which includes field patrol and response, enforcement of City codes and state laws, animal transport and deceased animal disposal, recovered animal sheltering, and pet licensing services and enforcement. The department serves as a liaison between residents and affordable veterinary care and educational programs.

FY 2022-2023 Accomplishments

- Streamlining of TNR (trap neuter release) program for feral cats, resulting in lower costs and quicker case closures.
- Successful transition to the GO.gov Animal Licensing System.
- Hiring of an FT Office Specialist.
- Partnered with Code Enforcement to address local parking and safety concerns.
- Answered calls for service in a timely and efficient manner.
- Another successful year of a no-kill sheltering protocol via our animal shelter services contract with VIDA.

FY 2023-2024 Goals

- Increase use of social media to educate and inform residents.
- Continue to expand partnerships with HEART and VIDA to provide more free and low-cost pet care, adoptions fairs, and educational services.
- Host more events at our City Park, focused on affordable pet care and stray adoptions.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Code Enforcement Manager	0.15	0.15	0.00
Senior Code Enforcement Supervisor	0.00	0.00	0.35
Code Enforcement Supervisor	0.50	0.50	1.00
Code Enforcement Officer	0.00	0.00	1.00
Code Enforcement Officer (Part Time)	3.50	2.50	0.50
Office Specialist	0.00	0.00	0.50
Total FTE	**4.15**	**3.15**	**3.35**

Animal Services 100-2130

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 167,927	$ 257,000	$ 263,900	$ 314,900	23%
Operating Expenditures	71,202	102,000	87,600	108,600	6%
TOTAL	**$ 239,129**	**$ 359,000**	**$ 351,500**	**$ 423,500**	**18%**
FUNDING SOURCES					
100 - General Fund	$ 239,129	$ 359,000	$ 351,500	$ 423,500	18%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for Sr. Code Enf. Supervisor (35%), Code Enf. Supervisor (100%), AC/Code Enf. Officer (100%), and Office Specialist (50%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53011	Operating Supplies	General office supplies, pens, file folders, printer ink, and other miscellaneous items
53012	Small Tools & Equipment	Miscellaneous tools and equipment
53015	Uniform/Boot Reimbursement	Uniforms for division staff including jackets for special events and uniform accessories
53111	Contract Services - Private	Animal control sheltering contract, disposal, and emergency medical care
53112	Contract Services - Public	Animal control contract with Los Angeles County
53151	Education & Training	Education and training for animal control staff
53411	Printing & Publishing	Printing of animal license notifications, envelopes, fliers and other distributed notifications
53971	Dues & Memberships	Membership costs for animal control associations
53972	Conferences & Meetings	CACEO conference and meetings
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
53997	Vehicle Charges	Allocated vehicle charges

Animal Services 100-2130

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 46,720	$ 71,200	$ 111,400	$ 213,200
Salaries - Part Time	51112	100,507	148,900	108,500	27,100
Retirement	51211	6,499	11,400	12,100	18,100
FICA/Medicare	51212	2,135	3,100	3,200	3,500
Other Health - DOC	51311	200	2,300	900	5,700
Disability Insurance	51312	411	1,200	1,000	3,600
Life Insurance	51313	93	200	300	600
Health Insurance	51314	11,362	18,700	26,500	43,100
Total Personnel Services		**$ 167,927**	**$ 257,000**	**$ 263,900**	**$ 314,900**
Operating Expenditures					
Operating Supplies	53011	$ 4,108	$ 4,200	$ 4,200	$ 4,200
Small Tools & Equipment	53012	359	1,000	900	1,000
Uniform/Boot Reimbursement	53015	2,738	1,200	5,000	2,500
Contract Services - Private	53111	41,072	48,000	54,000	54,000
Contract Services - Public	53112	4,981	28,200	4,900	28,000
Education & Training	53151	-	1,500	500	1,500
Printing & Publishing	53411	435	1,500	2,200	1,700
Dues & Memberships	53971	265	500	250	200
Conferences & Meetings	53972	341	500	250	500
MIS/Equipment Charges	53996	10,603	6,100	6,100	7,100
Vehicle Charges	53997	6,300	9,300	9,300	7,900
Total Operating Expenditures		**$ 71,202**	**$ 102,000**	**$ 87,600**	**$ 108,600**
TOTAL EXPENDITURES		**$ 239,129**	**$ 359,000**	**$ 351,500**	**$ 423,500**


THE CITY OF
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DEVELOPMENT SERVICES

Annual Budget 2024

Public Works Services

Summary

Public Works Services directs a variety of maintenance services on publicly owned properties and rights-of-way, maintains the cleanliness and positive image of the City, and provides a safe environment for the public. Additional services provided under the guidance of Development Services includes maintenance of facilities, streets, sidewalks, traffic signals and safety lights, traffic signs and legends, street sweeping, water, trees, greens cape, sewers, graffiti abatement, storm water runoff compliance and emergency maintenance services.

FY 2022-2023 Accomplishments

- Coordinated and implemented traffic control for First United Methodist Church free food distribution and "drive-thru" events during the COVID-19 pandemic.
- Performed traffic control for Free COVID-19 Testing site at La Puente Community Center held by the County of Los Angeles.
- Performed street closures and assisted the Community Services Department and La Puente Community Foundation with set up and take down for the Lunar New Year Event, Breakfast with the Bunny, Easter Egg Hunt, Día De Los Muertos, Mother's Day Brunch, National Night Out, Ribbon Cutting & Dedication Event for the Grace F. Napolitano Nature Education Center, Veterans Day Ceremony, and the Holiday Parade.
- Assisted with the City's second Pride Resource Fair Brunch by the Bridge Event.
- Installed Military Banners along with new City banners at various locations in the City.

FY 2023-2024 Goals

- Perform street closures and traffic detours in support of City special events.
- Manage and oversee the delivery of Public Works maintenance services to the community through the utilization of various special revenue funds.

Public Works Services 100-3100

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 117,654	$ 170,500	$ 142,000	$ 96,900	-43%
TOTAL	**$ 117,654**	**$ 170,500**	**$ 142,000**	**$ 96,900**	**-43%**
FUNDING SOURCES					
100 - General Fund	$ 117,654	$ 170,500	$ 142,000	$ 96,900	-43%

ACCOUNT NUMBER EXPLANATION

53012	Small Tools & Equipment	Miscellaneous supplies and equipment
53111	Contract Services - Private	Traffic Control Services, Holiday Banner Installation/Removal, Traffic Closure Plans, NPDES/CIMP Services, MS4 and LRSP
53715	Utility - Communications	Phone line and internet service
53976	Special Departmental	Miscellaneous special departmental supplies
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
53997	Vehicle Charges	Allocated vehicle charges

Public Works Services 100-3100

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Small Tools & Equipment	53012	$ 13,998	$ 13,000	$ 16,000	$ 16,500
Contract Services - Private	53111	77,937	115,000	74,500	30,000
Utility - Communications	53715	9,218	7,400	16,500	13,200
Special Departmental	53976	1,301	1,000	900	1,000
MIS/Equipment Charges	53996	2,700	6,100	6,100	4,800
Vehicle Charges	53997	12,500	28,000	28,000	31,400
Total Operating Expenditures		**$ 117,654**	**$ 170,500**	**$ 142,000**	**$ 96,900**
TOTAL EXPENDITURES		**$ 117,654**	**$ 170,500**	**$ 142,000**	**$ 96,900**


THE CITY OF
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Measure “W” Fund

Summary

Measure W funds are derived from a special parcel tax and allocated to the City on an annual basis by the County of Los Angeles. Funds are specifically designated for storm water management purposes.

FY 2022-2023 Accomplishments

- Attended and participated in meetings regarding the City’s Coordinated Integrated Monitoring Program (CIMP) to comply with the requirements of the MS4 Permit. Prepared and submitted the City’s Annual Report.

FY 2023-2024 Goals

- Expend funds in accordance with the City’s approved Safe Clean Water Program Annual Plan.
- Continue to pursue funding opportunities for the Bassett High School stormwater capture project.
- Continue compliance, monitoring and planning efforts related to storm water.

Measure "W" Fund 284-3100

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 65,158	$ 95,000	$ 56,000	$ 95,200	0%
TOTAL	**$ 65,158**	**$ 95,000**	**$ 56,000**	**$ 95,200**	**0%**
FUNDING SOURCES					
284 - Measure W Fund	$ 65,158	$ 95,000	$ 56,000	$ 95,200	0%

ACCOUNT NUMBER EXPLANATION

53111	Contract Services - Private	Catch basin cleaning and maintenance

Measure "W" Fund 284-3100

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Contract Services - Private	53111	$ 65,158	$ 95,000	$ 56,000	$ 95,200
Total Operating Expenditures		**$ 65,158**	**$ 95,000**	**$ 56,000**	**$ 95,200**
TOTAL EXPENDITURES		**$ 65,158**	**$ 95,000**	**$ 56,000**	**$ 95,200**


THE CITY OF
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AQMD Fund

Summary

Air Quality Improvement Program Fund accounts for supplemental vehicle license fee revenue distributed to Cities by the South Coast Air Quality Management District pursuant to Assembly Bill 2766. Expenditures are limited to programs, which will reduce air pollution by reducing, directly or indirectly, mobile source emission pollutants (i.e. trip reduction, transit and traffic flow improvements, alternative fuel vehicles).

FY 2022-2023 Accomplishments

- Awarded a contract for the purchase of a clean-air transit bus for the La Puente Link fleet.

FY 2023-2024 Goals

- Oversee production and completion of the clean-air transit bus, including placing it into service .

AQMD Fund 270-3100

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ -	$ 1,100	$ 1,100	$ 1,100	0%
Capital Outlay	14,528	150,600	-	147,800	-2%
TOTAL	**$ 14,528**	**$ 151,700**	**$ 1,100**	**$ 148,900**	**-2%**
FUNDING SOURCES					
270 - AQMD Fund	$ 14,528	$ 151,700	$ 1,100	$ 148,900	-2%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salary for Finance Manager
51211	Retirement	City share of CalPERS retirement for department employees
51314	Health Insurance	CalPERS health insurance coverage
54484	Vehicle Purchase	Purchase of a clean-air vehicles - La Puente Link Bus

AQMD Fund 270-3100

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ -	$ 900	$ 900	$ 900
Retirement	51211	-	100	100	100
Health Insurance	51314	-	100	100	100
Total Personnel Services		**$ -**	**$ 1,100**	**$ 1,100**	**$ 1,100**
Capital Outlay					
Vehicle Purchase	54484	$ 14,528	$ 150,600	$ -	$ 147,800
Total Capital Outlay		**$ 14,528**	**$ 150,600**	**$ -**	**$ 147,800**
TOTAL EXPENDITURES		**$ 14,528**	**$ 151,700**	**$ 1,100**	**$ 148,900**


THE CITY OF
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Engineering Services

Summary

The Engineering Services Division reviews private development plans to determine impact upon City rights-of-way and provide corrections necessary to safely interface with improvements in the City's public rights-of-way; review parcel and tract maps for accuracy; plan check drainage and grading plans to determine the effect of subdivisions and development proposals from runoff, particularly as they affect adjacent properties and rights-of-way, traffic and circulation impacts of private development, and assisting the general public with engineering-related matters.

FY 2022-2023 Accomplishments

- Assisted the public and the development community through the issuance of 144 encroachment permits for work performed within the City's public right-of-way.

FY 2023-2024 Goals

- Provide timely and responsive Engineering services for the issuance of encroachment permits for work performed in the City's right-of-way.
- Continue to contract with Los Angeles County for industrial waste permitting and inspections pertaining to the discharge of wastewater into the City's sanitary sewer system for food preparation establishments.

Engineering Services 100-3110

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 145,145	$ 133,300	$ 171,500	$ 136,800	3%
TOTAL	**$ 145,145**	**$ 133,300**	**$ 171,500**	**$ 136,800**	**3%**
FUNDING SOURCES					
100 - General Fund	$ 145,145	$ 133,300	$ 171,500	$ 136,800	3%

ACCOUNT NUMBER EXPLANATION

53111	Contract Services - Private	Miscellaneous engineering services
53119	Subdivision Plan Check	Costs associated with plan checking subdivision maps and lot line adjustments
53120	Engineering Permits	Public works plan check and inspection services for engineering permits
53121	Industrial Waste Inspections	Cost of inspection services provided by Los Angeles County Public Works Department

Engineering Services 100-3110

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Contract Services - Private	53111	$ 6,588	$ 5,500	$ 4,200	$ 5,700
Subdivision Plan Check	53119	-	1,500	1,200	1,500
Engineering Permits	53120	112,552	98,700	138,900	101,700
Industrial Waste Inspections	53121	26,005	27,600	27,200	27,900
Total Operating Expenditures		**$ 145,145**	**$ 133,300**	**$ 171,500**	**$ 136,800**
TOTAL EXPENDITURES		**$ 145,145**	**$ 133,300**	**$ 171,500**	**$ 136,800**


THE CITY OF
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Streets — State Gas Tax Fund

Summary

The Streets Division is responsible for maintaining the City's streets and thoroughfares, as well as public rights-of-way, including curbs, gutters, sidewalks, traffic signals, pavement markings, street signs, and parkway trees. The objective is to maintain the City's infrastructure in a safe and functional condition, and to keep the City appearing aesthetically appealing.

FY 2022-2023 Accomplishments

- Removed and or covered approximately 175,250 square feet of graffiti within the City's public right-of-way.
- Completed grid prune trimming of 1,562 parkway trees.
- Painted approximately 12,000 linear feet of curbs for restricted or no parking.
- Painted approximately 1,200 square feet of pavement markings for Stop legends, speed limit, and school zone areas.
- Performed roadway repairs by laying down 20 tons of asphalt patch.

FY 2023-2024 Goals

- Continue to provide graffiti abatement services seven days a week.
- Respond to citizen requests for eradication of graffiti within 24 hours.
- Perform parkway tree trimming with completion of grid pruning in Zone 1.
- Replace worn and faded street regulatory signage.
- Complete sidewalk and curb repairs.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
City Manager	0.02	0.02	0.02
Director of Administrative Services	0.02	0.02	0.02
Director of Development Services	0.20	0.20	0.05
Principal Accountant	0.06	0.00	0.00
Finance Manager	0.00	0.06	0.06
Accounting Technician II	0.10	0.10	0.10
Accounting Assistant	0.04	0.04	0.04
Maintenance Superintendent	0.40	0.40	0.40
Maintenance Supervisor	0.30	0.30	0.30
Maintenance Worker	0.57	0.57	0.57
Administrative Assistant	0.15	0.15	0.15
Maintenance Assistant (Part Time)	1.50	1.00	1.00
Total FTE	**3.36**	**2.86**	**2.71**

Streets — State Gas Tax Fund 200-3120

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 272,588	$ 322,800	$ 231,300	$ 286,300	-11%
Operating Expenditures	782,654	835,600	741,200	788,400	-6%
TOTAL	**$ 1,055,242**	**$ 1,158,400**	**$ 972,500**	**$ 1,074,700**	**-7%**
FUNDING SOURCES					
200 - State Gas Tax Fund	$ 1,055,242	$ 1,158,400	$ 972,500	$ 1,074,700	-7%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries of City Manager (2%), Director of Administrative Services (2%), Director of Development Services (5%), Finance Manager (6%), Accounting Technician II (10%), Accounting Assistant (4%), Maintenance Superintendent (40%), Maintenance Supervisor (30%), Maintenance Worker (57%), and Administrative Assistant (15%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51117	Overtime	Overtime pay for full time employees
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursements
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53012	Small Tools & Equipment	Tools and equipment for work in the public right-of-way
53016	Graffiti Removal Supplies	Paint and supplies for removal of graffiti within the public right-of-way
53111	Contract Services - Private	Miscellaneous traffic studies
53713	Utility - Hwy Lights	Electrical costs for all highway safety lights at signalized locations in the City
53714	Utility - Water	Water costs for medians and other public right-of-way
53814	Landscape Maintenance	Weekly maintenance of islands and medians city-wide and other landscaped public rights-of-way
53815	Parkway Tree Maintenance	Annual grid street tree trimming services and as-needed tree removal, plantings, and emergency tree trimming
53817	Street/Sidewalk Maintenance	Contract street, sidewalk/curb and gutter, and other public right-of-way maintenance
53819	Signal Maintenance	Regular monthly maintenance and emergency repairs to traffic signals at intersections in the City
53821	Traffic Markings/Signs	Replacement/repair and new street and traffic signs, traffic stripping and markings
53997	Vehicle Charges	Allocated vehicle charges

Streets — State Gas Tax Fund 200-3120

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 136,267	$ 180,400	$ 129,100	$ 157,000
Salaries - Part Time	51112	81,315	56,900	47,000	59,700
Overtime	51117	-	2,000	300	2,000
Retirement	51211	25,908	35,700	23,900	24,000
FICA/Medicare	51212	3,156	3,500	2,700	3,200
Other Health - DOC	51311	572	3,700	1,300	3,500
Disability Insurance	51312	1,124	3,100	1,300	2,700
Life Insurance	51313	253	400	400	400
Health Insurance	51314	23,993	37,100	25,300	33,800
Total Personnel Services		**$ 272,588**	**$ 322,800**	**$ 231,300**	**$ 286,300**
Operating Expenditures					
Small Tools & Equipment	53012	$ 11,909	$ 11,200	$ 8,000	$ 11,000
Graffiti Removal Supplies	53016	23,085	19,500	19,200	20,700
Contract Services - Private	53111	5,500	10,400	2,500	12,500
Utility - Hwy Lights	53713	217,868	190,700	145,700	145,800
Utility - Water	53714	55,629	54,000	45,300	47,500
Landscape Maintenance	53814	73,264	77,100	71,800	78,600
Parkway Tree Maintenance	53815	215,896	200,600	172,600	174,000
Street/Sidewalk Maintenance	53817	(168)	78,000	69,500	77,500
Signal Maintenance	53819	138,115	125,900	139,600	140,000
Traffic Markings/Signs	53821	22,756	40,200	39,000	41,500
Vehicle Charges	53997	18,800	28,000	28,000	39,300
Total Operating Expenditures		**$ 782,654**	**$ 835,600**	**$ 741,200**	**$ 788,400**
TOTAL EXPENDITURES		**$ 1,055,242**	**$ 1,158,400**	**$ 972,500**	**$ 1,074,700**


THE CITY OF
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Streets — RMRA (SB1) Fund

Summary

The Road Maintenance and Rehabilitation Act ("RMRA" or Senate Bill B1) fund is dedicated for use in the construction and improvement of City streets. The majority of funding is appropriated in the form of capital projects, with a small portion dedicated to administration.

FY 2022-2023 Accomplishments

- Administered roadway improvements including the Local Streets Pavement Resurfacing project.

