



## HOLIDAY PARADE

**Friday, December 1, 2017, @ 5:30 p.m.  
Downtown La Puente**

In applying to participate in the annual Holiday Parade, all participants are required to agree to the City of La Puente Parade Rules listed below:

1. All participants in the 2017 Holiday Parade agree to hold harmless the City of La Puente, its members or agents, from any loss, damage or injury resulting from participation in the 2017 Holiday Parade. Each participant is required to sign and turn in the *General Release, Hold Harmless and Indemnity Form* in order to participate in the parade. Additional forms may be picked up from the La Puente Community Center if needed.
2. Participants must make necessary security arrangements for their entries, as the City is not responsible for entries at any point or place. **No entry fee required to participate.**
3. All vehicles and conveyances, pushed, pulled, peddled, automobile or otherwise will be decorated in a theme consistent with the holiday/winter season. Costumes, colorful decorations along with enthusiastic and joyous participants help set the mood of the parade for all children and adults.
4. For safety reasons there is no throwing of candy or any other giveaway/promotional items.
5. All entries will identify themselves, including autos with signs, poster or banners easily identified by spectators on both sides of the streets.
6. All units are required to not delay the movement of the parade; therefore, a forward motion must be maintained at all times.
7. All automobiles must be well painted and in good overall condition, licensed, insured and must meet all California Vehicle Codes.
8. Each vehicle entry is required to show proof of insurance at the time of application by turning in a copy of your insurance card, certificate, etc.
9. The decision to cancel the parade due to inclement weather will be made by 2:00 p.m. on December 1, 2017. In the event of poor weather, parade participants should call the Recreation Department after 2:00 p.m. on the day of the parade for confirmation.
10. Equestrian entries must provide their own "Pooper Scooper." Have the designated person check in at the "Parade Check-In" table on the day of the parade. You will not be allowed to participate unless you have a "Pooper Scooper."
11. Any entry found to be in violation of the rules described above will be asked to leave and will not be allowed to participate in the parade.
12. Confirmation letters with check in times will be mailed beginning Friday, November 17, 2017. If you do not check in at your assigned time you will not be able to participate.

**City of La Puente**  
**Recreation Services Department**  
**HOLIDAY PARADE**  
**Friday, December 1, 2017, 5:30 p.m.**  
**Downtown La Puente**  
La Puente Recreation Services Department  
501 N. Glendora Ave., La Puente, CA 91744  
Ph: (626) 855-1550 Fax: (626) 369-2510

**APPLICATION**

Applications must be submitted to the City of La Puente - Recreation Department, 501 N. Glendora Ave. La Puente, CA 91744 **no later than Monday, November 13, 2017** to be included in this year's parade. Postmarks will not be accepted. If you have any questions, please e-mail the Director of Recreation Services, Roxanne Lerma at Rlerma@lapuente.org or by phone at (626) 855-1534.

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Entry Title: (Name to be listed in the line-up.)

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# of Participants in Group: \_\_\_\_\_ # of cars if any that will be used \_\_\_\_\_

Brief Description of Entry: \_\_\_\_\_

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Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City \_\_\_\_\_ Zip \_\_\_\_\_

Phone (day): \_\_\_\_\_ (evening) \_\_\_\_\_

E-mail: \_\_\_\_\_

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Office Use Only

Date Received: \_\_\_\_\_

Section placed : \_\_\_\_\_

application # \_\_\_\_\_

**Description of Entry on back of this page**

**Description of Entry**

This is an important part of your application. This information may be used to inform the parade spectators about your entry. If you were viewing the parade, what would you want to hear about your entry? Be creative. Provide no more than 100 words telling us about your entry, the organization you represent awards, accomplishments, special achievements, etc.

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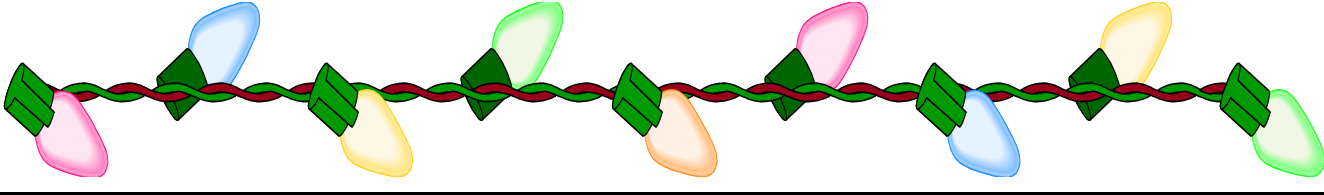
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Please detach and keep first page for your reference. Application may be dropped off at the La Puente Community Center (501 N. Glendora Avenue), e-mailed (Rlerma@lapuente.org) or mailed to the following address:

City of La Puente Recreation Services  
2017 Holiday Parade  
15900 E. Main Street  
La Puente, CA. 91744



**CITY OF LA PUENTE**

**HOLIDAY PARADE AND TREE LIGHTING CEREMONY 2017**

**GENERAL RELEASE, HOLD HARMLESS AND INDEMNITY FORM**

***THIS IS AN IMPORTANT LEGAL DOCUMENT. PLEASE READ CAREFULLY  
BEFORE YOU SIGN IT.***

\_\_\_\_\_ (“Participant”), partaking in the Holiday Parade and Tree lighting Ceremony 2017 event that is organized by the City of La Puente and to be held at the City of La Puente Park on (“Park”) December 1, 2017.

Participant agrees and hereby releases and discharges from any and all liabilities and covenants not to sue, the City of La Puente, its related agencies, elected and appointed officers, agencies, employees and volunteers, including by not limited to the La Puente Recreation Services Department, its officers, agents, employees, contractors and volunteers (collectively referred to as “City”) in connection with any and all loss or damage, and any claims or demands relating thereto, arising out of or in any manner attributable to injuries to the person or damage to property incurred or sustained out of Participant’s involvement or participation in the Holiday Parade and Tree Lighting Ceremony 2017 event or Participant’s use of the Park or the Park’s facilities.

Participant further agrees to defend, indemnify, and hold harmless City, its elected and appointed officers, officials, agents, contractors, consultants, employees and volunteers from and against any and all claims, damages, demands, liability, costs, losses and expenses, including without limitation court costs and reasonable attorneys’ fees arising out of or in connection with Participant’s involvement or participation in the Holiday Parade and Tree lighting Ceremony 2017 event or Participant’s use of the Park or Park’s facilities, except such loss or damage which was caused by the sole negligence, or willful misconduct of City. Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Participant from liability under this indemnification and hold harmless form. This indemnification and hold harmless obligations shall apply to any Claims whether or not such insurance policies shall have been determined to apply.

In executing this form, the undersigned warrants and represents to the City that he/she is authorized to execute this form and agree to the provisions set forth herein on behalf of Participant.

**SIGNATURE OF PARTICIPANT**

By: \_\_\_\_\_  
Authorized Agent of Participant

Date: \_\_\_\_\_