FY 2023-2024 Goals

- Utilize SB1 funding to complete street resurfacing improvements in residential neighborhoods.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Director of Development Services	0.10	0.10	0.10
Total FTE	**0.10**	**0.10**	**0.10**

Streets — RMRA (SB1) Fund 202-3120

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 23,228	$ 25,400	$ 23,500	$ 27,000	6%
TOTAL	**$ 23,228**	**$ 25,400**	**$ 23,500**	**$ 27,000**	**6%**
FUNDING SOURCES					
202 - RMRA (SB 1) Fund	$ 23,228	$ 25,400	$ 23,500	$ 27,000	6%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salary of Director of Development Services (10%)
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursements
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage

Streets — RMRA (SB1) Fund 202-3120

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 19,135	$ 20,300	$ 19,300	$ 21,500
Retirement	51211	1,418	1,900	1,300	1,900
FICA/Medicare	51212	278	300	300	400
Other Health - DOC	51311	31	200	100	200
Disability Insurance	51312	164	300	200	400
Life Insurance	51313	18	100	100	100
Health Insurance	51314	2,184	2,300	2,200	2,500
Total Personnel Services		**$ 23,228**	**$ 25,400**	**$ 23,500**	**$ 27,000**
TOTAL EXPENDITURES		**$ 23,228**	**$ 25,400**	**$ 23,500**	**$ 27,000**


THE CITY OF
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Measure “M” Fund

Summary

Measure M Fund accounts for the one half-cent (0.5%) sales tax that was approved by Los Angeles County voters in November 2016. It is collected and administered by the L.A. County MTA. Measure M will increase to 1% on July 1, 2039 when Measure R expires. Proceeds from the sales tax are to be used for street and transportation projects.

FY 2022-2023 Accomplishments

- Administration of CIP projects.
- Debt Service for Service for 2019A Bonds.
- Maintenance and repair of public roadways.

FY 2023-2024 Goals

- Coordinate planning and oversight of Measure M funded capital projects.
- Provide local matching funds for the federal Highway Safety Improvement Program (HSIP) grant for traffic signal improvements.
- Continue to provide for maintenance needs in public roadways.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Director of Administrative Services	0.02	0.02	0.02
Director of Development Services	0.10	0.10	0.10
Principal Accountant	0.06	0.00	0.00
Finance Manager	0.00	0.06	0.06
Accounting Technician II	0.02	0.02	0.02
Maintenance Superintendent	0.25	0.25	0.25
Maintenance Supervisor	0.20	0.20	0.25
Maintenance Lead	0.50	0.50	0.00
Administrative Assistant	0.07	0.07	0.07
Maintenance Assistant (Part Time)	1.00	1.00	1.00
Total FTE	**2.22**	**2.22**	**1.77**

Measure "M" Fund 203-3120

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 144,942	$ 221,200	$ 157,500	$ 178,200	-19%
Operating Expenditures	3,138	2,500	3,300	3,500	40%
Transfer to Other Funds	263,638	262,800	262,800	261,800	0%
TOTAL	**$ 411,718**	**$ 486,500**	**$ 423,600**	**$ 443,500**	**-9%**
FUNDING SOURCES					
203 - Measure "M" Fund	$ 411,718	$ 486,500	$ 423,600	$ 443,500	-9%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries of Director of Administrative Services (2%), Director of Development Services (10%), Finance Manager (6%), Accounting Technician II (2%), Maintenance Superintendent (25%), Maintenance Supervisor (25%) and Administrative Assistant (7%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51117	Overtime	Overtime pay for employees
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53111	Contract Services - Private	2019A trustee fees and reporting
54999	Transfers to Other Funds	Transfer to Debt Service Fund for payment of principal and interest on Series 2019A bonds

Measure "M" Fund 203-3120

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 86,634	$ 110,400	$ 72,500	$ 87,400
Salaries - Part Time	51112	24,262	59,600	56,700	57,600
Overtime	51117	-	1,000	500	1,000
Retirement	51211	14,106	16,200	11,600	9,900
FICA/Medicare	51212	1,608	2,500	2,000	2,200
Other Health - DOC	51311	375	2,400	900	1,600
Disability Insurance	51312	704	1,900	600	1,500
Life Insurance	51313	159	200	200	200
Health Insurance	51314	17,094	27,000	12,500	16,800
Total Personnel Services		**$ 144,942**	**$ 221,200**	**$ 157,500**	**$ 178,200**
Operating Expenditures					
Contract Services - Private	53111	$ 3,138	$ 2,500	$ 3,300	$ 3,500
Total Operating Expenditures		**$ 3,138**	**$ 2,500**	**$ 3,300**	**$ 3,500**
Transfer to Other Funds					
Transfers to Other Funds	54999	$ 263,638	$ 262,800	$ 262,800	$ 261,800
Total Transfer to Other Funds		**$ 263,638**	**$ 262,800**	**$ 262,800**	**$ 261,800**
TOTAL EXPENDITURES		**$ 411,718**	**$ 486,500**	**$ 423,600**	**$ 443,500**


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Measure “R” Fund

Summary

Measure R funds are used in concert with other funding sources to maintain or improve streets and related improvements in the public right-of-way. The funds are used for staff costs to manage and/or implement capital improvement projects such as protecting, maintaining, or improving streets, sidewalks, medians and panels, and other related roadway areas in the City.

FY 2022-2023 Accomplishments

- Provide project oversight and administration of Measure R funded projects listed under Capital Projects.
- Provide local matching funds for the federal Highway Safety Improvement Plan (HSIP) grant for traffic signal improvements.
- Continue to provide funding and staff for oversight of capital improvement projects utilizing Measure R funds.

FY 2023-2024 Goals

- Continue to provide for the management of CIP projects, repair and maintenance of public roadways, and Debt Service for 2019B Bonds.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Director of Administrative Services	0.02	0.02	0.02
Director of Development Services	0.10	0.10	0.10
Principal Accountant	0.06	0.00	0.00
Finance Manager	0.00	0.06	0.06
Accounting Technician II	0.02	0.02	0.02
Maintenance Superintendent	0.25	0.25	0.25
Maintenance Supervisor	0.20	0.20	0.25
Maintenance Lead	0.50	0.50	0.00
Administrative Assistant	0.07	0.07	0.07
Maintenance Assistant (Part Time)	1.00	1.00	1.50
Total FTE	**2.22**	**2.22**	**2.27**

Measure "R" Fund 205-3120

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 158,571	$ 218,500	$ 128,800	$ 195,900	-10%
Operating Expenditures	3,138	2,500	3,300	3,500	40%
Transfer to Other Funds	283,687	288,700	288,700	288,300	0%
TOTAL	**$ 445,396**	**$ 509,700**	**$ 420,800**	**$ 487,700**	**-4%**
FUNDING SOURCES					
205 - Measure "R" Fund	$ 445,396	$ 509,700	$ 420,800	$ 487,700	-4%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries of Director of Administrative Services (2%), Director of Development Services (10%), Finance Manager (6%), Accounting Technician II (2%), Maintenance Superintendent (25%), Maintenance Supervisor (25%)and Administrative Assistant (7%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51117	Overtime	Overtime pay for full time employees
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53111	Contract Services - Private	2019B trustee fees and reporting
54999	Transfers to Other Funds	Transfer for payment of City of Industry Valley Blvd Project loan and to Debt Service Fund for payment of principal and interest on Series 2019B bonds

Measure "R" Fund 205-3120

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 86,845	$ 110,400	$ 66,300	$ 87,400
Salaries - Part Time	51112	34,949	56,900	35,400	73,100
Overtime	51117	-	1,000	500	1,000
Retirement	51211	14,037	16,300	10,900	11,900
FICA/Medicare	51212	1,766	2,400	1,500	2,400
Other Health - DOC	51311	375	2,400	900	1,600
Disability Insurance	51312	713	1,900	700	1,500
Life Insurance	51313	158	200	200	200
Health Insurance	51314	19,728	27,000	12,400	16,800
Total Personnel Services		**$ 158,571**	**$ 218,500**	**$ 128,800**	**$ 195,900**
Operating Expenditures					
Contract Services - Private	53111	$ 3,138	$ 2,500	$ 3,300	$ 3,500
Total Operating Expenditures		**$ 3,138**	**$ 2,500**	**$ 3,300**	**$ 3,500**
Transfer to Other Funds					
Transfers to Other Funds	54999	$ 283,687	$ 288,700	$ 288,700	$ 288,300
Total Transfer to Other Funds		**$ 283,687**	**$ 288,700**	**$ 288,700**	**$ 288,300**
TOTAL EXPENDITURES		**$ 445,396**	**$ 509,700**	**$ 420,800**	**$ 487,700**


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Transportation – Prop "A" Fund

Summary

The services include the subsidization of monthly MTA and Foothill Transit bus passes and monthly Metro link rail passes. The purpose of the program is to encourage the use of mass transit to reduce traffic congestion and improve air quality. Prop A funds are also used to provide a fixed route shuttle service for local destinations and a dial-a-ride Paratransit system for seniors and the disabled. Other uses of Prop A funds include the maintenance of bus shelters and providing transportation for special events.

FY 2022-2023 Accomplishments

- Provided quality local transit services to the community with a total of 74,222 riders on the Link and 1,361 riders on the Dial-a-Ride shuttle.
- Continued the sale of discounted Metro (MTA) and Foothill Transit bus passes totaling 230 passes.
- Installed a new La Puente LINK bus stop at the Arboleda Senior Apartments located at 1040 Unruh Avenue.
- Utilized Prop A funds to replace 10 bus shelters in the City, with new modular shelters.

FY 2023-2024 Goals

- To provide quality local transit services to the community through La Puente LINK and Dial-A-Ride.
- Continue the provision of bus/rail passes subsidies to encourage the use of mass transit and to make mass transit affordable and convenient to those that do not have private vehicles.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
City Manager	0.01	0.01	0.01
Director of Administrative Services	0.02	0.02	0.02
Director of Development Services	0.10	0.10	0.10
Administrative Assistant	0.07	0.07	0.07
Finance Manager	0.00	0.06	0.06
Principal Accountant	0.06	0.00	0.00
Accounting Technician II	0.15	0.15	0.15
Accounting Assistant	0.60	0.60	0.60
Associate Planner	0.00	0.20	0.20
Assistant Planner	0.20	0.00	0.00
Total FTE	**1.21**	**1.21**	**1.21**

Transportation – Prop "A" Fund 210-3130

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 128,002	$ 160,700	$ 157,300	$ 158,900	-1%
Operating Expenditures	634,241	856,800	831,300	912,600	7%
TOTAL	**$ 762,243**	**$ 1,017,500**	**$ 988,600**	**$ 1,071,500**	**5%**
FUNDING SOURCES					
210 - Prop "A" Fund	$ 762,243	$ 1,017,500	$ 988,600	$ 1,071,500	5%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for City Manager (1%), Director of Administrative Services (2%), Director of Development Services (10%), Administrative Assistant (7%), Finance Manager (6%), Accounting Technician II (15%), Accounting Assistant (60%), and Associate Planner (20%)
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53211	Postage & Mailing Services	Postage
53415	Community Outreach	Transit related portion of the Spotlight publication and delivery costs for the newsletter
53816	Bus Shelter Maintenance	Bus stop cleaning, shelter repair and maintenance
53914	Special Event Transportation	Transportation to special events for senior and recreation purposes
53915	Public Transit Subsidy	Subsidized cost of TAP and Metro link passes
53916	Dial-A-Ride Services	Cost to operate a contract Dial-a-Ride transit service for seniors and disabled residents
53917	Fixed Route Shuttle	Cost to operate a contract fixed-route transit service (La Puente Link)
53971	Dues & Memberships	Share of Cost for San Gabriel Valley Council of Government dues
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
53997	Vehicle Charges	Allocated vehicle charges

Transportation – Prop "A" Fund 210-3130

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 87,714	$ 108,500	$ 110,300	$ 112,800
Retirement	51211	16,297	20,700	19,600	14,000
FICA/Medicare	51212	1,272	1,600	1,600	1,700
Other Health - DOC	51311	372	2,400	900	2,500
Disability Insurance	51312	703	1,800	900	1,900
Life Insurance	51313	177	200	200	300
Health Insurance	51314	21,467	25,500	23,800	25,700
Total Personnel Services		**$ 128,002**	**$ 160,700**	**$ 157,300**	**$ 158,900**
Operating Expenditures					
Postage & Mailing Services	53211	$ -	$ 1,000	$ 400	$ 1,000
Community Outreach	53415	-	1,000	500	1,000
Bus Shelter Maintenance	53816	54,540	52,600	49,800	55,000
Special Event Transportation	53914	-	1,000	500	500
Public Transit Subsidy	53915	20,594	21,000	14,100	17,500
Dial-A-Ride Services	53916	61,682	87,900	98,700	92,500
Fixed Route Shuttle	53917	463,788	640,800	615,400	698,500
Dues & Memberships	53971	9,737	10,000	10,400	10,400
MIS/Equipment Charges	53996	5,100	4,200	4,200	4,800
Vehicle Charges	53997	18,800	37,300	37,300	31,400
Total Operating Expenditures		**$ 634,241**	**$ 856,800**	**$ 831,300**	**$ 912,600**
TOTAL EXPENDITURES		**$ 762,243**	**$ 1,017,500**	**$ 988,600**	**$ 1,071,500**


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Transportation – Prop "C" Fund

Summary

Prop C Transportation Fund accounts for the City's share of the Los Angeles County Proposition C Local Return sales tax dollars. This one-half cent (0.5%) sales tax was approved by voters in 1990. These funds can be used for congestion management programs, bikeways and bike lanes, street improvements supporting public transit service and pavement management system projects.

FY 2023-2024 Goals

- Provide project oversight and administration of Prop C funded projects listed under Capital Projects.
- Continue to provide funding and staff for oversight of capital improvement projects utilizing Prop C funds.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Director of Administrative Services	0.02	0.02	0.02
Director of Development Services	0.20	0.20	0.35
Administrative Assistant	0.07	0.07	0.07
Principal Accountant	0.08	0.00	0.00
Finance Manager	0.00	0.08	0.08
Accounting Techician II	0.02	0.02	0.02
Total FTE	**0.39**	**0.39**	**0.54**

Transportation – Prop "C" Fund 215-3130

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 54,499	$ 77,500	$ 63,000	$ 119,900	55%
TOTAL	**$ 54,499**	**$ 77,500**	**$ 63,000**	**$ 119,900**	**55%**
FUNDING SOURCES					
215 - Prop "C" Fund	$ 54,499	$ 77,500	$ 63,000	$ 119,900	55%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries of Director of Administrative Services (2%), Director of Development Services (35%), Administrative Assistant (7%), Finance Manager (8%), and Accounting Technician II (2%)
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage

Transportation – Prop "C" Fund 215-3130

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 44,009	$ 60,000	$ 50,200	$ 94,800
Retirement	51211	3,886	6,700	4,800	8,600
FICA/Medicare	51212	638	900	800	1,400
Other Health - DOC	51311	120	800	300	1,100
Disability Insurance	51312	366	1,000	400	1,600
Life Insurance	51313	62	100	100	200
Health Insurance	51314	5,418	8,000	6,400	12,200
Total Personnel Services		**$ 54,499**	**$ 77,500**	**$ 63,000**	**$ 119,900**
TOTAL EXPENDITURES		**$ 54,499**	**$ 77,500**	**$ 63,000**	**$ 119,900**


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Series 2019A Debt Service Fund

Summary

The debt service fund serves as an intermediary for administration of the Series 2019A revenue bond issuance. Principal and interest amounts are transferred in from the Measure M Fund and payment is then issued to the trustee.

Series 2019A Debt Service Fund 305-3120

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Debt Services	$ 263,638	$ 262,800	$ 262,800	$ 261,800	0%
TOTAL	**$ 263,638**	**$ 262,800**	**$ 262,800**	**$ 261,800**	**0%**
FUNDING SOURCES					
305 - Series 2019A Debt Service Fund	$ 263,638	$ 262,800	$ 262,800	$ 261,800	0%

ACCOUNT NUMBER EXPLANATION

53989	Principal Payments	Payment of Series 2019A Principal Payment
53990	Interest Payments	Payment of Series 2019A Interest Payment

Series 2019A Debt Service Fund 305-3120

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Debt Services					
Principal Payments	53989	$ 145,000	$ 150,000	$ 150,000	$ 155,000
Interest Payments	53990	118,638	112,800	112,800	106,800
Total Debt Services		**$ 263,638**	**$ 262,800**	**$ 262,800**	**$ 261,800**
TOTAL EXPENDITURES		**$ 263,638**	**$ 262,800**	**$ 262,800**	**$ 261,800**


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Series 2019B Debt Service Fund

Summary

The debt service fund serves as an intermediary for administration of the Series 2019B revenue bond issuance. Principal and interest amounts are transferred in from the Measure R Fund and payment is then issued to the trustee.

Series 2019B Debt Service Fund 310-3120

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Debt Services	$ 230,400	$ 235,400	$ 235,400	$ 235,000	0%
TOTAL	**$ 230,400**	**$ 235,400**	**$ 235,400**	**$ 235,000**	**0%**
FUNDING SOURCES					
310 - Series 2019B Debt Service Fund	$ 230,400	$ 235,400	$ 235,400	$ 235,000	0%

ACCOUNT NUMBER EXPLANATION

53989	Principal Payments	Payment of Series 2019B Principal Payment
53990	Interest Payments	Payment of Series 2019B Interest Payment

Series 2019B Debt Service Fund 310-3120

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Debt Services					
Principal Payments	53989	$ 125,000	$ 135,000	$ 135,000	$ 140,000
Interest Payments	53990	105,400	100,400	100,400	95,000
Total Debt Services		**$ 230,400**	**$ 235,400**	**$ 235,400**	**$ 235,000**
TOTAL EXPENDITURES		**$ 230,400**	**$ 235,400**	**$ 235,400**	**$ 235,000**


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Transportation - Capital Projects Fund

Summary

- Provide for loan payment to the City of Industry for Valley Boulevard improvements.

Transportation - Capital Projects Fund 400-3120

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Debt Services	$ 100,705	$ 53,500	$ 53,300	$ 53,300	0%
TOTAL	**$ 100,705**	**$ 53,500**	**$ 53,300**	**$ 53,300**	**0%**
FUNDING SOURCES					
400 - Capital Projects Fund	$ 100,705	$ 53,500	$ 53,300	$ 53,300	0%

ACCOUNT NUMBER EXPLANATION

53990	Debt Service Payments	Payment of City of Industry Valley Blvd Projects loan
53995	Bond Issuance Costs	2022A Cost of Debt Issuance

Transportation - Capital Projects Fund 400-3120

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Debt Services					
Debt Service Payments	53990	$ 53,287	$ 53,500	$ 53,300	$ 53,300
Bond Issuance Costs	53995	47,418	-	-	-
Total Debt Services		**$ 100,705**	**$ 53,500**	**$ 53,300**	**$ 53,300**
TOTAL EXPENDITURES		**$ 100,705**	**$ 53,500**	**$ 53,300**	**$ 53,300**


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Planning/Zoning Services

Summary

The Planning and Zoning Division is tasked with overseeing the City's physical development through the management of land use planning, zoning, and land development activities. The mission for this function is the implementation of the goals and policies established in the City's General Plan and to bring about quality urban design.

FY 2022-2023 Accomplishments

- Facilitated the sale of a previously approved 3-story, mixed-use 34 unit development.
- Obtained certification by the Dept. of Housing and Community Development for the 6th Cycle Housing Element.
- Permitted approximately 45 Accessory Dwelling Units throughout the City.
- Approved Minor Use Permit and Site Plan and Design Review applications for the construction and operation of a new car wash and a drive-thru restaurant.
- Approved a Conditional Use Permit Revision to allow the operation of a brewery in downtown.
- The 6th Cycle Active Transportation Plan project was identified by MTA for reconsideration.
- Obtained a grant from SoCal Gas to update the City's Local Hazard Mitigation Plan.
- Preparation and adoption of the La Puente Safe Routes to School Master Plan.

FY 2023-2024 Goals

- Work with developers on infill housing developments to meet RHNA numbers, including the processing of Tentative Tract Maps and Site Plan and Design Review applications.
- Plan and implement the goals, policies, and programs of the 6th Housing Element, which may include rezoning of certain commercial property parcels throughout the City.
- Adoption of the Safety and Environmental Justice Elements.
- Initiate and complete the City's Local Hazard Mitigation Plan update.
- Implement economic development efforts and strategies to attract new businesses.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Director of Development Services	0.10	0.10	0.10
Planning Manager	0.00	0.00	1.00
Senior Planner	1.00	1.00	0.00
Associate Planner	0.00	0.80	0.80
Assistant Planner	0.80	0.00	0.00
Administrative Assistant	0.30	0.30	0.30
Total FTE	**2.20**	**2.20**	**2.20**

Planning/Zoning Services 100-3300

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 326,153	$ 345,800	$ 362,100	$ 320,000	-7%
Operating Expenditures	181,268	192,000	67,700	145,800	-24%
Transfer to Other Funds	-	-	525,000	-	0%
TOTAL	**$ 507,421**	**$ 537,800**	**$ 954,800**	**$ 465,800**	**-13%**
FUNDING SOURCES					
100 - General Fund	$ 507,421	$ 537,800	$ 954,800	$ 465,800	-13%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for Director of Development Services (10%), Planning Manager (100%), Associate Planner (80%) and Administrative Assistant (30%)
51117	Overtime	Overtime pay for full-time employees
51118	Leave Conversion Incentives	Conversion of accrued leave
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53011	Operating Supplies	Office supplies for the planning department
53111	Contract Services - Private	Consultant services for implementation of various General Plan elements
53116	Commission/Committee Services	Stipend for Planning Commission meetings
53411	Printing & Publishing	Costs for ads for required public notices for this division
53971	Dues & Memberships	Membership dues for professional organizations such as ICSC, APA and CCAC
53972	Conferences & Meetings	Staff attendance of ICSC and other conferences and trainings
53976	Special Departmental	Business cards, logo shirts and name plates for planning commissioners
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
54999	Transfers to Other Funds	Transfer to the Capital Improvement Fund for purchase of land

Planning/Zoning Services 100-3300

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 237,792	$ 247,400	$ 258,200	$ 235,500
Overtime	51117	-	4,500	-	4,500
Leave Conversion Incentives	51118	14,401	14,000	20,000	14,000
Retirement	51211	38,927	45,200	46,300	30,000
FICA/Medicare	51212	3,768	3,400	4,000	3,500
Other Health - DOC	51311	677	4,400	1,600	4,400
Disability Insurance	51312	2,149	3,800	2,400	4,000
Life Insurance	51313	460	400	400	500
Health Insurance	51314	27,979	22,700	29,200	23,600
Total Personnel Services		**$ 326,153**	**$ 345,800**	**$ 362,100**	**$ 320,000**
Operating Expenditures					
Operating Supplies	53011	$ 1,668	$ 1,200	$ 1,000	$ 1,200
Contract Services - Private	53111	140,741	150,000	30,000	100,000
Commission/Committee Services	53116	1,410	3,000	2,500	4,700
Printing & Publishing	53411	11,744	8,000	5,400	7,000
Dues & Memberships	53971	1,079	1,500	1,500	1,500
Conferences & Meetings	53972	7,069	5,500	4,500	7,200
Special Departmental	53976	157	1,000	1,000	1,000
MIS/Equipment Charges	53996	17,400	21,800	21,800	23,200
Total Operating Expenditures		**$ 181,268**	**$ 192,000**	**$ 67,700**	**$ 145,800**
Transfer to Other Funds					
Transfers to Other Funds	54999	$ -	$ -	$ 525,000	$ -
Total Transfer to Other Funds		**$ -**	**$ -**	**$ 525,000**	**$ -**
TOTAL EXPENDITURES		**$ 507,421**	**$ 537,800**	**$ 954,800**	**$ 465,800**

Planning/Zoning Services 280-3300

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ -	$ -	$ 300,000	$ 3,300,000	0%
TOTAL	**$ -**	**$ -**	**$ 300,000**	**$ 3,300,000**	**0%**
FUNDING SOURCES					
280 - Miscellaneous Grants Fund	$ -	$ -	$ 300,000	$ 3,300,000	0%

ACCOUNT NUMBER EXPLANATION

53111	Contract Services - Private	Youth Workforce Development Grant subrecipients

Planning/Zoning Services 280-3300

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Contract Services - Private	53111	$ -	$ -	$ 300,000	$ 3,300,000
Total Operating Expenditures		**$ -**	**$ -**	**$ 300,000**	**$ 3,300,000**
TOTAL EXPENDITURES		**$ -**	**$ -**	**$ 300,000**	**$ 3,300,000**


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Building and Safety Services

Summary

The Building and Safety Services Division ensures the safety and welfare of the public, as well as promoting energy efficiency and a "greener" environment. These goals are achieved by having certified reviewers and inspectors that ensure compliance with the City's adopted building requirements. Additionally, the Building and Safety Division conducts inspections of substandard properties and provides support to the Code Enforcement Division where substandard structures are involved.

FY 2022-2023 Accomplishments

- Issued 1,549 building permits and performed 1,391 building inspections.
- Completed 444 residential and 26 commercial building plan check reviews.
- Issued a certificate of occupancy to Tierra Mia Coffee.

FY 2023-2024 Goals

- To protect the public by enforcing building regulations that provide for safe buildings in which to live and work.
- Protect the quality of the urban environment by assisting the Code Enforcement Division in the abatement of substandard structures.
- Assist the public in understanding the requirements of the building regulations.
- Provide timely building inspection services for the construction of the Downtown Mixed-Use Building project located at 15861 Main Street.

Building and Safety Services 100-3310

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 458,828	$ 358,400	$ 458,500	$ 393,500	10%
TOTAL	**$ 458,828**	**$ 358,400**	**$ 458,500**	**$ 393,500**	**10%**
FUNDING SOURCES					
100 - General Fund	$ 458,828	$ 358,400	$ 458,500	$ 393,500	10%

ACCOUNT NUMBER EXPLANATION

53011	Operating Supplies	Office supplies for the Building & Safety department
53111	Contract Services - Private	Provides for contract building and safety services
53976	Special Departmental	Miscellaneous special departmental supplies

Building and Safety Services 100-3310

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Operating Supplies	53011	$ 2,742	$ 2,500	$ 2,800	$ 3,000
Contract Services - Private	53111	455,711	355,400	455,200	390,000
Special Departmental	53976	375	500	500	500
Total Operating Expenditures		**$ 458,828**	**$ 358,400**	**$ 458,500**	**$ 393,500**
TOTAL EXPENDITURES		**$ 458,828**	**$ 358,400**	**$ 458,500**	**$ 393,500**


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Housing and Community Services

Summary

This division has the responsibility for administering a wide range of grant-funded programs such as the federally funded Community Development Block Grant (CDBG) Program, the state CalHome Loan housing rehabilitation program, and the federal American Rescue Plan Act (ARPA). The division provides financial assistance in the form of low cost home improvement and job retention/creation programs for low and moderate income households, and stimulates the revitalization of older declining neighborhoods through the elimination of slum and blight conditions.

FY 2022-2023 Accomplishments

- Initiated and completed 6 CDBG funded rehabilitation grants and 3 Cal Home funded loans.
- Approved and delivered 40 American Rescue Plan Act Business Assistance Grants.
- Obtained a grant award from the San Gabriel Valley Council of Governments (SGVCOG) to support programs serving individuals experiencing homelessness.
- Developed a Business Start-Up Grant program to assist existing and new businesses.

FY 2023-2024 Goals

- Deliver 12 housing rehabilitation grants and 6 loans.
- Implement the City's first-ever first-time homebuyer down payment assistance program.
- Deliver 18 Business Start-Up grants to eligible La Puente businesses.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Finance Manager	0.00	0.03	0.03
Principal Accountant	0.03	0.00	0.00
Accounting Technician II	0.04	0.04	0.04
Rehabilitation Grant Specialist	1.00	1.00	1.00
Community Services Coordinator	0.40	0.40	0.40
Code Enforcement Manager	0.20	0.20	0.00
Senior Code Enforcement Supervisor	0.00	0.00	0.30
Community Outreach Coordinator	2.00	1.00	1.50
Community Resource Technician	1.00	1.50	1.50
Maintenance Asst. - Beautification	0.00	5.00	0.00
Code Enforcement Officer	0.00	0.00	1.00
Code Enforcement Officer (Part Time)	4.50	3.00	0.50
Office Specialist	0.00	0.00	0.40
Total FTE	**9.17**	**12.17**	**6.67**

Housing and Community Services 100-3320

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 97,106	$ 106,700	$ 104,500	$ 98,700	-7%
Operating Expenditures	15,171	14,000	14,200	14,800	6%
Transfer to Other Funds	-	-	80,500	77,500	0%
TOTAL	**$ 112,277**	**$ 120,700**	**$ 199,200**	**$ 191,000**	**58%**
FUNDING SOURCES					
100 - General Fund	$ 112,277	$ 120,700	$ 199,200	$ 191,000	58%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salary for Rehabilitation Grant Specialist (70%)
51117	Overtime	Overtime pay for full time employees
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53011	Operating Supplies	Office supplies for the Housing Division
53111	Contract Services - Private	Consultant Fees, appraisal, escrow, title, monitoring and credit report fees associated with loan and grant programs
53411	Printing & Publishing	Printing and publishing of notices for Housing Program
53972	Conferences & Meetings	Seminars and workshops for current and new projects.
53976	Special Departmental	Miscellaneous special departmental supplies
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
54999	Transfers to Other Funds	Transfer to the Housing Fund for the 20% set-aside

Housing and Community Services 100-3320

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 58,215	$ 59,400	$ 60,500	$ 62,400
Overtime	51117	231	500	-	500
Retirement	51211	20,975	24,800	24,700	9,700
FICA/Medicare	51212	848	900	900	1,000
Other Health - DOC	51311	514	3,400	1,300	6,400
Disability Insurance	51312	499	1,000	600	1,100
Life Insurance	51313	129	100	100	200
Health Insurance	51314	15,695	16,600	16,400	17,400
Total Personnel Services		**$ 97,106**	**$ 106,700**	**$ 104,500**	**$ 98,700**
Operating Expenditures					
Operating Supplies	53011	$ 172	$ 500	$ 800	$ 600
Contract Services - Private	53111	8,619	8,100	8,100	8,200
Printing & Publishing	53411	-	200	100	200
Conferences & Meetings	53972	780	500	500	500
Special Departmental	53976	500	500	500	500
MIS/Equipment Charges	53996	5,100	4,200	4,200	4,800
Total Operating Expenditures		**$ 15,171**	**$ 14,000**	**$ 14,200**	**$ 14,800**
Transfer to Other Funds					
Transfers to Other Funds	54999	$ -	$ -	$ 80,500	$ 77,500
Total Transfer to Other Funds		**$ -**	**$ -**	**$ 80,500**	**$ 77,500**
TOTAL EXPENDITURES		**$ 112,277**	**$ 120,700**	**$ 199,200**	**$ 191,000**

CDBG Fund 260-3320

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 362,945	$ 303,300	$ 230,600	$ 296,100	-2%
Operating Expenditures	10,309	142,300	123,300	113,900	-20%
TOTAL	**$ 373,254**	**$ 445,600**	**$ 353,900**	**$ 410,000**	**-8%**
FUNDING SOURCES					
260 - CDBG Fund	$ 373,254	$ 445,600	$ 353,900	$ 410,000	-8%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for Finance Manager (3%), Accounting Technician II (4%), Rehabilitation Grant Specialist (30%); Community Services Coordinator (40%), Sr. Code Enf. Supervisor (30%), Code Enf. Officer (100%), Office Specialist (40%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51117	Overtime	Overtime pay for full time employees
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53011	Operating Supplies	Office supplies for the housing rehab program
53012	Small Tools & Equipment	Small tools & equipment for CDBG program
53972	Conferences & Meetings	CACEO Conference, Davis Bacon and Fair Housing training
53977	Grants & Loans - Residential	Costs for housing rehab construction grant program which includes construction, asbestos/lead testing, abatement and abatement clearance monitoring

CDBG Fund 260-3320

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 109,609	$ 84,700	$ 126,600	$ 184,600
Salaries - Part Time	51112	202,649	183,300	53,300	32,900
Overtime	51117	4,710	-	-	-
Retirement	51211	16,077	10,400	11,300	20,200
FICA/Medicare	51212	4,593	3,900	3,100	3,200
Disability Insurance	51312	933	1,400	1,100	3,100
Life Insurance	51313	253	200	200	600
Health Insurance	51314	24,121	19,400	35,000	51,500
Total Personnel Services		**$ 362,945**	**$ 303,300**	**$ 230,600**	**$ 296,100**
Operating Expenditures					
Operating Supplies	53011	$ 474	$ 600	$ 1,100	$ 1,200
Small Tools & Equipment	53012	-	1,500	1,000	1,500
Conferences & Meetings	53972	440	1,200	1,200	1,200
Grants & Loans - Residential	53977	9,395	139,000	120,000	110,000
Total Operating Expenditures		**$ 10,309**	**$ 142,300**	**$ 123,300**	**$ 113,900**
TOTAL EXPENDITURES		**$ 373,254**	**$ 445,600**	**$ 353,900**	**$ 410,000**

American Rescue Plan Act Fund 263-3320

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 344,340	$ 875,900	$ 772,300	$ 266,200	-70%
Operating Expenditures	973,664	2,215,300	1,154,000	306,300	-86%
Capital Outlay	6,890	380,000	45,000	-	-100%
Transfer to Other Funds	269,702	429,500	4,444,300	-	-100%
TOTAL	**$ 1,594,596**	**$ 3,900,700**	**$ 6,415,600**	**$ 572,500**	**-85%**
FUNDING SOURCES					
263 - American Rescue Plan Act Fund	$ 1,594,596	$ 3,900,700	$ 6,415,600	$ 572,500	-85%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for Community Outreach Coordinator (150%) and Community Resource Technician (150%)
51112	Salaries - Part Time	Salaries for Beautification Program staff
51117	Overtime	Overtime pay for full-time employees
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53011	Operating Supplies	Office supplies for the housing rehab program
53012	Small Tools & Equipment	Small tools & equipment for CDBG program
53015	Uniform/Boot Reimbursement	Provides for purchases of uniforms and boot reimbursement and city issued pants and shirts
53111	Contract Services - Private	Miscellaneous contract services
53406	Recruitment Expenses	Pre-employment physicals and fingerprinting
53416	Social Media Technology	Social media technology contract costs
53972	Conferences & Meetings	Lodging costs for consultant
53981	Grants & Loans - Commercial	Costs for business grants
53993	Youth Activities Program	Costs for allocation to non-profit youth groups
54585	Furniture/Office Equipment	Costs for purchase of furniture and equipment for city facilities
54999	Transfers to Other Funds	Transfer to other funds for purchase of equipment

American Rescue Plan Act Fund 263-3320

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 126,578	$ 211,100	$ 156,100	$ 199,500
Salaries - Part Time	51112	169,768	555,900	555,900	-
Overtime	51117	1,561	-	1,000	-
Retirement	51211	9,124	19,500	13,000	17,000
FICA/Medicare	51212	4,407	12,300	12,300	2,900
Other Health - DOC	51311	-	7,000	2,500	6,000
Disability Insurance	51312	1,085	3,000	1,400	3,400
Life Insurance	51313	398	700	500	700
Health Insurance	51314	31,419	66,400	29,600	36,700
Total Personnel Services		**$ 344,340**	**$ 875,900**	**$ 772,300**	**$ 266,200**
Operating Expenditures					
Operating Supplies	53011	$ 11,442	$ 20,000	$ 48,900	$ -
Small Tools & Equipment	53012	47,472	20,000	23,700	-
Uniform/Boot Reimbursement	53015	-	2,000	2,700	-
Contract Services - Private	53111	210,131	1,423,300	379,000	306,300
Recruitment Expenses	53406	-	-	10,000	-
Social Media Technology	53416	31,000	-	209,300	-
Conferences & Meetings	53972	-	-	200	-
Grants & Loans - Commercial	53981	415,000	400,000	130,000	-
Youth Activities Program	53993	258,619	350,000	350,200	-
Total Operating Expenditures		**$ 973,664**	**$ 2,215,300**	**$ 1,154,000**	**$ 306,300**
Capital Outlay					
Furniture/Office Equipment	54585	$ 6,890	$ 380,000	$ 45,000	$ -
Total Capital Outlay		**$ 6,890**	**$ 380,000**	**$ 45,000**	**$ -**
Transfer to Other Funds					
Transfers to Other Funds	54999	$ 269,702	$ 429,500	$ 4,444,300	$ -
Total Transfer to Other Funds		**$ 269,702**	**$ 429,500**	**$ 4,444,300**	**$ -**
TOTAL EXPENDITURES		**$ 1,594,596**	**$ 3,900,700**	**$ 6,415,600**	**$ 572,500**

Cal Home Grant Fund 265-3320

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ -	$ 155,000	$ 115,000	$ 155,000	0%
Transfer to Other Funds	3,870	9,000	5,000	5,000	-44%
TOTAL	**$ 3,870**	**$ 164,000**	**$ 120,000**	**$ 160,000**	**-2%**
FUNDING SOURCES					
265 - Cal Home Loans	$ 3,870	$ 164,000	$ 120,000	$ 160,000	-2%

ACCOUNT NUMBER EXPLANATION

53977	Grants & Loans - Residential	Costs for housing rehab construction loan program which includes construction, asbestos/ lead testing, abatement and abatement clearance monitoring
54999	Transfers to Other Funds	Transfer to General Fund for Administrative Costs

Cal Home Grant Fund 265-3320

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Grants & Loans - Residential	53977	$ -	$ 155,000	$ 115,000	$ 155,000
Total Operating Expenditures		**$ -**	**$ 155,000**	**$ 115,000**	**$ 155,000**
Transfer to Other Funds					
Transfers to Other Funds	54999	$ 3,870	$ 9,000	$ 5,000	$ 5,000
Total Transfer to Other Funds		**$ 3,870**	**$ 9,000**	**$ 5,000**	**$ 5,000**
TOTAL EXPENDITURES		**$ 3,870**	**$ 164,000**	**$ 120,000**	**$ 160,000**


THE CITY OF
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"WHERE THE PAST MEETS THE FUTURE"

Community Outreach

Summary

The City of La Puente's Community Outreach Division's Mission is to advocate with, and represent the dignity and rights of people who are, or are on the verge of becoming homeless. Through our Programs, Re-employment, and Outreach Services (PROS), individuals are offered the tools and resources needed to lead self-sufficient lives. By offering multi-disciplinary wrap-around services, those who were once homeless can be prepared for independent futures. Beyond homeless resources, we are here to provide a variety of services and programs to all of our residents, business owners, and visitors.

FY 2022-2023 Accomplishments

- Performed initial intake and documentation for 110 displaced individuals within the City, offering resources to 100% of those individuals.
- Successfully attained housing, substance abuse rehabilitation, employment, and mental health services for 54 contacted individuals.
- Attained gainful employment for 5 individuals with the City.

FY 2023-2024 Goals

- Continue to connect displaced individuals with housing, nutrition, medical care, substance abuse and mental health treatment.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Community Outreach Coordinator	0.00	1.00	0.50
Community Resource Technician	0.00	0.50	0.50
Total FTE	**0.00**	**1.50**	**1.00**

Community Outreach 100-3325

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ -	$ 143,600	$ 125,400	$ 89,000	-38%
Operating Expenditures	-	-	15,400	25,100	0%
TOTAL	**$ -**	**$ 143,600**	**$ 140,800**	**$ 114,100**	**-21%**
FUNDING SOURCES					
100 - General Fund	$ -	$ 143,600	$ 140,800	$ 114,100	-21%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for Community Outreach Coordinator (50%) and Community Resource Technician (50%)
51117	Overtime	Overtime pay for full time employees
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Costs for insurance such as survivors and long-term disability
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
53997	Vehicle Charges	Allocated vehicle charges

Community Outreach 100-3325

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ -	$ 95,700	$ 61,800	$ 66,500
Overtime	51117	-	10,000	36,500	-
Retirement	51211	-	8,900	6,400	5,700
FICA/Medicare	51212	-	1,400	1,300	1,000
Other Health - DOC	51311	-	3,000	1,100	2,000
Disability Insurance	51312	-	1,600	700	1,200
Life Insurance	51313	-	300	300	300
Health Insurance	51314	-	22,700	17,300	12,300
Total Personnel Services		**$ -**	**$ 143,600**	**$ 125,400**	**$ 89,000**
Operating Expenditures					
MIS/Equipment Charges	53996	$ -	$ -	$ 6,100	$ 9,400
Vehicle Charges	53997	-	-	9,300	15,700
Total Operating Expenditures		**$ -**	**$ -**	**$ 15,400**	**$ 25,100**
TOTAL EXPENDITURES		**$ -**	**$ 143,600**	**$ 140,800**	**$ 114,100**


THE CITY OF
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Parks

Summary

The Parks Division is responsible for turf mowing, planting, trimming, and irrigation of all City parks and open space, and landscaping at city facilities to provide an inviting appearance. This division maintains the 22 acre La Puente Park and Sports Complex. La Puente Park features picnic facilities, playgrounds, restrooms, athletic fields, basketball and pickleball courts, a skate park, snack bar, and the new LP Perk Café. This Division also maintains the Grace F. Napolitano Nature Education Center.

FY 2022-2023 Accomplishments

- Completed the construction of two playgrounds along with new plyometric exercise stations.
- New picnic shelters, BBQ grills, and amphitheater stage.
- Completed the new decomposed granite walking paths throughout the park.
- Construction of a new storage building for park maintenance vehicles and equipment was completed.
- Remodeled the center restroom at La Puente Park.
- Completed the installation of new security cameras and speaker systems.
- Installed new solar panels at the community center parking lot along with new pavement and restriping.
- Installed over 10,000 linear feet of irrigation pipe, with approximately 2,000 linear feet of irrigation wire, 15 new irrigation valves, and 10 quick coupler water hose bibs.
- Completed the Covid Memorial Bench.
- Completed the Grace F. Napolitano Nature Education Center/Dog Park.

FY 2023-2024 Goals

- Maintain the recently completed upgrades to La Puente Park.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Director of Development Services	0.10	0.10	0.10
Maintenance Superintendent	0.30	0.10	0.10
Maintenance Supervisor	0.10	0.30	0.20
Maintenance Lead	0.00	0.00	1.00
Park Maintenance Worker	2.00	2.00	2.00
Maintenance Worker	1.43	2.43	2.43
Maintenance Worker (Part Time)	1.00	0.50	0.50
Maintenance Assistant (Part Time)	4.00	6.00	5.50
Administrative Assistant	0.27	0.27	0.27
Total FTE	**9.20**	**11.70**	**12.10**

Parks 100-3330

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 618,546	$ 602,100	$ 786,600	$ 675,700	12%
Operating Expenditures	350,760	152,600	188,600	229,900	51%
TOTAL	**$ 969,306**	**$ 754,700**	**$ 975,200**	**$ 905,600**	**20%**
FUNDING SOURCES					
100 - General Fund	$ 969,306	$ 754,700	$ 975,200	$ 905,600	20%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for Director of Development Services (10%), Maintenance Superintendent (10%), Maintenance Lead (65%) Park Maintenance Worker (145%), Maintenance Worker (190%) and Administrative Assistant (27%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51117	Overtime	Overtime pay for full time employees
51118	Leave Conversion Incentives	Conversion of accrued leave
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance and survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53011	Operating Supplies	Office supplies for the department
53012	Small Tools & Equipment	Provides for janitorial supplies and miscellaneous items
53015	Uniform/Boot Reimbursement	Provides for purchases of uniforms and boot reimbursement and city issued pants and shirts
53111	Contract Services - Private	Miscellaneous contract services for La Puente Park and restroom facilities
53715	Utility - Communications	Provides for phone line for La Puente Park snack bar and maintenance yard (reclassed to Fund 285)
53811	Equipment Maintenance	Provides for annual AQMD fees, fire extinguisher maintenance, snack bar inspections, repairs to tools, park equipment, emergency generator, power equipment maintenance, backflow maintenance, etc.
53813	Facility Maintenance	Provides for maintenance and supplies for La Puente Park and facilities
53814	Landscape Maintenance	Provides for contract landscape maintenance for La Puente Park, Nature Center, and landscaping around Community Center facility (reclassed to Fund 285)
53822	Park Maintenance & Repair	Provides for repairs and maintenance of park facilities, including irrigation repairs
53911	Equipment Lease/Rental	Annual lease expense for maintenance offices at La Puente Park
53972	Conferences & Meetings	Miscellaneous local meetings and training seminars for staff
53976	Special Departmental	Provides for miscellaneous expenses for the Parks Division
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
53997	Vehicle Charges	Allocated vehicle charges

Parks 100-3330

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 256,733	$ 293,700	$ 378,200	$ 326,400
Salaries - Part Time	51112	175,742	144,900	204,600	180,400
Overtime	51117	53,924	20,000	36,800	20,000
Leave Conversion Incentives	51118	11,835	5,000	7,000	5,000
Retirement	51211	38,517	38,700	52,800	45,200
FICA/Medicare	51212	7,232	6,600	9,600	7,400
Other Health - DOC	51311	1,006	8,500	3,000	9,000
Disability Insurance	51312	2,373	5,000	3,600	5,500
Life Insurance	51313	707	800	800	1,000
Health Insurance	51314	70,477	78,900	90,200	75,800
Total Personnel Services		**$ 618,546**	**$ 602,100**	**$ 786,600**	**$ 675,700**
Operating Expenditures					
Operating Supplies	53011	$ 10,434	$ 13,500	$ 18,900	$ 15,600
Small Tools & Equipment	53012	30,046	15,300	15,700	15,800
Uniform/Boot Reimbursement	53015	9,270	7,600	10,300	11,500
Contract Services - Private	53111	2,545	5,000	3,000	5,000
Utility - Communications	53715	-	-	600	2,200
Equipment Maintenance	53811	4,356	8,500	4,800	7,500
Facility Maintenance	53813	11,155	13,400	17,800	12,700
Landscape Maintenance	53814	5,418	-	-	-
Park Maintenance & Repair	53822	251,442	50,000	79,600	55,000
Equipment Lease/Rental	53911	4,810	18,000	17,500	8,000
Conferences & Meetings	53972	1,003	1,400	1,000	1,000
Special Departmental	53976	1,281	1,000	500	1,000
MIS/Equipment Charges	53996	200	300	300	300
Vehicle Charges	53997	18,800	18,600	18,600	94,300
Total Operating Expenditures		**$ 350,760**	**$ 152,600**	**$ 188,600**	**$ 229,900**
TOTAL EXPENDITURES		**$ 969,306**	**$ 754,700**	**$ 975,200**	**$ 905,600**

Measure "A" Safe Parks Fund 283-3330

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ -	$ -	$ 25,800	$ 66,700	0%
Operating Expenditures	-	27,200	27,200	27,200	0%
TOTAL	**$ -**	**$ 27,200**	**$ 53,000**	**$ 93,900**	**245%**
FUNDING SOURCES					
283 - Measure A Safe Parks Fund	$ -	$ 27,200	$ 53,000	$ 93,900	245%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries of Maintenance Lead (35%) and Park Maintenance Worker (35%)
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53822	Park Maintenance & Repair	Ongoing operation and maintenance of Measure A funded capital facilities

Measure "A" Safe Parks Fund 283-3330

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ -	$ -	$ 21,600	$ 48,400
Retirement	51211	-	-	1,400	4,100
FICA/Medicare	51212	-	-	300	800
Other Health - DOC	51311	-	-	-	1,400
Disability Insurance	51312	-	-	100	900
Life Insurance	51313	-	-	100	200
Health Insurance	51314	-	-	2,300	10,900
Total Personnel Services		**$ -**	**$ -**	**$ 25,800**	**$ 66,700**
Operating Expenditures					
Park Maintenance & Repair	53822	$ -	$ 27,200	$ 27,200	$ 27,200
Total Operating Expenditures		**$ -**	**$ 27,200**	**$ 27,200**	**$ 27,200**
TOTAL EXPENDITURES		**$ -**	**$ 27,200**	**$ 53,000**	**$ 93,900**

Lighting and Landscape Maintenance 285-3330

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 201,175	$ 248,000	$ 192,600	$ 256,600	3%
Operating Expenditures	680,498	694,700	741,000	771,800	11%
TOTAL	**$ 881,673**	**$ 942,700**	**$ 933,600**	**$ 1,028,400**	**9%**
FUNDING SOURCES					
285 - Lighting & Landscape	$ 881,673	$ 942,700	$ 933,600	$ 1,028,400	9%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries of Maintenance Supervisor (20%), Park Maintenance Worker (20%), and Maintenance Worker (53%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51117	Overtime	Overtime pay for full time employees
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursement
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53111	Contract Services - Private	Contract services for annual engineer's report
53711	Utility - Gas	Provides for gas utility service for snack bar and maintenance building at La Puente Park
53712	Utility - Electricity	Provides for electric utility service for La Puente Park and street lights
53714	Utility - Water	Provides for water utility services for La Puente Park
53715	Utility - Communications	Provides for phone line for La Puente Park snack bar and maintenance yard
53813	Facility Maintenance	Provides for maintenance, repair and supplies for La Puente Community center including pest control, security alarm and miscellaneous cleaning supplies
53814	Landscape Maintenance	Provides for contract landscape maintenance for City Hall, La Puente Park, Nature Center, and landscaping around Community Center facility
53822	Park Maintenance & Repair	Provides for pest control for park snack bar, repairs and maintenance of park facilities, including irrigation repairs
53911	Equipment Lease/Rental	Annual lease expense for lawn mowers at La Puente Park
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
53997	Vehicle Charges	Allocated vehicle charges

Lighting and Landscape Maintenance 285-3330

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 92,144	$ 63,000	$ 61,800	$ 66,200
Salaries - Part Time	51112	65,476	147,000	103,500	155,600
Overtime	51117	2,600	2,000	200	-
Retirement	51211	12,898	11,800	10,800	10,700
FICA/Medicare	51212	2,321	3,100	2,300	3,300
Other Health - DOC	51311	286	1,900	700	1,900
Disability Insurance	51312	734	1,100	500	1,200
Life Insurance	51313	241	200	200	200
Health Insurance	51314	24,475	17,900	12,600	17,500
Total Personnel Services		**$ 201,175**	**$ 248,000**	**$ 192,600**	**$ 256,600**
Operating Expenditures					
Contract Services - Private	53111	$ 169,887	$ 171,300	$ 175,900	$ 174,600
Utility - Gas	53711	80	500	2,200	1,000
Utility - Electricity	53712	260,284	223,700	245,400	235,800
Utility - Water	53714	30,603	36,500	32,100	36,100
Utility - Communications	53715	748	900	1,000	1,200
Facility Maintenance	53813	48,518	50,200	43,600	50,000
Landscape Maintenance	53814	31,619	40,100	40,300	40,500
Park Maintenance & Repair	53822	99,115	100,200	133,000	105,400
Equipment Lease/Rental	53911	18,144	22,500	18,700	22,500
MIS/Equipment Charges	53996	2,700	2,200	2,200	2,600
Vehicle Charges	53997	18,800	46,600	46,600	102,100
Total Operating Expenditures		**$ 680,498**	**$ 694,700**	**$ 741,000**	**$ 771,800**
TOTAL EXPENDITURES		**$ 881,673**	**$ 942,700**	**$ 933,600**	**$ 1,028,400**


THE CITY OF
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COMMUNITY SERVICES

Annual Budget 2024

Recreation Services

Summary

The Recreation Services Division aims to enrich the lives of residents and to promote community connection through exceptional programs and services. The Recreation Services Division provides passport services, recreation and enrichment classes, community engagement events, and community outreach.

FY 2022-2023 Accomplishments

- Held CPR/First Aid Training for Community Services Department in April 2023
- Offered free Music classes to the community.
- Offered free Science Classes to the community.
- Increased Tiny Tot class sizes from 12 to 16 children.
- Brought back the Tiny Tot graduation ceremony.
- Implemented a Community Special Olympics Program in February 2023.
- Reinstated part time staff trainings through CPRS
- Launched a free drop in Pickleball program.

FY 2023-2024 Goals

- Solicit and recruit instructors to offer a variety of new Recreation Contract classes.
- Offer a variety of new programming including fitness, sports, educational and social.
- Expand Special Olympics to offer a year-round program.
- Provide weekend passport services once a month.
- Bring back excursions for the community.
- Expand class offerings at the skatepark.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Director of Community Services	1.00	1.00	1.00
Community Engagement Supervisor	0.50	0.50	0.50
Community Services Supervisor	0.00	1.00	1.00
Community Services Coordinator	1.00	0.00	0.00
Community Services Specialist	1.00	1.00	1.00
Community Services Specialist (Part Time)	2.00	2.00	1.50
Community Services Leader (Part Time)	6.50	6.50	8.00
Code Enforcement Officer (Part Time)	0.50	0.50	0.50
Total FTE	**12.50**	**12.50**	**13.50**

Recreation Services 100-4100

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 598,479	$ 781,500	$ 740,000	$ 925,500	18%
Operating Expenditures	310,780	289,800	198,700	203,000	-30%
Capital Outlay	15,958	-	-	-	0%
TOTAL	**$ 925,217**	**$ 1,071,300**	**$ 938,700**	**$ 1,128,500**	**5%**
FUNDING SOURCES					
100 - General Fund	$ 925,217	$ 1,071,300	$ 938,700	$ 1,128,500	5%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for Director of Community Services (100%), Community Engagement Supervisor (50%), Community Services Supervisor (100%), and Community Service Specialist (100%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51117	Overtime	Overtime pay for full-time employees
51118	Leave Conversion Incentives	Conversion of accrued leave
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursements
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53011	Operating Supplies	Office supplies for use at Community Center
53012	Small Tools & Equipment	Tiny Tots furniture and play equipment and general office equipment
53111	Contract Services - Private	Contract class instructors, ActiveNet, SCMAF Insurance
53112	Contract Services - Public	Summer lunch program at three (3) sites
53711	Utility - Gas	Natural gas charges for the Community Center
53712	Utility - Electricity	Electricity for the Community Center
53714	Utility - Water	Water charges for the Community Center
53715	Utility - Communications	Communication charges for the Community Center
53811	Equipment Maintenance	Maintenance of handicap lift, fire extinguishers, plotters and office equipment.
53813	Facility Maintenance	Maintenance and repair of facility, pest control, security alarm and miscellaneous cleaning supplies
53971	Dues & Memberships	Memberships to California Parks and Recreation Society (CPRS), Southern California Municipal Athletic Federation (SCMAF), National Recreation and Parks Association (NRPA) and Sam's Club
53972	Conferences & Meetings	Attendance at CPRS trainings and workshops
53976	Special Departmental	Miscellaneous items for the department
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
53997	Vehicle Charges	Allocated vehicle charges
54585	Furniture/Office Equipment	Purchase of Community Center plotter

Recreation Services 100-4100

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 263,931	$ 334,100	$ 318,800	$ 418,600
Salaries - Part Time	51112	154,767	244,800	213,400	315,000
Overtime	51117	5,345	6,000	5,900	6,000
Leave Conversion Incentives	51118	35,227	10,000	9,300	10,000
Retirement	51211	67,846	85,500	117,900	63,600
FICA/Medicare	51212	6,661	8,500	6,500	10,700
Other Health - DOC	51311	1,076	7,000	2,500	9,000
Disability Insurance	51312	2,248	5,500	2,800	7,000
Life Insurance	51313	539	600	600	1,000
Health Insurance	51314	60,839	79,500	62,300	84,600
Total Personnel Services		**$ 598,479**	**$ 781,500**	**$ 740,000**	**$ 925,500**
Operating Expenditures					
Operating Supplies	53011	$ 10,324	$ 5,500	$ 5,500	$ 8,000
Small Tools & Equipment	53012	5,124	6,000	6,000	9,000
Contract Services - Private	53111	130,710	102,000	75,000	102,000
Contract Services - Public	53112	104,740	100,000	7,800	25,000
Utility - Gas	53711	464	500	5,000	2,000
Utility - Electricity	53712	19,675	18,500	40,000	14,300
Utility - Water	53714	2,523	3,500	3,500	3,500
Utility - Communications	53715	307	900	900	900
Equipment Maintenance	53811	5,129	7,000	8,000	7,000
Facility Maintenance	53813	1,462	1,000	2,600	1,000
Dues & Memberships	53971	1,220	1,300	1,300	1,300
Conferences & Meetings	53972	125	2,500	2,000	2,500
Special Departmental	53976	1,477	-	-	-
MIS/Equipment Charges	53996	15,000	17,800	17,800	18,600
Vehicle Charges	53997	12,500	23,300	23,300	7,900
Total Operating Expenditures		**$ 310,780**	**$ 289,800**	**$ 198,700**	**$ 203,000**
Capital Outlay					
Furniture/Office Equipment	54585	$ 15,958	$ -	$ -	$ -
Total Capital Outlay		**$ 15,958**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES		**$ 925,217**	**$ 1,071,300**	**$ 938,700**	**$ 1,128,500**


THE CITY OF
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Youth Learning Activity Center Services

Summary

The Youth Learning Activity Center supports athletics, fitness and mentoring for the residents of La Puente. Through a use agreement with the Boys and Girls Club of West San Gabriel Valley, the Boys and Girls Club of La Puente operates an after school program and a summer program for youth ages 6 to 17 years old. The Center provides a setting for youth to socialize and interact with their peers through structured activities.

FY 2022-2023 Accomplishments

- City-run Youth Soccer League implemented and offered in Fall 2022 and Spring 2023, totaling over 350 participants.
- City-run T-Ball League implemented in June 2023.
- Fundamental Youth Sports classes were offered year-round, averaging 50 kids per session.
- Coordinated over 20 baseball and softball tournament reservations.
- Reinstated facility reservations at the Community Center.

FY 2023-2024 Goals

- Increase teen involvement through the City's Teen VOICE Program.
- Develop and launch City-run girls flag football program.
- Expand the open play programs for Adult Basketball and Volleyball and introduce badminton.
- Launch an adult kickball program.
- Create and launch a facility rentals marketing plan for the Bridge Room, Citrus Courtyard, Rowland Room, Workman Room and Gymnasium.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Community Services Coordinator	1.00	1.00	1.00
Community Services Specialist	0.00	1.00	1.00
Community Services Specialist (Part Time)	2.50	1.50	1.50
Community Services Leader (Part Time)	3.50	4.50	5.50
Total FTE	**7.00**	**8.00**	**9.00**

Youth Learning Activity Center Services 100-4110

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 311,426	$ 343,800	$ 370,100	$ 372,500	8%
Operating Expenditures	75,851	92,700	101,700	77,300	-17%
TOTAL	**$ 387,277**	**$ 436,500**	**$ 471,800**	**$ 449,800**	**3%**
FUNDING SOURCES					
100 - General Fund	$ 387,277	$ 436,500	$ 471,800	$ 449,800	3%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for Community Services Coordinator (100%) and Community Service Specialist (100%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51117	Overtime	Overtime pay for full time employees
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursements
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53011	Operating Supplies	Office supplies for the Youth Learning Activity Center
53012	Small Tools & Equipment	Gymnasium equipment and maintenance
53111	Contract Services - Private	Cost of contract referees for sports leagues
53411	Printing & Publishing	Printing of special event programs and periodic marketing
53711	Utility - Gas	Natural gas charges for the Youth Learning Activity Center
53712	Utility - Electricity	Electrical service for the Youth Learning Activity Center (gymnasium and parking lot)
53714	Utility - Water	Water charges for the Youth Learning Activity Center
53715	Utility - Communications	Communication charges for the Youth Learning Activity Center
53811	Equipment Maintenance	Maintenance agreement of kitchen equipment, fire maintenance, water filters, generator service, heat/air and annual AQMD fees
53813	Facility Maintenance	Maintenance and repair of facility security alarm
53971	Dues & Memberships	Memberships to California Parks and Recreation Society, Southern California Municipal Athletic Federation and Sam's Club
53972	Conferences & Meetings	Attendance at CPRS trainings and workshops
53976	Special Departmental	Miscellaneous items for the department
53980	Sports Activities	Supplies for sports activities, shirts, awards, closing ceremony for the Youth Basketball Program, balls and scorebooks
53996	MIS/Equipment Charges	Allocated information technology and equipment charges
53997	Vehicle Charges	Allocated vehicle charges

Youth Learning Activity Center Services 100-4110

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 95,647	$ 127,800	$ 129,800	$ 134,300
Salaries - Part Time	51112	163,597	159,200	185,100	193,900
Overtime	51117	8,479	5,000	7,000	-
Retirement	51211	20,161	25,900	25,500	17,100
FICA/Medicare	51212	3,919	4,200	4,700	4,800
Other Health - DOC	51311	615	4,000	1,500	4,000
Disability Insurance	51312	885	2,200	1,200	2,300
Life Insurance	51313	300	400	400	500
Health Insurance	51314	17,823	15,100	14,900	15,600
Total Personnel Services		**$ 311,426**	**$ 343,800**	**$ 370,100**	**$ 372,500**
Operating Expenditures					
Operating Supplies	53011	$ 2,942	$ 4,000	$ 4,500	$ 4,000
Small Tools & Equipment	53012	2,831	6,000	6,000	6,000
Contract Services - Private	53111	1,120	-	-	-
Printing & Publishing	53411	132	300	300	300
Utility - Gas	53711	3,753	3,000	3,500	4,000
Utility - Electricity	53712	36,572	35,500	42,500	22,500
Utility - Water	53714	2,523	3,100	3,100	3,100
Utility - Communications	53715	221	500	300	500
Equipment Maintenance	53811	1,223	5,000	5,000	5,000
Facility Maintenance	53813	26	-	500	700
Dues & Memberships	53971	241	500	300	500
Conferences & Meetings	53972	89	800	800	800
Special Departmental	53976	287	2,000	2,000	2,000
Sports Activities	53980	7,591	6,000	6,900	6,000
MIS/Equipment Charges	53996	10,000	12,000	12,000	14,000
Vehicle Charges	53997	6,300	14,000	14,000	7,900
Total Operating Expenditures		**$ 75,851**	**$ 92,700**	**$ 101,700**	**$ 77,300**
TOTAL EXPENDITURES		**$ 387,277**	**$ 436,500**	**$ 471,800**	**$ 449,800**


THE CITY OF
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Senior Services

Summary

This division provides a facility and programming for the elder generations of La Puente and to provide access to health, wellness, educational, social, physical and recreational opportunities in a public setting. The La Puente Senior Center helps to facilitate successful aging by maintaining and enhancing existing community senior programs and by developing new, needed programs and services that help to offer an enriched quality of life.

FY 2022-2023 Accomplishments

- Increased daily attendance for programs and events.
- Provided free income tax preparation to the community.
- Services and courses are being re-established such as Driver Education and daily exercise classes.
- Return of hot meal service through YWCA 4 days a week.
- Grab and go frozen meals continued on a weekly basis.
- Established relationships with local senior housing communities to better promote our services and programming.

FY 2023-2024 Goals

- Implement monthly special events throughout the year at the La Puente Senior Center.
- Offer outdoor fitness classes for Seniors at La Puente Park.
- Develop intergenerational opportunities for the Seniors at the La Puente Senior Center.
- Implement an early dinner hour in addition to the lunch program.
- Bring back excursions and day trips.
- Develop computer classes.
- Offer a Senior Bocce program at La Puente Park.

Authorized Positions	Actual 2021-22	Actual 2022-23	Adopted Budget 2023-24
Community Services Coordinator	0.60	0.60	0.60
Community Services Specialist	0.50	0.50	0.50
Community Services Leader	0.50	1.00	0.50
Total FTE	**1.60**	**2.10**	**1.60**

Senior Services 100-4130

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Personnel Services	$ 69,808	$ 99,000	$ 89,000	$ 99,800	1%
Operating Expenditures	60,086	67,300	74,600	72,100	7%
TOTAL	**$ 129,894**	**$ 166,300**	**$ 163,600**	**$ 171,900**	**3%**
FUNDING SOURCES					
100 - General Fund	$ 129,894	$ 166,300	$ 163,600	$ 171,900	3%

ACCOUNT NUMBER EXPLANATION

51111	Salaries - Full Time	Salaries for Community Service Coordinator (60%)
51112	Salaries - Part Time	Salaries of Part-Time Staff
51117	Overtime	Overtime pay for full-time employees
51118	Leave Conversion Incentives	Cost of accrued leave
51211	Retirement	City share of CalPERS retirement for department employees
51212	FICA/Medicare	Medicare benefits for full-time and part-time employees
51311	Other Health - DOC	Dental, optical and audio reimbursements
51312	Disability Insurance	Disability insurance & survivor's benefits
51313	Life Insurance	Term life insurance
51314	Health Insurance	CalPERS health insurance coverage
53011	Operating Supplies	Office supplies for the Senior Center
53012	Small Tools & Equipment	General supplies and purchase of equipment
53411	Printing & Publishing	Periodic marketing and brochures
53711	Utility - Gas	Natural gas charges for the Senior Center
53712	Utility - Electricity	Electricity charges for the Senior Center
53714	Utility - Water	Water charges for the Senior Center
53715	Utility - Communications	Gas at Senior Center facility
53811	Equipment Maintenance	Maintenance agreement for kitchen equipment, fire maintenance, water filter, generator, heat/air, annual AQMD permits and miscellaneous repairs
53813	Facility Maintenance	Custodial service, pest control, security alarm, plumbing and carpet cleaning
53814	Landscape Maintenance	Landscaping services for the Senior Center
53961	Subscriptions & Publications	Daily newspaper subscriptions
53971	Dues & Memberships	Membership to California Parks and Recreation Society and National Recreation and Parks Associations
53976	Special Departmental	Miscellaneous items
53979	Special Events	Provides supplies, catering, entertainment and decorations for monthly dances, excursions and volunteer recognition
53996	MIS/Equipment Charges	Allocated information technology and equipment charges

Senior Services 100-4130

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Personnel Services					
Salaries - Full Time	51111	$ 42,240	$ 48,400	$ 41,700	$ 50,900
Salaries - Part Time	51112	4,396	23,700	21,200	27,300
Overtime	51117	994	500	1,800	500
Leave Conversion Incentives	51118	4,305	4,000	4,700	4,000
Retirement	51211	11,039	13,300	12,400	7,900
FICA/Medicare	51212	758	1,100	1,100	1,200
Other Health - DOC	51311	185	1,200	500	1,200
Disability Insurance	51312	378	800	400	900
Life Insurance	51313	101	100	100	200
Health Insurance	51314	5,412	5,900	5,100	5,700
Total Personnel Services		**$ 69,808**	**$ 99,000**	**$ 89,000**	**$ 99,800**
Operating Expenditures					
Operating Supplies	53011	$ 274	$ 2,000	$ 2,000	$ 2,000
Small Tools & Equipment	53012	1,104	2,000	2,000	2,000
Printing & Publishing	53411	-	100	100	100
Utility - Gas	53711	1,733	1,400	3,300	2,500
Utility - Electricity	53712	9,383	12,000	16,000	9,700
Utility - Water	53714	1,842	2,000	2,000	2,000
Utility - Communications	53715	3,492	2,700	3,500	3,500
Equipment Maintenance	53811	7,874	7,000	7,000	7,000
Facility Maintenance	53813	24,515	25,000	25,000	25,000
Landscape Maintenance	53814	1,943	2,500	2,500	2,500
Subscriptions & Publications	53961	-	500	500	600
Dues & Memberships	53971	-	-	600	600
Special Departmental	53976	44	-	-	-
Special Events	53979	282	4,000	4,000	7,500
MIS/Equipment Charges	53996	7,600	6,100	6,100	7,100
Total Operating Expenditures		**$ 60,086**	**$ 67,300**	**$ 74,600**	**$ 72,100**
TOTAL EXPENDITURES		**$ 129,894**	**$ 166,300**	**$ 163,600**	**$ 171,900**


THE CITY OF
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Community Promotions

Summary

This department is for City supported events, community special events, youth grant program, project LEAD, military banner recognition program and community outreach.

FY 2022-2023 Accomplishments

- Held the Spring Egg Hunt event in April 2023.
- Held the Veteran's Day event in November 2022.
- Held the Holiday Parade/tree lighting with participation of numerous community organizations in December 2022.
- SRLA 5k/10k Partnership in October 2022.
- Brought back the LEAD program and successfully ran two mock City Council meetings and Youth in Government days for local students.
- Implemented a Trunk-or-Treat special event in October 2022.
- Assisted with the 2nd annual Brunch by the Bridge Pride Resource Fair in June 2023.
- Created a series of themed skate park events for roller skates, bikes, skateboards and youth.
- Expanded the Concert in the Park Series to 12 events.
- Expanded the Movie in the Park Series to 6 events.

FY 2023-2024 Goals

- Identify new methods of production for the Quarterly Spotlight.
- Identify new ways to promote the scholarship program.
- Create a stand-alone Holiday Tree Lighting special event in addition to the Holiday Parade.
- Expand the Lunar New Year special event.
- Increase promotion and expansion of the Military Banner Program.
- Increase promotion of activities and events throughout local school districts.

Community Promotions 100-4140

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 144,945	$ 269,300	$ 259,200	$ 211,500	-21%
TOTAL	**$ 144,945**	**$ 269,300**	**$ 259,200**	**$ 211,500**	**-21%**
FUNDING SOURCES					
100 - General Fund	$ 144,945	$ 269,300	$ 259,200	$ 211,500	-21%

ACCOUNT NUMBER EXPLANATION

53111	Contract Services - Private	Expense for City Calendar and other publications.
53415	Community Outreach	Production and delivery of quarterly City Spotlight newsletter
53416	Social Media Technology	Purchase of social media technology platforms
53979	Special Events	Costs related to the City's annual events: 3rd of July, Concerts in the Park, Movies in the Park, Veteran's Day, Parade & Tree Lighting, Excursions, Spring Egg Hunt, etc.
53992	Scholarships	Provides for scholarship grants for residents at $500 each
53993	Youth Activities Program	Provides funding to low and moderate income families for youth activities in the form of grants.

Community Promotions 100-4140

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Contract Services - Private	53111	$ 998	$ 12,000	$ 800	$ -
Community Outreach	53415	439	15,000	2,500	5,100
Social Media Technology	53416	15,375	60,000	7,400	92,000
Special Events	53979	121,030	161,800	230,000	93,900
Scholarships	53992	5,500	8,500	8,500	8,500
Youth Activities Program	53993	1,603	12,000	10,000	12,000
Total Operating Expenditures		**$ 144,945**	**$ 269,300**	**$ 259,200**	**$ 211,500**
TOTAL EXPENDITURES		**$ 144,945**	**$ 269,300**	**$ 259,200**	**$ 211,500**


THE CITY OF
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PROPRIETARY FUNDS

Annual Budget 2024

Sewer

Summary

The Sewer Maintenance division provides for operating expenses related to maintaining the City's sanitary sewer system.

FY 2022-2023 Accomplishments

- Cleaned approximately 114,000 linear feet of sewer lines as part of the City's triennial sewer cleaning program.

FY 2023-2024 Goals

- Clean 132,000 linear feet of sewer line in Zone 1 as part of the City's triennial sewer cleaning program.
- Completion of a report examining the capacity and condition of the sewer, and the identification of possible required capital upgrades.

Sewer 500-3210

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 974,202	$ 526,700	$ 435,100	$ 392,000	-26%
Debt Services	248,540	574,600	574,600	573,700	0%
Transfer to Other Funds	262,560	268,000	267,100	267,200	0%
TOTAL	**$ 1,485,302**	**$ 1,369,300**	**$ 1,276,800**	**$ 1,232,900**	**-10%**
FUNDING SOURCES					
500 - Sewer Construction/Maintenance	$ 1,485,302	$ 1,369,300	$ 1,276,800	$ 1,232,900	-10%

ACCOUNT NUMBER EXPLANATION

53111	Contract Services - Private	Bond disclosure services; Maintenance contract for annual sewer cleaning; Sewer Condition Study
53112	Contract Services - Public	Annual permit fee with State Water Resources Control Board
53411	Printing & Publishing	Programs and periodic marketing and forms
53976	Special Departmental	Miscellaneous expenses for department
53989	Principal Payments	Principal payment on 2016 Sewer Revenue Bonds
53990	Interest Payments	Interest payment on 2016 Sewer Revenue Bonds
53999	Depreciation Expense	Depreciation of City owned equipment
54998	Contribution To Other Funds	CIP expenses capitalized as general fixed assets.
54999	Transfers to Other Funds	Transfer to General Fund for Administrative Costs

Sewer 500-3210

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Contract Services - Private	53111	$ 73,053	$ 300,000	$ 165,000	$ 120,000
Contract Services - Public	53112	20,992	25,200	25,000	26,500
Printing & Publishing	53411	-	1,000	500	1,000
Special Departmental	53976	-	500	300	500
Depreciation Expense	53999	244,318	200,000	244,300	244,000
Contribution To Other Funds	54998	635,839	-	-	-
Total Operating Expenditures		**$ 974,202**	**$ 526,700**	**$ 435,100**	**$ 392,000**
Debt Services					
Principal Payments	53989	$ -	$ 365,000	$ 365,000	$ 375,000
Interest Payments	53990	248,540	209,600	209,600	198,700
Total Debt Services		**$ 248,540**	**$ 574,600**	**$ 574,600**	**$ 573,700**
Transfer to Other Funds					
Transfers to Other Funds	54999	$ 262,560	$ 268,000	$ 267,100	$ 267,200
Total Transfer to Other Funds		**$ 262,560**	**$ 268,000**	**$ 267,100**	**$ 267,200**
TOTAL EXPENDITURES		**$ 1,485,302**	**$ 1,369,300**	**$ 1,276,800**	**$ 1,232,900**


THE CITY OF
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Equipment Replacement

Summary

The Equipment Replacement Fund is established to provide resources for managing the City's Information Technology infrastructure. It includes the City's computer hardware, software, network, website, and applications. Additional services include troubleshooting, network security, monitoring and infrastructure upgrades.

FY 2022-2023 Accomplishments

- Procured and installed new network firewall and switch hardware.
- Conducted extensive replacement and upgrade of employee laptop and desktop computers.
- Provided protection from cybersecurity threats and ensured proper backup of documents.

FY 2023-2024 Goals

- Expand use of Microsoft platform for network file storage.
- Continue the replacement and upgrading of outdated desktop computers throughout facilities.
- Integrate technology to expand access to City Council meetings in conjunction with the Council Chamber renovation project.

Equipment Replacement 550-6100

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 258,915	$ 187,000	$ 291,000	$ 62,500	-67%
Capital Outlay	1,330	-	-	-	0%
TOTAL	**$ 260,245**	**$ 187,000**	**$ 291,000**	**$ 62,500**	**-67%**
FUNDING SOURCES					
550 - Equipment Replacement Fund	$ 260,245	$ 187,000	$ 291,000	$ 62,500	-67%

ACCOUNT NUMBER EXPLANATION

53017	Software & Licensing	Computer licensing fees and software
53018	Computer Hardware & Supplies	Computer peripherals and hardware
53111	Contract Services - Private	Contract services for IT services provider
53911	Equipment Lease/Rental	Handheld ticket equipment lease
53999	Depreciation Expense	Depreciation of IT fixed assets
54585	Furniture/Office Equipment	IT related fixtures

Equipment Replacement 550-6100

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Software & Licensing	53017	$ 62,636	$ 88,800	$ 71,800	$ 17,300
Computer Hardware & Supplies	53018	161,415	30,600	132,900	10,600
Contract Services - Private	53111	14,074	40,800	65,700	9,600
Equipment Lease/Rental	53911	1,554	1,800	600	-
Depreciation Expense	53999	19,236	25,000	20,000	25,000
Total Operating Expenditures		**$ 258,915**	**$ 187,000**	**$ 291,000**	**$ 62,500**
Capital Outlay					
Furniture/Office Equipment	54585	$ 1,330	$ -	$ -	$ -
Total Capital Outlay		**$ 1,330**	**$ -**	**$ -**	**$ -**
TOTAL EXPENDITURES		**$ 260,245**	**$ 187,000**	**$ 291,000**	**$ 62,500**


THE CITY OF
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Vehicle Maintenance and Replacement

Summary

The Vehicle Maintenance and Replacement fund provides for fuel costs, oil changes, regular maintenance or any repairs for all city owned vehicles. In addition, it will account for costs of any new purchases of vehicles unless funded by grants.

FY 2022-2023 Accomplishments

- Procured a new tractor for the Public Works department.

FY 2023-2024 Goals

- Provide regular maintenance to existing vehicles.
- Provide for replacement of vehicles and equipment in the City's fleet in order to meet operational needs.

Vehicle Maintenance and Replacement 555-3150

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 367,635	$ 345,000	$ 425,400	$ 450,600	31%
Capital Outlay	164,022	75,000	152,700	-	-100%
Debt Services	1,751	-	4,000	5,000	0%
TOTAL	**$ 533,408**	**$ 420,000**	**$ 582,100**	**$ 455,600**	**8%**
FUNDING SOURCES					
555 - Vehicle Replacement Fund	$ 533,408	$ 420,000	$ 582,100	$ 455,600	8%

ACCOUNT NUMBER EXPLANATION

53014	Fuel	Fuel costs for city owned vehicles
53812	Vehicle Maintenance	General maintenance and repairs of city owned vehicles
53912	Vehicle Lease	Monthly lease and maintenance of Enterprise Fleet vehicles
53991	Interest Expense	Interest on leases of vehicles
53999	Depreciation Expense	Depreciation of city owned vehicles
54484	Vehicle Purchase	Vehicle purchases

Vehicle Maintenance and Replacement 555-3150

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Fuel	53014	$ 107,279	$ 110,000	$ 99,900	$ 121,000
Vehicle Maintenance	53812	64,209	50,000	81,400	50,000
Vehicle Lease	53912	45,273	95,000	109,100	144,600
Depreciation Expense	53999	150,874	90,000	135,000	135,000
Total Operating Expenditures		**$ 367,635**	**$ 345,000**	**$ 425,400**	**$ 450,600**
Capital Outlay					
Vehicle Purchase	54484	$ 164,022	$ 75,000	$ 152,700	$ -
Total Capital Outlay		**$ 164,022**	**$ 75,000**	**$ 152,700**	**$ -**
Debt Services					
Interest Expense	53991	$ 1,751	$ -	$ 4,000	$ 5,000
Total Debt Services		**$ 1,751**	**$ -**	**$ 4,000**	**$ 5,000**
TOTAL EXPENDITURES		**$ 533,408**	**$ 420,000**	**$ 582,100**	**$ 455,600**


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SUCCESSOR AGENCY

Annual Budget 2024

Successor Agency

Summary

The Successor Agency (SA) to the former La Puente Community Development Commission prepares the Recognized Obligation Payment Schedules (ROPS). It is then approved by the County Oversight Board as they have the fiduciary responsibility to holders of enforceable obligations as well as to the local agencies that would benefit from property tax distributions from the former redevelopment project area. Property tax revenues are now being used to pay required payments on existing bonds and other related obligations. The remaining property tax revenues that exceed the enforceable obligations are being allocated to cities, counties, special districts and school and community college districts thereby providing critical resources to preserve core public services.

Successor Agency 610-5100

	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget	% Change from Prior Year Budget
BUDGET IN BRIEF					
Operating Expenditures	$ 2,975	$ 4,100	$ 3,000	$ 4,100	0%
Debt Services	533,861	644,800	644,800	628,400	-3%
Transfer to Other Funds	15,000	417,500	417,500	402,600	-4%
TOTAL	**$ 551,836**	**$ 1,066,400**	**$ 1,065,300**	**$ 1,035,100**	**-3%**
FUNDING SOURCES					
610 - RPTTF Fund	$ 551,836	$ 1,066,400	$ 1,065,300	$ 1,035,100	-3%

ACCOUNT NUMBER EXPLANATION

53111	Contract Services - Private	Continuing disclosure for TABS
53114	Legal Services - General	Legal expenses
53966	Fiscal Agent Fees	Fiscal agent fees for TABS
53988	Interest Expense - Advance	Interest on repayment of City loans to former RDA
53990	Interest Payments	Debt Service on TABS
53991	Interest Expense	Debt Service on TABS
54999	Transfers to Other Funds	Transfers to the General Fund for reimbursement of administrative costs for oversight of the Successor Agency; payment to General Fund for loans made to the former Redevelopment Agency

Successor Agency 610-5100

Expenditure Breakdown

Description	Acct. No.	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
Operating Expenditures					
Contract Services - Private	53111	$ 1,475	$ 1,500	$ 1,500	$ 1,500
Legal Services - General	53114	-	1,000	-	1,000
Fiscal Agent Fees	53966	1,500	1,600	1,500	1,600
Total Operating Expenditures		**$ 2,975**	**$ 4,100**	**$ 3,000**	**$ 4,100**
Debt Services					
Interest Expense - Advance	53988	$ -	$ 388,200	$ 388,200	$ 372,600
Interest Payments	53990	533,861	130,000	130,000	135,000
Interest Expense	53991	-	126,600	126,600	120,800
Total Debt Services		**$ 533,861**	**$ 644,800**	**$ 644,800**	**$ 628,400**
Transfer to Other Funds					
Transfers to Other Funds	54999	$ 15,000	$ 417,500	$ 417,500	$ 402,600
Total Transfer to Other Funds		**$ 15,000**	**$ 417,500**	**$ 417,500**	**$ 402,600**
TOTAL EXPENDITURES		**$ 551,836**	**$ 1,066,400**	**$ 1,065,300**	**$ 1,035,100**


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CAPITAL IMPROVEMENT PROGRAM (CIP)

Annual Budget 2024

CIP Overview
Fiscal Year 2023-2024

Capital Expenditure Definition

The City's Capital Improvement Program (CIP) consists of the City Council approved projects aimed at improving the City's public infrastructure areas which include: streets and roads, alleyways, sidewalks, sewers, storm drains, traffic signals, streetlights, parks, and public facilities. To qualify as being capital in nature, an expenditure must exceed $5,000 and have a useful life of at least two years. Capital assets are depreciated based on timeframes defined by City policy based on several categories of long term asset. CIP expenses include design, engineering and construction of permanent structures and do not include repairs, maintenance, and operational costs.

Primary Functions

The primary function of the City's CIP is to identify, plan, and account for major capital improvement projects to enhance or improve the various infrastructure systems and public facilities within the City.

Goals & Objectives

- Maximize available funding sources, including grant funds, to implement the City's identified CIP projects.
- Complete CIP projects in a timely fashion with the least amount of inconvenience to the public.
- Administer the capital improvement projects so as to minimize the need for change orders and cost overruns.

Effect on Operating Budget

- The CIP has no effect on the General Fund for FY 2023/2024.
- 2019A and 2019B Local Roadway Improvement Capital Projects are financed through bond funds, and thus have no effect on the operating budget.
- Special revenue fund CIP projects are funded using a mixture of current year revenues and fund balances.

CIP Project Descriptions Fiscal Year 2023-2024

ADA Transition Plan Implementation – Completion of miscellaneous items identified in the City's updated Self Evaluation and Transition Plan.

Crosswalk Enhancements – Crosswalk safety improvements at the following 8 locations near schools in the City: Central Ave. & Albert St., Glendora Ave. & Sierra Vista Ct., Loukelton St. & Del Valle Ave., Main St. & 5th St., Main St. & Bluebonnet St., Orange Ave. & Homeward St., Unruh Ave. & Giordano St., Workman St. & 1st St.

Local Streets Pavement Resurfacing - Large scale improvements to local residential streets throughout the City through cold milling the existing asphalt and applying new rubberized asphalt to the street, along with curb and gutter concrete repairs.

Park & Rec Grant - Completion of final construction of La Puente Park new sports and recreational facilities.

High Vis Crosswalk-Old Valley/First - Pedestrian safety enhancements including high visibility pavement markings and installation of a Rectangular Rapid Flashing Beacon (RRFB).

HAWK Signal-Hacienda/Pritchard - Construction of a high intensity activated crosswalk beacon allowing for safe pedestrian traffic crossing Hacienda Blvd. near La Puente Park.

CIP by Projects
Fiscal Year 2023-2024

Acct. No.	Project Title	Fund	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
200-5514	ADA Transition Plan Implementation	Gas Tax	$ -	$ 20,000	$ -	$ 20,000
	Total ADA Transition Plan Implementation		**$ -**	**$ 20,000**	**$ -**	**$ 20,000**
215-5518	Parkway Arterial Improvements - Amar/Elliot	Prop C	$ 18,387	$ -	$ -	$ -
	Total Parkway Arterial Improvements - Amar/Elliot		**$ 18,387**	**$ -**	**$ -**	**$ -**
210-5547	Bus Shelter Replacement/Refurbishment	Prop A	$ 9,101	$ 401,200	$ 450,000	$ -
280-5547	Bus Shelter Replacement/Refurbishment	State Grant	-	40,000	40,000	-
	Total Bus Shelter Replacement/Refurbishment		**$ 9,101**	**$ 441,200**	**$ 490,000**	**$ -**
100-5585	Skateboard Park	General Fund	$ 82,908	$ 90,000	$ 25,300	$ -
280-5585	Skateboard Park	State Grant	192,813	102,000	-	-
	Total Skateboard Park		**$ 275,721**	**$ 192,000**	**$ 25,300**	**$ -**
203-5586	Crosswalk Enhancements (8 locations)	Measure M	$ 3,237	$ 307,300	$ 1,000	$ 307,300
205-5586	Crosswalk Enhancements (8 locations)	Measure R	-	190,300	-	190,300
230-5586	Crosswalk Enhancements (8 locations)	HSIP	-	786,000	80,000	706,000
	Total Crosswalk Enhancements (8 locations)		**$ 3,237**	**$ 1,283,600**	**$ 81,000**	**$ 1,203,600**
215-5587	Major Street Resurfacing	Prop C	$ -	$ 1,000,000	$ 118,900	$ -
	Total Major Street Resurfacing		**$ -**	**$ 1,000,000**	**$ 118,900**	**$ -**
220-5588	Safe Routes to School Master Plan	TDA	$ 40,000	$ 20,000	$ 20,000	$ -
	Total Safe Routes to School Master Plan		**$ 40,000**	**$ 20,000**	**$ 20,000**	**$ -**
203-5590	Concrete Repairs - Various Locations	Measure M	$ 5,935	$ 150,000	$ 150,000	$ -
220-5590	Concrete Repairs - Various Locations	TDA	-	-	70,000	-
	Total Concrete Repairs - Various Locations		**$ 5,935**	**$ 150,000**	**$ 220,000**	**$ -**
275-5591	Community Center LED Sign Replacement	PEG Access Fund	$ 40,472	$ -	$ -	$ -
	Total Community Center LED Sign Replacement		**$ 40,472**	**$ -**	**$ -**	**$ -**
203-5592	Street Bollards - Downtown	Measure M	$ -	$ 45,000	$ -	$ -
	Total Street Bollards - Downtown		**$ -**	**$ 45,000**	**$ -**	**$ -**

CIP by Projects
Fiscal Year 2023-2024

Acct. No.	Project Title	Fund	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
500-5595	Sewer & Park Improvements (Westside)	Sewer	$ 12,448	$ -	$ -	$ -
	Total Sewer & Park Improvements (Westside)		**$ 12,448**	**$ -**	**$ -**	**$ -**
100-5596	Park Improvements	General Fund	$ 381,265	$ 550,000	$ 263,000	$ -
	Total Park Improvements		**$ 381,265**	**$ 550,000**	**$ 263,000**	**$ -**
202-5598	Local Streets Pavement Resurfacing	RMRA/SB1	$ 205,944	$ 1,000,000	$ -	$ 2,968,000
203-5598	Local Streets Pavement Resurfacing	Measure M	-	-	-	225,000
205-5598	Local Streets Pavement Resurfacing	Measure R	-	-	-	214,000
215-5598	Local Streets Pavement Resurfacing	Prop C	-	-	-	1,052,900
405-5598	Local Streets Pavement Resurfacing	2019A Cap. Proj.	2,385,118	1,065,300	128,000	683,000
410-5598	Local Streets Pavement Resurfacing	2019B Cap. Proj.	2,381,002	613,200	128,000	233,200
	Total Local Streets Pavement Resurfacing		**$ 4,972,064**	**$ 2,678,500**	**$ 256,000**	**$ 5,376,100**
263-5599	Park Service Road	ARPA	$ 432,421	$ -	$ -	$ -
280-5599	Park Service Road	State Grant	21,120	-	-	-
284-5599	Park Service Road	Measure W	388,628	-	-	-
	Total Park Service Road		**$ 842,169**	**$ -**	**$ -**	**$ -**
283-5600	Soccer Field	Measure A	$ 401,951	$ -	$ -	$ -
	Total Soccer Field		**$ 401,951**	**$ -**	**$ -**	**$ -**
203-5601	Unruh Wall-Amar to Flynn	Measure M	$ 27,213	$ 137,000	$ 137,000	$ -
205-5601	Unruh Wall-Amar to Flynn	Measure R	-	375,400	386,200	-
	Total Unruh Wall-Amar to Flynn		**$ 27,213**	**$ 512,400**	**$ 523,200**	**$ -**
202-5602	Las Vecinas Street Improvements	RMRA/SB1	$ -	$ 234,000	$ 5,000	$ -
203-5602	Las Vecinas Street Improvements	Measure M	-	233,000	5,000	-
205-5602	Las Vecinas Street Improvements	Measure R	17,640	233,000	5,000	-
	Total Las Vecinas Street Improvements		**$ 17,640**	**$ 700,000**	**$ 15,000**	**$ -**
283-5603	Skatepark Boundary	Measure A	$ 71,323	$ -	$ -	$ -
	Total Skatepark Boundary		**$ 71,323**	**$ -**	**$ -**	**$ -**

CIP by Projects
Fiscal Year 2023-2024

Acct. No.	Project Title	Fund	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
280-5604	Park Playground	State Grant	$ -	$ 125,000	$ -	$ -
	Total Park Playground		**$ -**	**$ 125,000**	**$ -**	**$ -**
280-5605	Park Fitness Court	State Grant	$ 224,076	$ 100,000	$ -	$ -
	Total Park Fitness Court		**$ 224,076**	**$ 100,000**	**$ -**	**$ -**
280-5606	Park and Rec Grant	State Grant	$ 2,705,807	$ 3,653,100	$ 3,408,500	$ 332,900
	Total Park and Rec Grant		**$ 2,705,807**	**$ 3,653,100**	**$ 3,408,500**	**$ 332,900**
280-5607	RMC Grant	State Grant	$ 1,248,918	$ 1,026,500	$ 27,600	$ -
	Total RMC Grant		**$ 1,248,918**	**$ 1,026,500**	**$ 27,600**	**$ -**
400-5608	Energy Efficiency Project	Capital Proj.	$ 2,438,880	$ 607,100	$ 1,272,700	$ -
	Total Energy Efficiency Project		**$ 2,438,880**	**$ 607,100**	**$ 1,272,700**	**$ -**
263-5609	Council Chamber Renovation	ARPA	$ -	$ 1,000,000	$ 90,000	$ -
	Total Council Chamber Renovation		**$ -**	**$ 1,000,000**	**$ 90,000**	**$ -**
263-5610	Nature Park Renovation	ARPA	$ -	$ -	$ 100,000	$ -
	Total Nature Park Renovation		**$ -**	**$ -**	**$ 100,000**	**$ -**
400-5611	Old Valley Parcel Purchase	Capital Proj.	$ -	$ -	$ 525,000	$ -
	Total Old Valley Parcel Purchase		**$ -**	**$ -**	**$ 525,000**	**$ -**
203-5612	High Vis Crosswalk-Old Valley/First	Measure M	$ -	$ -	$ -	$ 85,000
	Total High Vis Crosswalk-Old Valley/First		**$ -**	**$ -**	**$ -**	**$ 85,000**
203-5613	HAWK Signal-Hacienda/Pritchard	Measure M	$ -	$ -	$ -	$ 305,000
	Total HAWK Signal-Hacienda/Pritchard		**$ -**	**$ -**	**$ -**	**$ 305,000**
	GRAND TOTAL		**$ 13,736,607**	**$ 14,104,400**	**$ 7,436,200**	**$ 7,322,600**

CIP by Fund
Fiscal Year 2023-2024

Acct. No.	Project Title	Fund	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
100-5585	Skateboard Park	General Fund	$ 82,908	$ 90,000	$ 25,300	$ -
100-5596	Park Improvements	General Fund	381,265	550,000	263,000	-
	Total General Fund		**$ 464,173**	**$ 640,000**	**$ 288,300**	**$ -**
200-5514	ADA Transition Plan Implementation	Gas Tax	$ -	$ 20,000	$ -	$ 20,000
	Total Gas Tax		**$ -**	**$ 20,000**	**$ -**	**$ 20,000**
202-5598	Local Streets Pavement Resurfacing	RMRA/SB1	$ 205,944	$ 1,000,000	$ -	$ 2,968,000
202-5602	Las Vecinas Street Improvements	RMRA/SB1	-	234,000	5,000	-
	Total RMRA/SB1		**$ 205,944**	**$ 1,234,000**	**$ 5,000**	**$ 2,968,000**
203-5586	Crosswalk Enhancements (8 locations)	Measure M	$ 3,237	$ 307,300	$ 1,000	$ 307,300
203-5590	Concrete Repairs - Various Locations	Measure M	5,935	150,000	150,000	-
203-5592	Street Bollards - Downtown	Measure M	-	45,000	-	-
203-5598	Local Streets Pavement Resurfacing	Measure M	-	-	-	225,000
203-5601	Unruh Wall-Amar to Flynn	Measure M	27,213	137,000	137,000	-
203-5602	Las Vecinas Street Improvements	Measure M	-	233,000	5,000	-
203-5612	High Vis Crosswalk-Old Valley/First	Measure M	-	-	-	85,000
203-5613	HAWK Signal-Hacienda/Pritchard	Measure M	-	-	-	305,000
	Total Measure M		**$ 36,385**	**$ 872,300**	**$ 293,000**	**$ 922,300**
205-5586	Crosswalk Enhancements (8 locations)	Measure R	$ -	$ 190,300	$ -	$ 190,300
205-5598	Local Streets Pavement Resurfacing	Measure R	-	-	-	214,000
205-5601	Unruh Wall-Amar to Flynn	Measure R	-	375,400	386,200	-
205-5602	Las Vecinas Street Improvements	Measure R	17,640	233,000	5,000	-
	Total Measure R		**$ 17,640**	**$ 798,700**	**$ 391,200**	**$ 404,300**
210-5547	Bus Shelter Replacement/Refurbishment	Prop A	$ 9,101	$ 401,200	$ 450,000	$ -
	Total Prop A		**$ 9,101**	**$ 401,200**	**$ 450,000**	**$ -**
215-5518	Parkway Arterial Improvements - Amar/ Elliot	Prop C	$ 18,387	$ -	$ -	$ -
215-5587	Major Street Resurfacing	Prop C	-	1,000,000	118,900	-
215-5598	Local Streets Pavement Resurfacing	Prop C	-	-	-	1,052,900
	Total Prop C		**$ 18,387**	**$ 1,000,000**	**$ 118,900**	**$ 1,052,900**

CIP by Fund
Fiscal Year 2023-2024

Acct. No.	Project Title	Fund	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
220-5588	Safe Routes to School Master Plan	TDA	$ 40,000	$ 20,000	$ 20,000	$ -
220-5590	Concrete Repairs - Various Locations	TDA	-	-	70,000	-
	Total TDA		**$ 40,000**	**$ 20,000**	**$ 90,000**	**$ -**
230-5586	Crosswalk Enhancements (8 locations)	HSIP	$ -	$ 786,000	$ 80,000	$ 706,000
	Total HSIP		**$ -**	**$ 786,000**	**$ 80,000**	**$ 706,000**
263-5599	Park Service Road	ARPA	$ 432,421	$ -	$ -	$ -
263-5609	Council Chamber Renovation	ARPA	-	1,000,000	90,000	-
263-5610	Nature Park Renovation	ARPA	-	-	100,000	-
	Total ARPA		**$ 432,421**	**$ 1,000,000**	**$ 190,000**	**$ -**
275-5591	Community Center LED Sign Replacement	PEG Access Fund	$ 40,472	$ -	$ -	$ -
	Total PEG Access Fund		**$ 40,472**	**$ -**	**$ -**	**$ -**
280-5547	Bus Shelter Replacement/Refurbishment	State Grant	$ -	$ 40,000	$ 40,000	$ -
280-5585	Skateboard Park	State Grant	192,813	102,000	-	-
280-5599	Park Service Road	State Grant	21,120	-	-	-
280-5604	Park Playground	State Grant	-	125,000	-	-
280-5605	Park Fitness Court	State Grant	224,076	100,000	-	-
280-5606	Park and Rec Grant	State Grant	2,705,807	3,653,100	3,408,500	332,900
280-5607	RMC Grant	State Grant	1,248,918	1,026,500	27,600	-
	Total State Grant		**$ 4,392,734**	**$ 5,046,600**	**$ 3,476,100**	**$ 332,900**
283-5600	Soccer Field	Measure A	$ 401,951	$ -	$ -	$ -
283-5603	Skatepark Boundary	Measure A	71,323	-	-	-
	Total Measure A		**$ 473,274**	**$ -**	**$ -**	**$ -**
284-5599	Park Service Road	Measure W	$ 388,628	$ -	$ -	$ -
	Total Measure W		**$ 388,628**	**$ -**	**$ -**	**$ -**
400-5608	Energy Efficiency Project	Capital Proj.	$ 2,438,880	$ 607,100	$ 1,272,700	$ -
400-5611	Old Valley Parcel Purchase	Capital Proj.	-	-	525,000	-
	Total Capital Proj.		**$ 2,438,880**	**$ 607,100**	**$ 1,797,700**	**$ -**

CIP by Fund
Fiscal Year 2023-2024

Acct. No.	Project Title	Fund	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
405-5598	Local Streets Pavement Resurfacing	2019A Cap. Proj.	$ 2,385,118	$ 1,065,300	$ 128,000	$ 683,000
	Total 2019A Cap. Proj.		**$ 2,385,118**	**$ 1,065,300**	**$ 128,000**	**$ 683,000**
410-5598	Local Streets Pavement Resurfacing	2019B Cap. Proj.	$ 2,381,002	$ 613,200	$ 128,000	$ 233,200
	Total 2019B Cap. Proj.		**$ 2,381,002**	**$ 613,200**	**$ 128,000**	**$ 233,200**
500-5595	Sewer & Park Improvements (Westside)	Sewer	$ 12,448	$ -	$ -	$ -
	Total Sewer		**$ 12,448**	**$ -**	**$ -**	**$ -**
	GRAND TOTAL		**$ 13,736,607**	**$ 14,104,400**	**$ 7,436,200**	**$ 7,322,600**

Summary of Capital Improvement Projects
Fiscal Year 2023-2024 Funding Sources

Acct. No.	Project Title	FY 2021-2022 Actual	FY 2022-2023 Adopted Budget	FY 2022-2023 Estimated	FY 2023-2024 Adopted Budget
100	General Fund	$ 464,173	$ 640,000	$ 288,300	$ -
200	Gas Tax	-	20,000	-	20,000
202	RMRA/SB1	205,944	1,234,000	5,000	2,968,000
203	Measure M	36,385	872,300	293,000	922,300
205	Measure R	17,640	798,700	391,200	404,300
210	Prop A	9,101	401,200	450,000	-
215	Prop C	18,387	1,000,000	118,900	1,052,900
220	TDA	40,000	20,000	90,000	-
230	HSIP	-	786,000	80,000	706,000
263	ARPA	432,421	1,000,000	190,000	-
275	PEG Access Fund	40,472	-	-	-
280	State Grant	4,392,734	5,046,600	3,476,100	332,900
283	Measure A	473,274	-	-	-
284	Measure W	388,628	-	-	-
400	Capital Proj.	2,438,880	607,100	1,797,700	-
405	2019A Cap. Proj.	2,385,118	1,065,300	128,000	683,000
410	2019B Cap. Proj.	2,381,002	613,200	128,000	233,200
500	Sewer	12,448	-	-	-
	Total Funding Sources	**$ 13,736,607**	**$ 14,104,400**	**$ 7,436,200**	**$ 7,322,600**

ADA Transition Plan Implementation

Category	Fund	Project Code
Streets/Road Repair	200	5514

Priority

☑ Preventative / Proactive	☐ Replacement/Refurbishment	☐ New Facility



Description

Completion of miscellaneous items identified in the City's updated Self Evaluation and Transition Plan.

Project Timeline

Design	Fall 2023
Construction	Ongoing

Justification

Development and implementation of a plan for compliance with Americans with Disabilities Act (ADA) standards for handicapped accessibility of streets, sidewalks, curbs, and gutters.

Funding Detail

Funding Source	FY23-24 Budget Year 1 (tot)	FY24-25 Year 2 (tot)	FY25-26 Year 3 (tot)	FY26-27 Year 4 (tot)	FY27-28 Year 5 (tot)	TOTAL 5-Year (tot)
200 - Gas Tax	**$ 20,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 20,000**
Totals	**$ 20,000**	**$ -**	$ -	**$ -**	**$ -**	**$ 20,000**

Crosswalk Enhancements (8 locations)

Category	Funds	Project Code
Streets/Road Repair	203|205|230	5586

Priority

☑ Preventative / Proactive	☐ Replacement/Refurbishment	☐ New Facility



Description

Design and construction of safety enhancements for crosswalk intersections near school facilities.

Project Timeline

Design	Spring 2023
Construction	Fall 2023

Justification

Crosswalk safety improvements at the following 8 locations near schools in the City: Central Ave. & Albert St., Glendora Ave. & Sierra Vista Ct., Loukelton St. & Del Valle Ave., Main St. & 5th St., Main St. & Bluebonnet St., Orange Ave. & Homeward St., Unruh Ave. & Giordano St., Workman St. & 1st St.

Funding Detail

Funding Source	FY23-24 Budget Year 1 (tot)	FY24-25 Year 2 (tot)	FY25-26 Year 3 (tot)	FY26-27 Year 4 (tot)	FY27-28 Year 5 (tot)	TOTAL 5-Year (tot)
203 - Measure M	$ 307,300	$ -	$ -	$ -	$ -	$ 307,300
205 - Measure R	$ 190,300	$ -	$ -	$ -	$ -	$ 190,300
230 - HSIP	$ 706,000	$ -	$ -	$ -	$ -	$ 706,000
Totals	$ 1,203,600	$ -	$ -	$ -	$ -	$ 1,203,600

Local Streets Pavement Resurfacing

Category	Funds	Project Code
Streets/Road Repair	202|203|205|215|405|410	5598

Priority

☐ Preventative / Proactive	☑ Replacement/Refurbishment	☐ New Facility



Description

Resurfacing of local residential streets identified as being in poor condition. Techniques include cold milling existing asphalt and applying new rubberized asphalt to the street, along with curb and gutter repairs.

Project Timeline

Design	Spring 2023
Construction	Summer 2023

Justification

Existing streets are original construction, and have not been replaced in decades. This creates safety hazards for users.

Funding Detail

Funding Source	FY23-24 Budget Year 1 (tot)	FY24-25 Year 2 (tot)	FY25-26 Year 3 (tot)	FY26-27 Year 4 (tot)	FY27-28 Year 5 (tot)	TOTAL 5-Year (tot)
202 - RMRA/SB1	$ 2,968,000	$ -	$ -	$ -	$ -	$ 2,968,000
203 - Measure M	$ 225,000	$ -	$ -	$ -	$ -	$ 225,000
205 - Measure R	$ 214,000	$ -	$ -	$ -	$ -	$ 214,000
215 - Prop C	$ 1,052,900	$ -	$ -	$ -	$ -	$ 1,052,900
405 - 2019A Cap. Proj.	$ 683,000	$ -	$ -	$ -	$ -	$ 683,000
410 - 2019B Cap. Proj.	$ 233,200	$ -	$ -	$ -	$ -	$ 233,200
Totals	$ 5,376,100	$ -	$ -	$ -	$ -	$ 5,376,100

Park and Rec Grant

Category	Fund	Project Code
Park Projects	280	5606

Priority

☐ Preventative / Proactive	☑ Replacement/Refurbishment	☐ New Facility



Description

Completion of the Park Master Plan, including upgrades to athletic and recreational facilities at La Puente Park.

Project Timeline

Design	Spring 2023
Construction	Summer-Fall of 2023

Justification

The FY 2024 budget for this project is intended to finish the final elements of the Park Master Plan improvements and wind down any remaining state grant funds.

Funding Detail

Funding Source	FY23-24 Budget Year 1 (tot)	FY24-25 Year 2 (tot)	FY25-26 Year 3 (tot)	FY26-27 Year 4 (tot)	FY27-28 Year 5 (tot)	TOTAL 5-Year (tot)
280 - State Grant	**$ 332,900**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 332,900**
Totals	**$ 332,900**	**$ -**	$ -	**$ -**	**$ -**	**$ 332,900**

High Vis Crosswalk-Old Valley/First

Category	Fund	Project Code
Streets/Road Repair	203	5612

Priority

☑ Preventative / Proactive ☐ Replacement/Refurbishment ☐ New Facility



Description

Pedestrian safety enhancements including high visibility pavement markings and installation of a Rectangular Rapid Flashing Beacon (RRFB).

Project Timeline

Design	Spring 2023
Construction	Fall 2023

Justification

Improvement to pedestrian safety at an intersection that has been identified as high-risk.

Funding Detail

Funding Source	FY23-24 Budget Year 1 (tot)	FY24-25 Year 2 (tot)	FY25-26 Year 3 (tot)	FY26-27 Year 4 (tot)	FY27-28 Year 5 (tot)	TOTAL 5-Year (tot)
203 - Measure M	**$ 85,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 85,000**
Totals	**$ 85,000**	**$ -**	$ -	**$ -**	**$ -**	**$ 85,000**

HAWK Signal-Hacienda/Pritchard

Category	Fund	Project Code
Streets/Road Repair	203	5613

Priority

☑ Preventative / Proactive	☐ Replacement/Refurbishment	☐ New Facility



Description

Construction of a high intensity activated crosswalk beacon allowing for safe pedestrian traffic crossing Hacienda Blvd. near La Puente Park.

Project Timeline

Design	Spring 2023
Construction	Fall 2023

Justification

With the completion of the La Puente Park Master Plan there has been an increase in pedestrian crossing activity on Hacienda Blvd. for those utilizing the new park facilities. This project will provide for greater pedestrian safety.

Funding Detail

Funding Source	FY23-24 Budget Year 1 (tot)	FY24-25 Year 2 (tot)	FY25-26 Year 3 (tot)	FY26-27 Year 4 (tot)	FY27-28 Year 5 (tot)	TOTAL 5-Year (tot)
203 - Measure M	**$ 305,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 305,000**
Totals	**$ 305,000**	**$ -**	$ -	**$ -**	**$ -**	**$ 305,000**



DESCRIPTION OF FUNDS

Annual Budget 2024

Description of Funds
Fiscal Year 2023-2024

The fund types used by the City are as follows:

Governmental Funds

General Fund accounts for the revenues and expenditures used to carry out basic governmental functions of the City such as general government, public safety, public works, community development, and recreation services. Revenue is recorded by source (e.g., property taxes, licenses and permits, intergovernmental, charges for service, and fines and forfeitures). General Fund expenditures include the day-to-day operating expenditures, equipment, and capital improvement costs that are not paid through other funds. They are recorded by major functional classification and operating departments. This fund accounts for all financial transactions that are not properly accounted for in another fund. The General Fund utilizes the modified accrual basis of accounting.

Special Revenue Funds account for the revenues derived from specific revenue sources, which are usually required by law or administrative regulation to be accounted for in separate funds. The Special Revenues Funds are restricted to expenditures for specified purposes. Special Revenue Funds utilize the modified accrual basis of accounting.

- **Gas Tax Fund** accounts for gasoline taxes received by the City. These funds are apportioned under the Streets and Highways Code, Sections 2103, 2105, 2106, 2107, and 2107.5 of the State of California. These funds are earmarked for street maintenance, rehabilitation, or improvement of public streets.
- **RMRA (SB1) Funds** accounts for gasoline taxes received by the City. These funds are apportioned under the Streets and Highways Code Section 2032 (h) of the State of California. These funds are earmarked for basic road maintenance, rehabilitation, and critical safety projects on the local streets and roads system.
- **Measure M Fund** accounts for the new one half-cent (.5%) sales tax that was approved by Los Angeles County voters in November 2016. Measure M will increase to 1% on July 1, 2039 when Measure R expires. Proceeds from the sales tax are to be used for street and transportation projects.
- **Measure R Fund** accounts for a one half-cent (.5%) sales tax for Los Angeles County approved by voters in 2008. Measure R funds are to be used to finance new transportation projects and programs. Measure R is set to expire in 2039.
- **Prop A Transportation Fun**d reflects the financial activity related to the City's share of Los Angeles County Proposition A Local Return sales tax dollars. This one cent (1%) sales tax was approved by voters in 1980. Expenditures related to fixed route and paratransit services, transportation demand management, transportation systems management and fare subsidy programs are examples of eligible uses of Proposition A Local Return Funds.
- **Prop C Transportation Fund** accounts for the City's share of the Los Angeles County Proposition C Local Return sales tax dollars. This one-half cent (.5%) sales tax was approved by voters in 1990. These funds can be used for congestion management programs, bikeways and bike lanes, street improvements supporting public transit service and pavement management system projects.
- **Local Transportation Fund** accounts for Transportation Development Act Article 3 Funds received from Los Angeles County. TDA funds are allocated annually on a per capita basis. These funds are to be used for activities relating to pedestrian and bicycle projects.
- **Highway Safety Improvement Program (HSIP) Fund** accounts for grants received from the Department of Transportation for specific capital improvement projects. These funds are to be used on transportation projects that improve the safety of its users.
- **Safe Routes to School (SR2S)** accounts for grants received from the Department of Transportation. These funds are intended to fund projects that improve safety and efforts that promote walking and bicycling within a collaborative community framework.
- **Supplemental Law Enforcement Fund** - State COPS Fund accounts for funds received from the State of California under AB 3229 for the purpose of the Citizens Option for Public Safety (COPS) program. These funds are used for front-line law enforcement services.
- **Edward Byrne Memorial Justice Assistance (JAG) Grant** accounts for grants received from the United States Department of Justice for the purpose of reducing crime and improving public safety.

- **Office of Traffic Safety Fund** accounts for fees collected for the impoundment of vehicles at a La Puente Traffic Offender Program (LAPTOP) check point.
- **Asset Seizure Fund** accounts for the revenue received from asset forfeiture fines. This fund is used to support law enforcement.
- **Community Development Block Grant Fund** accounts for funds received from the Department of Housing and Urban Development (HUD). The funds are used to revitalize neighborhoods through housing rehabilitation, expand affordable housing and economic opportunities, and improve community facilities and services, primarily to benefit low and moderate income families.
- **Cal Home Grant Fund** accounts for the costs for the housing rehab construction loan program.
- **Air Quality Management District Fund** accounts for clean air fees collected by the State and distributed by the Southern California Air Quality Management District to cities for clean air project expenditures. This fund is used to fund programs to reduce air pollution from mobile sources such as cars, trucks, and buses.
- **PEG Access Cable Fund** accounts for funds received from cable television providers as part of the franchise fees to develop public, educational, and governmental access to cable television.
- **Miscellaneous Grants Fund** accounts for smaller state and local grants that do not fit into other special revenue funds. Examples of grants in this category are the Foothill Transit grant and Cal-Recycle grants.
- **Measure A – Safe Parks Fund** accounts for the new annual parcel tax of 1.5 cents per square foot of development. Proceeds from the parcel tax will go to help protect and maintain our neighborhood parks.
- **Measure W Fund** - funding for storm water system maintenance and construction from LA County.
- **Lighting & Landscape Maintenance District Fund** – The City acquired Lighting Maintenance District 1744 from the County of Los Angeles on July 1, 2017. Additionally, with the assistance of the local legislature, a bill was passed reconstructing the District from a 1911 Act to a 1972 Act district. This fund accounts for tax revenues received and the associated district expenditures.
- **Housing Fund** accounts for revenue received and expenditures made for affordable housing. The primary sources of revenue are from loan repayments generated from the use of the former Community Development Commission's Low and Moderate Income Housing Fund.
- **American Rescue Plan Act Fund** is a one-time federal funding source encouraging economic growth and community development post COVID-19.

Debt Service Funds are used to separately account for principal and interest payments due from bond issuances. They are funded using a transfer-in from the fund responsible for payment. The debt service fund then uses these proceeds to pay the bond trustee. Debt Service Funds utilize the modified accrual basis of accounting.

- **Series 2019A Debt Service Fund** administers principal and interest payments for 2019A (Measure M) bonds.
- **Series 2019B Debt Service Fund** administers principal and interest payments for 2019B (Measure R) bonds.

Capital Projects Funds are used to provide funding sources for CIP projects, including design and construction. They utilize the modified accrual basis of accounting.

- **Series 2019A Capital Project Fund** provides for City-wide street pavement improvement projects.
- **Series 2019B Capital Project Fund** provides for City-wide street pavement improvement projects.

Proprietary Funds

Enterprise Funds account for the sale of goods and services to the public for a fee. Their proceeds can only be expended for related purposes. Enterprise Funds utilize the full accrual basis of accounting for financial reporting.

- Sewer Construction & Maintenance Fund accounts for the sewer service charge exclusively funding the operation, maintenance, capital costs and debt service payments of the City's sewer system. An ordinance was adopted on August 8th, 2006 to collect sewer service fees on parcels within the City. The annual amount charged for sewer service to each parcel is based on flow and strength studies prepared by Los Angeles County Sanitation District which determines the hydraulic loading and strength characteristics of each customer class. Sewer rate fees have remained the same since the adoption of this fee. On March 10, 2009, the City Council adopted Resolution No. 09-4784, pursuant to Section 5853 of the Streets and Highways Code, to withdraw from the Consolidated Sewer Maintenance District of the County of Los Angeles ("CSMD") and undertake the operation and maintenance of the City's sewer system beginning July 1, 2010.

Internal Service Funds are used to account for equipment management and information technology (IT) services, performed internally by the department for the user departments as well as vehicle maintenance and replacement. Other than the interest earned on investments, it is basically a chargeback to various departments based on the actual usage and costs associated with vehicle and equipment services and I.T. related costs. Internal Service Funds utilize the full accrual basis of accounting for financial reporting.

- **Equipment Maintenance & Replacement Fund** accounts for costs for IT services include the citywide computer network and accounting software support. Costs of equipment and services used are accumulated in this fund and proportionately charged back to departments based on the number of computers within each department.
- **Vehicle Maintenance & Replacement Fund** accumulates resources to fund the maintenance, operations and replacement of City licensed vehicles and motorized equipment.

Fiduciary Funds

- **Successor Agency Fund** is utilized for the purpose of winding down the affairs of the former La Puente Community Redevelopment Agency. Fiduciary Funds utilize the full accrual basis of accounting for financial reporting.


THE CITY OF
La Puente
"WHERE THE PAST MEETS THE FUTURE"



DEBT SUMMARY

Annual Budget 2024

Debt Summary
Fiscal Year 2023-2024

Legal Debt Limit

The City has a legal debt limit of approximately $384 million calculated pursuant to state law. $15 million of the City's debt portfolio is currently subject to this limitation, specifically the 2020A Pension Obligation Bonds and the 2022A Certificates of Participation, which are general obligation debt. This indicates that the City is only utilizing 4.00% of its legal debt capacity. All other debt is secured by special revenue sources or uses lease financing.

The following table provides a summary of the City's total debt position, as well as the impact of debt service on the Fiscal Year 2023-2024 operating budget. In total, the City will spend $2.21 million, or almost 5.50% of its operating budget on debt service in Fiscal Year 2023-2024.

Debt Description	Fund	Debt Outstanding	Final Payment Due	FY 2023-2024 Principal Expense	FY 2023-2024 Interest Expense	FY 2023-2024 Total Expense
2016 Sewer Revenue Refunding Bonds	Sewer Fund	$ 9,186,394	FY 37-38	$ 375,000	$ 198,700	$ 573,700
2014A Tax Allocation Refunding Bonds	Successor Agency	4,134,167	FY 37-38	135,000	120,800	255,800
City of Industry Loan	Measure R Fund	1,332,175	FY 46-47	49,200	4,100	53,300
Series 2019A Tax Revenue Bonds	Measure M Fund	4,456,763	FY 38-39	155,000	106,800	261,800
Series 2019B Tax Revenue Bonds	Measure R Fund	3,960,875	FY 38-39	140,000	95,000	235,000
Series 2020A Pension Obligation Bonds	General Fund	10,260,327	FY 36-37	374,900	231,900	606,800
Series 2022A Cert. of Participation (COPS)	General Fund	4,669,845	FY 39-40	140,000	84,200	224,200
TOTALS		**$ 38,000,546**		**$ 1,369,100**	**$ 841,500**	**$ 2,210,600**


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GLOSSARY

Annual Budget 2024

Glossary
Fiscal Year 2023-2024

The La Puente Budget Document contains a number of terms used in a manner unique to public finance. These terms are explained in the following glossary.

ACCOUNTABILITY. The state of being obliged to explain one's actions, to justify what one does. Accountability requires governments to answer to the citizenry, to justify the raising of public resources and the purposes for which they are used.

ACCOUNTING SYSTEM. The methods and records established to identify, assemble, analyze, classify, record and report a government's transactions and to maintain accountability for the related assets and liabilities.

ACTIVITY. A specific and distinguishable service performed by one or more organizational components of a government to accomplish a function for which the government is responsible (e.g., legislative/legal, administration, city clerk, finance, human resources, general, and insurance/surety are activities within the general government function).

ACTIVITY CLASSIFICATION. Expenditure classification according to the specific type of activity performed by one of more organizational units.

ANNUAL FINANCIAL REPORT. A financial report applicable to a single fiscal year.

APPROPRIATION. A legal authorization granted by a legislative body or the City Council to make expenditures and to incur obligations for specific purposes. An appropriation usually is limited in amount and time it may be expended.

APPROPRIATION/BUDGET RESOLUTION. A resolution through which appropriations are given legal effect.

ASSESSED VALUATION. A dollar value placed on real estate or other property by the County as a basis for levying property taxes.

ASSET. An economic resource or probable future economic benefit obtained or controlled by a particular entity as a result of past transactions or events.

AUDIT. A review of the City's accounts by an independent auditing firm to substantiate fiscal year-end balances and assure compliance with generally accepted standards for financial accounting and reporting.

BASIS OF ACCOUNTING. Methodology determining the timing in which revenues, expenditures, expenses, and transfers — and the related assets and liabilities-- are recognized and reported in financial statements. Accrual basis refers to recording revenue when earned and expenses when incurred. Modified accrual basis, used in governmental funds, does not recognize capital assets, depreciation, or long term liabilities.

BUDGET. A plan of financial operation listing an estimate of proposed expenditures and the proposed means of financing them for a particular time period. Used without any modifier, the term usually indicates a financial plan for a single fiscal year. The term "budget" is used in two senses in practice. Sometimes it designates the financial plan presented to the appropriating governing body for adoption, and sometimes, the plan finally approved by that body. The budget is "proposed" until it has been approved by the City Council at which time it is "adopted".

BUDGETARY COMPARISONS. Statements or schedules presenting comparisons between approved budgetary amounts (as amended) and actual results of operation on the budgetary basis.

BUDGETARY CONTROL. The control of management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

BUDGET DOCUMENT. The instrument used by the budget-making authority to present a comprehensive financial program to the appropriating governing body. The budget document usually consists of three parts. The first part contains a message from the budget-making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the past years' actual revenues, expenditures and other data used in making the estimates. The third part is composed of drafts of the appropriation, revenue and borrowing measures necessary.

BUDGET-GAAP BASIS DIFFERENCES. Differences arising from the use of a basis of accounting for budgetary purposes that differ from the basis of accounting applicable to the fund type when reporting on operations in conformity with GAAP. For example, a cash-basis budget would produce a budget-GAAP basis difference.

BUDGET MESSAGE. A general discussion of the proposed budget as presented in writing by the budget-making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of government's experience during the past period and its financial status at the time of the message and recommendations regarding the financial policy for the coming period.

CAPITAL IMPROVEMENT BUDGET. A plan of proposed capital improvements to be implemented over a period of years and the means of financing them.

CAPITAL EXPENDITURES. Expenditures resulting in the acquisition of or addition to the government's general fixed assets. Capital assets have a purchase value of over $5,000 and a useful life of over 2 years per City policy,

CONTINUING APPROPRIATION. An appropriation that once established is automatically renewed without further legislative action, period after period, until altered or revoked. The term should not be confused with intermediate appropriations.

DEBT. An obligation resulting from the borrowing of money or from the purchase of goods and services. Debts of governments include bonds, time warrants and notes.

DEBT PROCEEDS. The difference between the face amount of debt and the issuance discount or the sum of the face amount and the issuance premium. Debt proceeds differ from cash receipts to the extent issuance costs, such as underwriters' fees, are withheld by the underwriter.

DEFERRED MAINTENANCE. The act of not performing (deferring) maintenance at the time it should have been, or was scheduled to be, performed. Maintenance in this context means more than routine preventive maintenance and repairs. It also includes replacement of parts, periodic road resurfacing and other activities needed to maintain the fixed asset at its original contemplated serviceability for its original estimated life.

DEFERRED REVENUE. Amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, amounts that are measurable but not available are one example of deferred revenue.

DEFICIT. (1) The excess of the liabilities of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period or, in the case of proprietary funds, the excess of expenses over revenues during an accounting period.

DEPRECIATION. (1) Expiration in the service life of fixed assets, other than wasting assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy and obsolescence. (2) The portion of the cost of a fixed asset, other than a wasting asset, charged as an expense during a particular period. In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process, the entire cost of the asset is ultimately charged off as an expense.

ENCUMBRANCES. Commitments related to unperformed contracts for goods or services. Used in budgeting, encumbrances are not GAAP expenditures or liabilities, but represent the estimated amount of expenditures ultimately to result if unperformed contracts in process are completed.

ENTERPRISE FUND. A fund established to account for operations financed and operated in a manner similar to private business enterprise (e.g. sewer maintenance system). In this case, the governing body intends that cost (i.e., expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

EXPENDITURES. Decreases in net financial resources. Expenditures include operating expenses requiring the present or future use of net current assets, debt service and capital outlays, and intergovernmental grants, entitlements and shared revenues.

EXPENSES. Outflows or other using up of assets or incurrences of liabilities (or a combination of both) from delivering or producing goods, rendering services or carrying out other activities that constitute the entity's ongoing major or central operations.

FINANCIAL RESOURCES. Cash and other assets that, in the normal course of operations, will become cash.

FISCAL YEAR. A 12-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

FRANCHISE. A special privilege granted by a government permitting the continued use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

FUNCTION. A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g., City Council, City Clerk, administration, planning/zoning, transit, public works).

FUNCTIONAL CLASSIFICATION. Expenditure classification according to the principal purposes for which expenditures are made (e.g. public safety).

FUND. A fiscal and accounting entity with a self-balancing set of accounts in which cash and other financial resources, all related liabilities and residual equities, or balances, and changes therein, are recorded and segregated to carry on specific activities or attain certain objectives in accordance with special regulations, restrictions or limitations.

FUND BALANCE. The difference between fund assets and fund liabilities of a fund. Fund Balance is increased by revenues and decreased by expenditures.

FUND TYPE. Any one of seven categories into which all funds are classified in governmental accounting. The seven fund types are: general, special revenue, debt service, capital projects, enterprise, internal service, and trust and agency.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP). Uniform minimum standards and guidelines for financial accounting and reporting. They govern the form and content of the financial statements of an entity. GAAP encompasses the conventions, rules and procedures necessary to define accepted accounting practice at a particular time. They include not only broad guidelines of general application, but also detailed practices and procedures. GAAP provides a standard by which to measure financial presentations.

GOVERNMENTAL FUND TYPES. Funds used to account for the acquisition, use and balances of expendable financial resources and the related current liabilities—except those accounted for in proprietary funds and fiduciary funds. In essence, these funds are accounting segregation of financial resources. Expendable assets are assigned to a particular governmental fund type according to the purposes for which they may or must be used. Current liabilities are assigned to the fund type from which they are to be paid. The difference between the assets and liabilities of governmental fund types is referred to as fund balance. The measurement focus in these fund types is on the determination of financial position and changes in financial position (sources, uses and balances of financial resources), rather than on net income determination. The statement of revenues, expenditures and changes in fund balance is the primary governmental fund type operating statement. It may be supported or supplemented by more detailed schedules of revenues, expenditures, transfers and other changes in fund balance. Under current GAAP, there are four governmental fund types: general, special revenue, debt service and capital projects.

GOVERNMENTAL-TYPE ACTIVITIES. Those activities of a government that are carried out primarily to provide services to citizens and that are financed primarily through taxes and intergovernmental grants.

GRANTS. Contributions or gifts of cash or other assets from another government to be used or expended for a specified purpose, activity or facility.

INFRASTRUCTURE ASSETS. Public domain fixed assets such as roads, bridges, curbs and gutters, streets and sidewalks, drainage systems, lighting systems and similar assets that are immovable and of value only to the government unit.

INTERFUND TRANSACTIONS. Transactions between funds of the same government reporting entity. They include (1) quasi-external transactions, (2) reimbursement, (3) residual equity transfers, (4) operating transfers and (5) inter fund loans.

INTERFUND TRANSFERS. All inter-fund transactions except loans, quasi-external transactions and reimbursements. Transfers can be classified as belonging to one of two major categories: residual equity transfers or operating transfers.

INTERGOVERNMENTAL REVENUE. Revenues received from other governments in the form of grants, entitlements, shared revenues or payments in lieu of taxes.

INTERNAL SERVICE FUND. A fund used to account for the financing of goods or services provided by one department or agency to other department or agencies of a government or to other governments, on a cost reimbursement basis.

LEVY. (1) (Verb) To impose taxes, special assessments or service charges for the support of government activities. (2) (Noun) The total amount of taxes, special assessments or service charges imposed by a government.

MEASUREMENT FOCUS. The accounting convention that determines (1) which assets and which liabilities are included on a government's balance sheet and where they are reported there, and (2) whether an operating statement presents information on the flow of financial resources (revenues and expenditures) or information on the flow of economic resources (revenues and expenses).

NET INCOME. Proprietary fund excess of operating revenues, non-operating revenues, and operating transfers in over operating expenses, non-operating expense and operating transfers out.

NON OPERATING EXPENSES. Proprietary fund expenses not directly related to the fund's primary activities (e.g., interest).

NON OPERATING REVENUES. Proprietary fund revenues incidental to or byproducts of, the fund's primary activities.

OBJECT. As used in expenditure classification, applies to the article purchased or the service obtained, rather than to the purpose for which the article or service was purchased or obtained (e.g. personal services, contractual services, material and supplies).

OPERATING BUDGET. Plans of current expenditures and the proposed means of financing them. The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled. The use of annual operating budgets is usually required by law. Even when not required by law, however, annual operating budgets are essential to sound financial management and should be adopted by every government.

OPERATING EXPENSES. Proprietary fund expenses related directly to the fund's primary activities.

OPERATING GRANTS. Grants that are restricted by the grantor to operating purposes or that may be used for either capital or operating purposes at the discretion of the grantee.

OPERATING TRANSFERS. All inter fund transfers other than residual equity transfers (e.g. legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended).

ORDINANCE. A formal legislative enactment by the governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. Revenue-raising measures, such as the imposition of taxes, special assessments and service charges, universally require ordinances.

OTHER FINANCING SOURCES. Governmental fund general long-term debt proceeds, amounts equal to the present value of minimum lease payments arising from capital leases, proceeds from the sale of general fixed assets, and operating transfers in. Such amounts are classified separately from revenues on the governmental operating statement.

OTHER FINANCING USES. Governmental fund operating transfers out and the amount of refunding bond proceeds deposited with the escrow agent. Such amounts are classified separately from expenditures on the governmental operating statement.

PAY-AS-YOU-GO BASIS. In the context of pension accounting and risk management, the failure to finance retirement obligations or anticipated losses on a current basis, using an acceptable actuarial funding method.

PREPAID ITEMS. Payment in advance of the receipt of goods and services in an exchange transaction. Prepaid items (e.g. prepaid rent and unexpired insurance premiums) differ from deferred charges (e.g. unamortized issuance costs) in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations.

REVENUES. (1) Increases in the net current assets of a governmental fund type from other than expenditure refunds and residual equity transfers. Also, general long-term debt proceeds and operating transfers in are classified as "other financing sources" rather than as revenues. (2) Increases in the net total assets of a proprietary fund type from other than expense refunds, capital contributions and residual equity transfers.

REVOLVING FUND. (1) An internal service fund. (2) An imprest account accounted for as an asset of a fund.

RISK MANAGEMENT. All the ways and means used to avoid accidental loss or to reduce its consequences if it does occur.

SELF-INSURANCE. A term often used to describe the retention by an entity of a risk of loss arising out of the ownership of property or from some other cause, instead of transferring that risk to an independent third party through the purchase of an insurance policy. It is sometimes accompanied by the setting aside of assets to fund any related losses. Because no insurance is involved, the term self-insurance is a misnomer.

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SERVICE ASSESSMENTS. Special assessment projects for operating activities that do not result in the purchases or construction of fixed assets. Often such service assessments are for services that are normally provided to the public as general government functions and that would otherwise be financed by the general fund or a special revenue fund. Those services include street lighting, street cleaning and snow plowing. Financing for these routine services typically comes from general revenues. However, when routine services are extended to property owners outside the normal service area of the government or are provided at a higher level or at more frequent intervals than that provided the general public, special assessments are sometimes levied.

SINGLE AUDIT. An audit performed in accordance with the Single Audit Act and Office of Management and Budget (OMB) Circular A-133, Audits of State and Local Governments. The Single Audit Act allows or requires governments (depending on the amount of federal assistance received) to have one audit performed to meet the needs of all federal grantor agencies.

SPECIAL ASSESSMENT. A compulsory levy made against certain properties to defray all or part of the cost of a specific capital improvement or service deemed to benefit primarily those properties.

SPECIAL ASSESSMENT ROLL. The official list showing the amount of special assessments levied against each property presumed to be benefited by an improvement or service.

SPECIAL REVENUE FUND. A fund used to account for the proceeds of specific revenue sources (other than expendable trust or major capital projects) that is legally restricted to expenditure for specified purposes.

TAXES. Compulsory charges levied by a government to finance services performed for the common benefit. This term does not include specific charges made against particular persons or property for current permanent benefits.

TRUST AND AGENCY FUND. Fund used to report resources held by the reporting government in a purely custodial capacity.

Glossary of Acronyms
Fiscal Year 2023-2024

ADA	Americans with Disabilities Act
AED	Automatic External Defibrillator
ALPR	Automated License Plate Reader
AQMD	Air Quality Management District
ARPA	American Rescue Plan Act
CalPERS	California Public Employees Retirement System
CIP	Capital Improvement Projects
CDBG	Community Development Block Grant
CDC	La Puente Community Development Commission
CERBT	California Employers Retiree Benefit Trust
COPS	Citizen's Option Public Safety grant
CSMD	Consolidated Sewer Maintenance District
DOC	Dental Optical Care Program
FICA	Federal Insurance Contributions Act
FPPC	Fair Political Practices Commission
FTE	Full Time Equivalent
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GIS	Geographic Information System
HES	Hazard Elimination Safety grant
HSIP	Highway Safety Improvement Program
HUD	Department of Housing and Urban Development
IT	Information Technology
JAG	Edward Byrne Memorial Justice Assistance Grant
MIS	Management Information System
MTA	Metropolitan Transportation Authority
MVLF	Motor Vehicle License Fees
NPDES	National Pollutant Discharge Elimination System
OPEB	Other Post-Employment Benefits
ROPS	Recognized Obligation Payment Schedule
SAO	Special Assignment Officer
SR2S	Safe Routes to School grant
TAB	Tax Allocation Bonds
TDA-3	Transportation Development Act Article 3 Grant
TNR	Trap, Neuter, Release
VLF	Vehicle License Fees
WDR	Waste Discharge Requirements



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